

TOWN OF MILLIS



2017 ANNUAL TOWN REPORT

The Moses Adams House

This beautiful historic Millis home located at 62 Dover Road was #33 on the Millis Historic Trail. It was privately owned and was torn down in 2017 to make room for four house lots. It was known as the Moses Adams House and the Jeremiah Adams House among other names.

The oldest part of this colonial farmhouse was built in 1678. The original beams in the kitchen were once part of the Old Opera House in Millis. There was a well inside the house in the basement. The entire structure was originally suspended from a center chimney. The chimney was taken down below the roof line when the roof was reframed to make room for the rear addition. This side-gabled Georgian home had an entrance flanked by Adamesque sidelights and a tri-partite heading which was probably an alteration c. 1840. The unusual plant window in the living room was installed to grow orchids.

The large old barn to the side of the house was built to last and had been well kept. An underground room (probably originally a root cellar) was dug into the hillside behind the house with "1911" inscribed on the lintel above the door.

This is one of three homes originally owned by the Adams family of Quincy through a land grant in 1672. It is said that at one time the owners of the house were the Doles of Dole Pineapple. Owners during the last century included Flora Mundy, Wellington and Virginia Wells, and most recently, Raymond and Dorothea Otis.

THE ONE HUNDRED AND
THIRTY-FIRST
ANNUAL REPORT
OF THE
TOWN OF MILLIS, MASSACHUSETTS



FOR THE YEAR ENDING
DECEMBER 31, 2017

MILLIS, MA

INCORPORATED FEBRUARY 24, 1885

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**2017
IN MEMORIAM**

Naomi "Mickey" Purkis
Finance Committee
February 13, 2017
~ ~ ~ ~ ~

H. Tracy Mitchell
Burial Agent
August 14, 2017
~ ~ ~ ~ ~

Fred Dietzel
Volunteer Council on Aging
October 8, 2017
~ ~ ~ ~ ~

Daniel Harp
Finance Committee
Library Trustee
October 10, 2017
~ ~ ~ ~ ~

Mildred Powers
Town Librarian
December 3, 2017
~ ~ ~ ~ ~

ELECTED TOWN OFFICERS 2017

		Term Expires
Moderator	Paul R. Jacobsen	2018
Town Clerk	Lisa Jane Hardin	2020
Selectmen	James J. McCaffrey	2018
	Catherine C. MacInnes	2019
	Loring Barnes Edmonds	2020
School Committee	Steven G. Catalano	2018
	Jennifer J. Soule	2018
	Marc S. Conroy	2019
	Denise D. Gibbons	2020
	Kerriann Roche	2020
Board of Health	Kathleen A. Lannon	2018
	Bonnie A. Hilton	2019
	JaiKaur LeBlanc	2020
Library Trustee	Maria D. Neville	2018
	Wendy S. Barry	2019
	Jennifer Farrar	2020
Planning Board	Richard Nichols	2018
	Robert A. Cantoreggi	2019
	James F. McKay	2020
	Nicole M. Riley	2021
	George J. Yered, Jr.	2022
Housing Authority	Bonny J. Smith	2018
	Mary A. Skilling	2019
	Raymond C. Normandin	2020
	Carol Mancuso-Baker	2021
Constables	Helen R. Kubacki	2020
	Nathan R. Maltinsky	2020

Appointments by the Moderator

Finance Committee

	Term Expires
Jim Bullion	2018
Jodie Garzón	2020
Doug Riley	2020
Jerry Nunnaley	2020
Peter Berube	2018
Tayana Antin	2018
Peter Jurmain	2019
Susan Vecchi	Resigned
Craig Schultze	2019

Memorial Day Committee

Listed below are all the members of the Memorial Day Committee involved in the planning of the Ceremonies on Memorial Day, May 29, 2017 in the Town of Millis;

Lawrence J. McCarter, Chairman
Robert Yeager, Secretary
Richard Barrett, Fire Chief
Alan Burch
Manual Goes
Kenneth Mitchell
Mark Slayton
Christopher Soffayer, Police Chief
William Surrette

Oak Grove Farm Commission

	Term Expires
Rob Elbery	2020
Julio Fontecchio	2018
Susan McAvoy	2018
John McAvoy	2019
Stephen MacInnes	2019

Town Meeting Study Committee

In accordance with Article 26 of the 2017 Millis Fall Town Meeting I hereby appoint to the committee to “study and report on the voting procedures at Town Meetings” as well as the day, date and time of the Town meeting and for such committee to report its findings to the Town meeting as determined by the Moderator. All appointment terms are one year.

James Angelo
Marc Conroy
James McCaffrey
Beth Murphy
Mary Russo
Craig Schultze
Patricia Sjogren
Erin Underhill

BOARD OF SELECTMEN AND TOWN ADMINISTRATOR APPOINTMENTS

Agricultural Commission

Diane Hubbard, 2018
Charles Tangerini, 2018
Laura Tangerini, 2018

Animal Inspector

Brenda Hamelin, 2018

Board of Assessors

Brenda Cameron, 2020
Paul Keyes, 2018
David O'Brien, Resigned
Robert Veaner, 2019

Assistant Assessor

Paula Dumont, 2018

Cable TV Advisory Committee

Steven Catalano, 2018
Leonard Forman, 2018
Carter Koch, 2018
James McCaffrey, 2018
James Neville, Resigned
Raymond Normandin, 2018
Madeline Yusna, Ex-Officio, 2018

Capital Planning Advisory Committee

Jonathan Barry, 2018
Wayne Carlson, 2018
John Corcoran, 2018
Peter Jurmain, 2018
James McCaffrey, 2018
Heidi Perkins, 2018
Kerri Roche, 2018

Cemetery Committee

Marsha Collins, 2018
John Doyle, 2018
James McKay, 2018
Cathy MacInnes, 2018
Jeffrey Mushnick, 2018
James Neville, Resigned
Charles Vecchi, 2018

CPC Committee

David Baker, at large member 2018
Wendy Barry, at large member 2018
John Northgraves, at large member 2018

Nathan Maltinsky, Historical
Commission Rep 2018
James McCaffrey, Board of Selectmen
Rep 2018
James McKay, Planning Board Rep
2018
Raymond Normandin, 2018
Pamela Rheaume-Mustard, Recreation
Department Rep 2018
Anne Rich, Conservation Commission
Rep 2018
Craig Schultze, Finance Committee
Rep, Resigned

Conservation Commission

Edward Chisholm, 2019
Timothy Chorey, Resigned
Christine Gavin, 2020
Cara Krinsky, 2020
James Lederer, 2018
Daniel Lee, 2019
Anne Rich, 2019
Charles Tangerini, 2018

Council on Aging

William Brown, 2020
Helen Daly, 2018
Kaplan Hasanoglu, 2018
Christine McCaffrey, 2020
Maria Neville, 2018
Mary Skilling, Resigned
Lisette Walter, 2020
Patricia Kayo – Ex Officio, 2018

Cultural Council

Stephanie Copice, 2018
Jodie Garzón, 2019
Carol Haggerty, 2018
Michelle Kelly, 2019
Arlene Lagos, 2018
Patrick Neville, 2018
Peter Themistocles, 2019

Drinking Water Committee

Brian DeSouza, 2018
Michael Guzinski, 2018
Kathleen Lannon, 2018
James McCaffrey, 2018
James McKay, 2018
Craig Schultze, Resigned

John McVeigh Ex Officio, 2018
Barbara Thissell Ex Officio, Resigned

Elementary School Building Committee

John Engler, Ex Officio, 2018
Michael Banks, Ex Officio 2018
Steven Catalano, Ex Officio through 6/2017
Sean Doherty, Ex Officio 2018
Denise Gibbons, 2018
Nancy Gustafson, Ex Officio, 2018
Diane Jurmain, 2018
Wayne Klocko, 2018
Catherine MacInnes, Ex Officio, 2018
Richard Nichols, Ex Officio, 2018
Jason Phelps, Ex Officio 2018
Craig Schultze, 2018
Jennifer Soule, Ex Officio 2018
Jeanne Thompson, Ex Officio 2018
Jonathan Wine, 2018

Emergency Management Agency: Director

David Byrne, 2018

Communications

David Doe, 2018
Robert Yeager, 2018

Energy Committee

Gary Babin, Resigned
Jonathan Barry, 2018
Timothy Farrar, 2018
Craig Gibbons, 2018
Tom O'Connell, 2018
Kathleen Streck, 2018

Energy Manager

Robert Weiss

Ethics Commission Liaison

Karen Bouret, 2018

Fence Viewer

Michael Giampietro, 2018
Michael Guzinski, 2018

Finance Director/Town Accountant

Kathleen LaPlant, 2018

Historical Commission

Mitch Bobinski, 2018
Joanne Gannon, 2019
Jacqueline Graci, 2018
Nathan Maltinsky, 2019
Carol McNiff, 2018
Mark Prufer, 2019
Mark Slayton, 2018
Fred Waskiewicz, Resigned
Scott Fuzy—Associate, 2018
Charles Vecchi – Associate, 2018
Margaret Wilkes, Resigned

Insurance Advisory Committee

Christopher Gove, 2018
Timothy Kane, 2018
Wayne Klocko, 2018
David Schofield, 2018
Karen Bouret – Ex Officio, 2018

Local Emergency Planning Committee

Loring Barnes, 2018
Richard Barrett, 2018
David Byrne, 2018
Karen D'Angelo, 2018
MaryJane Driscoll, 2018
John Engler, 2018
Michael Guzinski, 2018
Vincent Howley, 2018
Paul Jacobsen, 2018
Kathleen Lannon, 2018
James McKay, 2018
John McVeigh, 2018
James Neville, Resigned
Christopher Soffayer, 2018
Barbara Thissell, Resigned

Master Plan Implementation Committee

Loring Barnes, 2018
Michael Giampietro, 2018
Michael Guzinski, 2018
Bonnie Hilton, 2018
Craig Schultze, 2018
George Yered, 2018

Metropolitan Area Planning Council Representatives (MAPC)

Michael Guzinski, 2018
Nicole Riley, 2018

MBTA Advisory Board Designee

Michael Guzinski, 2018

Nicole Riley, 2018

Norfolk County Advisory Board Designee

Catherine MacInnes, 2018

James Neville, Resigned

Parking Clerk

Karen Bouret, 2018

Permanent Building Committee

Diane Jurmain, 2019

Wayne Klocko, 2019

Catherine MacInnes - Ex Officio, 2018

Craig Schultze, 2020

Patrick Sheehan, 2020

Jonathan Wine, 2018

Planning Board Associate

Carlo Molinari, 2018

Public Employees Committee

Jacqueline Anderson, 2018

Charles Bishop Jr., 2018

Susan Lappen, 2018

Robin Pitman, 2018

John Shearns, 2018

Paul Sims, 2018

Public Weighers

Kenneth Bianco, 2018

Michael Collins, 2018

Donald Gilleney, 2018

Paul Lapierre, 2018

Jason Lariviere, 2018

Arthur Murphy, 2018

Michael Pukanasis, 2018

Scott Rorrie, 2018

Francis Rossi, 2018

John Tresca, 2018

Robert Tresca, 2018

Steven Tresca, 2018

Recreation Committee

Michael Banks, 2018

Steven Cassidy, 2018

Timothy Davis, 2018

Kristen Fogarty – Ex Officio, 2018

Deborah Juhl, 2018

Pamela Rheame-Mustard, 2018

Susan Vara, 2018

Regional Transportation Advisory Council

Edward Chisholm, 2018

Registrars of Voters

Marc Conroy, 2018

Rita Murphy, 2018

Leland Wood, 2018

Lisa Hardin, 2018

Retail Marijuana Committee

Joyce Boiardi, 2018

James Borgman, 2018

Christine Maltinsky, 2018

James McCaffrey, 2018

James Riley, 2018

Nicole Riley, 2018

David Schofield, 2018

Right-To-Know Coordinator

Barbara Thissell, Resigned

John McVeigh, 2018

Safety Committee

Richard Barrett, 2018

Karen Bouret, 2018

John Engler, 2018

Alex Lent, Resigned

James McKay, 2018

John McVeigh, 2018

Christopher Soffayer, 2018

Barbara Thissell, Resigned

Kimberly Tolson, 2018

Sealer of Weights and Measures

W. James Allshouse, 2018

Sewer Study Committee

Joseph Bocchino, 2018

Robert Cantoreggi, 2018

Edward Chisholm, 2018

Michael Guzinski, 2018

Catherine MacInnes, 2018

James McKay, 2018

James Neville, Resigned

Barbara Thissell, Resigned

John McVeigh, 2018

**Southwest Area Planning Council
(SWAP)**

Michael Guzinski, 2018
Nicole Riley, 2018

Surveyor of Wood & Lumber

Michael Giampietro, 2018

Town Counsel

Kopelman & Paige, PC, 2018
Mead, Talerman, & Costa, LLC 2018

Treasurer/Collector

Jennifer Scannell, 2018

Tree Warden

Robert Cantoreggi, 2018

Deputy Tree Warden

Richard Vatour, 2018

Veterans Agent

Cynthia Harris, 2018

Zoning Board of Appeals

Wayne Carlson, 2018
Peter Koufopoulos, 2019
William Lawson, 2018
Donald Rivers, 2018
Donald Roman, Resigned
Donald Skendarian, 2020
Joseph Coppola, Resigned

APPOINTMENTS BY THE BOARD OF HEALTH EXPIRING 2018

Burial Agent	Thomas Caruso
Burial Agent	Lisa Jane Hardin
Burial Agent	Patricia Sjogren, Resigned
Burial Agent	Kathleen Smith
Health Agent	Karen D'Angelo
Health Agent	Angelo DeLuca
Health Agent	Bonnie Hilton
Health Agent	Brian Hoell, Resigned
Health Agent	Kathleen Lannon
Health Agent	James McKay
Health Agent	John McVeigh
Health Agent	Robert Mullaney
Health Agent	Barbara Thissell, Resigned
Health Agent	James White

APPOINTMENTS BY THE TOWN CLERK

Assistant Town Clerk	Patricia M. Sjogren, Resigned
Assistant Town Clerk	Kathleen Smith

APPOINTMENT BY THE MODERATOR, CHAIRMAN OF THE SCHOOL COMMITTEE AND CHAIRMAN OF THE BOARD OF SELECTMEN

Tri-County Regional Vocational Technical School Committee	Heidi Perkins, 2018
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REPORT OF THE TOWN CLERK for 2017

This year the Town Clerk's office ran one election and two town meetings. There was a much larger than usual turnout for both town meetings, due to the warrant articles related to the proposed new Clyde F. Brown Elementary School. At the May Town Meeting, 579 registered voters (10%) attended. At the November Town Meeting, 541 voters (9%) attended. There was also a great deal of interest in the Town Election (with contests for Selectman and School Committee and a \$51.76 million override question for a new elementary school) with 1,824 voters (30%).

	Statistics for 2017	(+/- since 2016)
Population	8,629	(+ 38)
Senior citizens (60+)	2,127	(+106)
Residents (19-59)	4,831	(- 45)
School age children (6-18)	1,232	(- 22)
Pre-school age children (0-5)	439	(- 1)
Females 4,433 (+10), Males 4,196 (+28)		
Veterans 387 (+2) (22 women, 365 men)		
Registered Voters	5,902	(- 126)
Unenrolled	3,593	(- 35)
Democrat	1,449	(- 46)
Republican	835	(- 42)
Libertarian	19	(- 3)
Green-Rainbow	6	(n/c)
Births	70	(- 14)
Marriages	23	(- 9)
Deaths	56	(- 10)
Licenses issued: Dogs	1,068	(- 20)
Kennels	5	(- 1)
Business Licenses	82	(+ 4)

In the office, the Assistant Town Clerk, Pat Sjogren, has retired after 14 years of dedicated service, but she will be back as a senior volunteer and election worker. The administrative assistant Kathi Smith has been promoted to be our new Assistant Town Clerk. Sue Vara, who also works in the Recreation Department, has been hired as the new part-time administrative assistant. In addition, the office relies on our senior volunteers: June Bisson and Patricia Diatelevi, who assist with the Town Census and dog licensing, and Enid Stepmner, who has been digitizing an index to our Town Meetings.

Note: Town of Millis Management Letter and Annual Financial Statements for the Year Ended June 30, 2017 are available in the Office of the Town Clerk.

Submitted by your Town Clerk, Lisa Jane Hardin



Patricia Sjogren

Thanks for all the great memories and your years of service Pat Sjogren!

Patricia Sjogren, the Assistant Town Clerk for the Town since 2004, retired this year. As the Millis Town Clerk since 2003, I have had the great good fortune to be Pat's boss for the last 14 years. Pat arrived at the Town Clerk's Office in March 2004 when the previous (and first) Assistant Town Clerk, Roma Curran, had to retire suddenly due to illness (after 40 years). I think our first day together may have been the 2004 Presidential Primary – it seemed that crazy anyway. We have been learning on the job together ever since.

Pat has been active in various parts of the Millis town government for 40 years, first as a member of the School Committee, then on the Finance Committee, then as secretary of the Zoning Board of Appeals, and then as my Assistant Town Clerk. We at the Millis Town Hall are indeed fortunate to have had the privilege of sharing Pat's expertise, work ethic and commitment.

Pat has left a remarkable legacy behind and one which will remain with us for years to come. She has left not only our office, but the Town itself a better place than when she and her family arrived in 1973, which is a lasting tribute to her commitment and professionalism.

We will miss you - our colleague, a consummate professional, a confidant, a friend and a wise counselor. We wish you the best in your future endeavors and will be thinking of you relaxing during your long and well-earned retirement. Besides, we'll see you again soon, since you are going to work at the elections!

"May your home always be too small to hold all your friends!"

Submitted by your Town Clerk, Lisa Jane Hardin

TALLY SHEET

TOWN ELECTION - May 1, 2017				
CANDIDATES	PRECINCT 1	PRECINCT 2	PRECINCT 3	TOTAL
MODERATOR (1 yr)				
Paul R. Jacobsen	454	431	522	1407
Scattering	7	4	3	14
Blanks	133	132	138	403
TOWN CLERK (3 yr)				
Lisa Jane Hardin	464	460	545	1469
Scattering	6	2	3	11
Blanks	124	105	115	344
SELECTMAN (3 yr)				
James G. Neville	280	245	286	811
Loring Barnes Edmonds	270	282	322	874
Scattering	0	2	2	4
Blanks	44	38	53	135
SCHOOL COMMITTEE (3 yr) Vote for not more than TWO				
Sean A. Doherty	282	264	298	844
Denise D. Gibbons	342	309	383	1034
Kerriann Roche	336	346	381	1063
Scattering	0	2	4	6
Blanks	228	213	260	701
BOARD of HEALTH (3 yr)				
write-in: JaiKaur LeBlanc	10	4	22	36
Scattering	34	45	43	122
Blanks	550	518	598	1666
LIBRARY TRUSTEE (3 yr)				
Jennifer White Farrar	446	437	507	1390
Scattering	3	2	4	9
Blanks	145	128	152	425
PLANNING BOARD (5 yrs)				
George J. Yered, Jr.	436	429	499	1364
Scattering	1	3	5	9
Blanks	157	135	159	451

TALLY SHEET

TOWN ELECTION - May 1, 2017				
CANDIDATES	PRECINCT 1	PRECINCT 2	PRECINCT 3	TOTAL
CONSTABLE (3 yr) Vote for not more than TWO				
Helen R. Kubacki	437	401	485	1323
Nathan R. Maltinsky	414	385	464	1263
Scattering	2	3	1	6
Blanks	335	345	376	1056
QUESTION No. 1: \$51.76 million for new Clyde Brown School				
YES	361	312	414	1087
NO	223	245	230	698
Blanks	10	10	19	39
Total Ballots:	594	567	663	1824
(30% of 6,017 registered voters)				

SPRING 2017 TOWN MEETING MOTION LIST

1. Unpaid Bills
2. FY17 Additional Wages and Expenses
3. Pump 3 Well Building Roof Repair
4. Pump 4 Well Building Roof Repair
5. AFSCME Council 93 Local 3901 DPW Contract Ratification
6. Millis Dispatcher Association Contract Ratification
7. FY18 Operating Budget
8. Sewer Enterprise Fund
9. Water Enterprise Fund
10. Amendments to Personnel Plan
11. Independent Audit
12. Actuarial Study
13. Replacement Facility for Clyde F. Brown School
14. Purchase of ClearGov.com Software
15. Sewer I & I Project
16. Replacement of Old Dover Road Water Main
17. MS4 Permit Regulatory Compliance
18. Yukon Cargo Trailer for DPW
19. Board of Health Appointing Authority
20. Community Preservation Fund
21. Previously Approved School Bus Lease
22. Previously Approved Computer Lease
23. Medicare/Medicaid Reimbursement Services
24. Creation of School Bus Stabilization Fund
25. Approval of Year One of Three Year Lease/Purchase of New School Computers
26. Repairs to Clyde F. Brown School Roof
27. Bond Premiums
28. Revolving Funds
29. OPEB Funding
30. K-12 Curriculum/Instructional Materials
31. Repairs/Upgrades to Bathrooms at MS/HS
32. Fund School Bus Stabilization Fund
33. Stabilization Fund
34. Reserve Fund
35. Board of Selectmen Report – Unfunded Capital Project Requests
36. Citizen's Petition: Amend Zoning Map
37. Citizen's Petition: Massachusetts Safe Communities Act

TOWN OF MILLIS
SPRING ANNUAL TOWN MEETING
MONDAY JUNE 5, 2017

The Spring Annual Business Meeting of the Town of Millis was held on Monday, June 5, 2017 in the George C. Roy Auditorium of the Millis Middle/ High School and was called to order by the Moderator, Paul R. Jacobsen, at 7:48 p.m.

The Town Warrant calling this business meeting was signed on May 3, 2017, by Selectmen James J. McCaffrey, Catherine C. MacInnes, and Loring Barnes and was posted on May 10, 2017, by Helen R. Kubacki, Constable, in accordance with the by-laws of the Town of Millis.

Voting List Inspectors:

Janet McCarron	Susan Conte	Christine McCaffrey
Marsha Collins	Carole McColl	Bonnie Hilton
Susan Vara	Kathryn Carlson	Anne Baima
Patricia Thompson	Helen Daly	Mary Walsh

Tellers appointed and sworn in for the auditorium:

Susan Ferzoco	Donna Scotland
Susanne Locklin	Scott Fuzy
Michelle Lipsett	

Due to the large number of Town Meeting participants, the High School cafeteria was utilized for the overflow from the auditorium. Moderator and Teller appointed and sworn in by Moderator Paul Jacobsen for the Cafeteria were:

Heidi Perkins	Nathan Maltinsky
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Before commencing with the business of the meeting, the Moderator asked everyone present to join in pledging allegiance to the Flag.

The Moderator asked Town Meeting members to remain standing and observe a moment of silence for the passing of Roderick MacLeod, Jr. who served as a Millis Police Officer for twenty-five years.

Mr. Jacobsen also recognized State Representative David Linsky and thanked him for his continued support of the Town of Millis.

The Moderator then made opening remarks concerning the thirty-seven business articles to be acted upon this evening. Officials elected and appointed to various Boards and Committees, the Town Administrator, and the Superintendent of Schools all prepare budgets and article requests. These budgets and articles are presented to the Finance Committee which hears all the information. The Finance Committee, whose members are appointed by the Moderator, then makes recommendations to the citizens of Millis through the Finance Committee report and at Town Meeting itself. Town Meeting members present tonight will make the final decision on these budgets and articles.

The Moderator then gave a brief description of the procedures to be followed this evening. A simple majority vote is required for most articles. This will be done through a voice vote. A standing vote count will be taken should there be any question of the voice vote. It will be clearly stated when a two-thirds or four-fifths majority vote is required. Procedural issues such as: Main Motion and Amendment, Moving the Question, Point of Order, Standing Count, and Reconsideration of Articles were explained by the Moderator.

A Finance Committee member will make the initial motion which will be seconded. This person will be recognized to present the rationale for acceptance or defeat of the article under consideration. The Moderator will then open the subject for discussion. All commentary must be directed through the Moderator.

Mr. Jacobsen introduced Peter Jurmain, Chairman, Millis Finance Committee, for opening remarks. Mr. Jurmain introduced members of the Finance Committee, as follows: Susan Vecchi, Craig Schultze, Jodie Garzon, Doug Riley, Jerry Nunnaley, Tayana Antin, Jim Bullion, and Peter Berube.

Mr. Jurmain then made opening remarks concerning the increasingly difficult financial challenges and decisions the Finance Committee faces in presenting their recommendations to Town Meeting members.

There is good news in that the revenues for the Town have increased resulting in available funds growing to approximately \$800,000. However, our funding needs have increased even more which will significantly limit the discretionary funds available to meet our other needs. The Finance Committee is recommending using \$155,986 from Free Cash for recurring budget items. This is an exception to our customary recommendation. However, the Finance Committee believes it is in the best interests of the Town.

Mr. Jurmain noted several issues which need to either be resolved now or scheduled for upcoming meetings. They include:

- Mandated Storm Water Management Program
- Police overtime issues
- Snow and Ice deficit
- Police vehicle replacement
- Veteran Memorial Building maintenance
- MS/HS auditorium refurbishment
- MS/HS lavatory refurbishment
- DPW building roof and repairs
- Police/Fire Communication system
- Road maintenance
- Personnel funding for new positions

These are some of the issues your Finance Committee, Town Administrator, and Board of Selectmen are trying to resolve on a regular basis. The Finance Committee attempts to balance all concerns of the Town and make appropriate recommendations. However, the final decisions will be made tonight by Town meeting members.

Motion was made by Peter Jurmain and seconded that the reading of the warrant and return of service thereof be omitted and it was Voted.

Motion was made by Peter Jurmain and seconded that the Moderator be granted unanimous consent to omit the reading of the articles and to refer to them by number and subject matter and it was Voted.

For the Town Election Ballot:

The Annual Town Election was held on Monday, May 1, 2017, to determine Town Officials.

To choose a Moderator for one year, a Town Clerk for three years, a Selectman for three years, two members of the School Committee each for three years, a member of the Board of Health for three years, a member of the Library Trustees for three years, a member of the Planning Board for five years, and two Constables each for three years.

No action required by Town Meeting.

Debt Exclusion Override Question for purpose of replacing the Clyde F. Brown Elementary School:

QUESTION 1 “Shall the Town of Millis be allowed to exempt from the provisions of Proposition 2 ½ , so-called, the amounts required to pay for the bonds issued in order to design, construct, furnish, and equip a replacement school facility for the existing Clyde Brown Elementary School and associated site work?”

QUESTION PASSED, YES—1087, NO—698, BLANKS—39

Note: Article 13 authoring the borrowing for the Clyde F. Brown Elementary School replacement will be voted on at tonight’s meeting.

For Town Meeting Action:

Finance Committee recommendations and/or commentary appears in italics after each motion.

ARTICLE 1. To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of money to pay **unpaid bills** incurred by Town departments from previous fiscal year(s), or take any other action in relation thereto.

Annual article to fund bills incurred in previous fiscal years. Recommend approval.

VOTED UNANIMOUSLY (4/5 VOTE REQUIRED) that the Town transfer from Free Cash the sum of **\$7,665.67** to pay for the **unpaid bills** incurred by Town departments from previous fiscal year(s):

Department	Vendor	Amount	Source
Selectmen	Siemens	\$245.00	Free Cash
Police	C. Thompson	\$2,025.70	Free Cash
Police	C. Volpicelli FY15	\$1,617.38	Free Cash

Police	C. Volpicelli FY16	\$3,290.69	Free Cash
Police	A. Gonzalez	\$486.90	Free Cash

ARTICLE 2. To see if the Town will vote to transfer from available funds or by transfer from the Stabilization Fund, a sum of money for **additional wages or expenses** not sufficiently funded under Article 5, Operating Budget, of the May 9, 2016 Annual Town Meeting or take any other action in relation thereto.

Article appropriates funds for wages and expenses representing shortfalls for the current fiscal year in specific budgets. Recommend approval.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the Town transfer the sum of **\$168,381.55** from Free Cash, and transfer the sum of **\$153,790.00** from the Stabilization Fund, and transfer the sum of **\$10,000.00** from the Ambulance Fund, for a total sum of **\$332,171.55** to pay for the additional costs under Article 5, Operating Budget, of the May 9, 2016 Annual Town Meeting:

- Police overtime \$119,000 from Free Cash
- Police sick time buy back \$ 17,000 from Free Cash
- Replenish reserve fund \$ 20,000 from Free Cash
- Library director salary \$ 745.20 from Free Cash
- Ambulance expenses \$ 10,000 from the Ambulance Fund
- Snow & ice deficit \$165,426.35
 - \$153,790.00 from Stabilization
 - \$11,636.35 from Free Cash

ARTICLE 3. To see if the Town will vote to transfer from water surplus a sum of money for **Pump 3 Well Building Roof Repair**, and any incidental or related costs and expenses, or take any other action in relation thereto.

Article funds repair to Pump 3 Well Building roof. Needed to prevent infiltration of water onto distribution equipment. Funded through Water Enterprise Fund. Recommend approval.

VOTED UNANIMOUSLY that the Town vote to transfer from Water Enterprise - Water Surplus the sum of **\$32,280.00** for **Pump 3 Well Building Roof Repair**, and any incidental or related costs and expenses.

ARTICLE 4. To see if the Town will vote to transfer from water surplus a sum of money for **Pump 4 Well Building Roof Repair**, and any incidental or related costs and expenses, or take any other action in relation thereto.

Article funds repair to Pump 4 Well Building roof. Needed to prevent infiltration of water onto distribution equipment. Funded through Water Enterprise Fund. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Water Enterprise - Water Surplus the sum of **\$26,870.00 for Pump 4 Well Building Roof Repair**, and any incidental or related costs and expenses.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds or transfer from the Stabilization Fund a sum of money to **fund the first-year cost items contained in the contract between the Town of Millis and AFSCME Council 93 Local 3901 (DPW)** effective July 1, 2016, or take any other action in relation thereto.

Article determines acceptance of negotiated contract. No additional funds are requested. Costs have been included in Operating Budget submissions. Recommend approval.

VOTED UNANIMOUSLY that the Town **ratify the contract between the Town of Millis and AFSCME Council 93 Local 3901 (DPW)** effective July 1, 2016.

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds or transfer from the Stabilization Fund a sum of money to **fund the first-year cost items contained in the contract between the Town of Millis and The Millis Dispatch Association** effective July 1, 2016, or take any other action in relation thereto.

Article determines acceptance of negotiated contract. No additional funds are requested. Costs have been included in Operating Budget submissions. Recommend approval.

VOTED UNANIMOUSLY that the Town **ratify the contract between the Town of Millis and The Millis Dispatch Association** effective July 1, 2016.

ARTICLE 7. To see if the Town will vote to fix the compensation of elected officers, provide for a reserve fund, and determine what sums of money the Town will raise and appropriate, including appropriations from taxation, by transfer from available funds, and/or the Stabilization Fund to **defray charges and expenses to the Town, including debt and interest, and a reserve fund**, for the fiscal year beginning July 1, 2017, or take any other action in relation thereto.

Article appropriates funding for the Operating Budget for the Town of Millis for Fiscal Year 2018. Recommend approval in the amount of \$29,355,965.39.

VOTED UNANIMOUSLY that the Town fix the compensation of elected officers, provide for a reserve fund, and to raise and appropriate, including appropriations from taxation, by transfer from available funds, including the Community Preservation Fund Budgeted Reserve or Open Space Reserve, the sum of **\$29,355,965.39 to defray charges and expenses to the Town, including debt and interest, and a reserve fund**, for the general fund for the fiscal year beginning July 1, 2017 ending June 30, 2018 as outlined in Table 2 (Operating Budget) of the Finance Committee Report with the following revenue sources:

• Taxation	\$28,308,841.07
• Free Cash	\$142,483.00

• Ambulance fund	\$220,000.00
• Perpetual care interest	\$332.00
• Sale of cemetery lots	\$12,000.00
• Cell tower revenue	\$31,900.00
• Bond premium	\$238,818.14

And to authorize the following transfers:

Sewer Fund Indirect Costs to General Fund	\$173,719.15
Water Fund Indirect Costs to General Fund	\$227,872.03

(See following pages for **Table 2 Operating Budget**)

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the **sewer enterprise fund beginning July 1, 2017**, including a reserve fund, or take any other action in relation thereto.

Annual article authorizing funding of the Sewer Department for personnel, operating expenses, and debt service for fiscal year 2018. Recommend approval.

VOTED UNANIMOUSLY that the Town appropriate the following sums to operate the **sewer enterprise fund** for the fiscal year beginning July 1, 2017:

Salaries/Wages	\$230,559.32
Expenses	\$646,681.50
<u>Debt</u>	<u>\$324,300.46</u>
Total	\$1,201,541.28

And that \$1,201,541.28 be raised as follows:

Sewer Department Receipts	\$967,306.28
Transfer from Sewer Betterment	\$234,235.00
Total	\$1,201,541.28

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the **water enterprise fund beginning July 1, 2017**, including a reserve fund, or take any other action in relation thereto.

Annual article authorizing funding of the Water Department for personnel, operating expenses, and debt service for fiscal year 2018. Recommend approval.

VOTED UNANIMOUSLY that the Town appropriate the following sums to operate the **water enterprise fund** for the fiscal year beginning July 1, 2017:

Salaries/Wages	\$306,400.41
Expenses	\$387,651.19
<u>Debt</u>	<u>\$437,949.72</u>
Total	\$1,132,001.32

And that \$1,132,001.32 be raised as follows:

Water Department Receipts	\$1,060,224.02
Water Surplus	\$71,777.30
Total	\$1,132,001.32

ARTICLE 10. To see if the Town will vote to adopt **amendments to Schedule A-Salary Plan of the Town of Millis Personnel Plan** effective July 1, 2017, or take any other action in relation thereto.

Article allows the Town to adopt amendments to the salary plan of town employees not covered under union contracts. Recommend approval.

VOTED UNANIMOUSLY that the Town adopt the following **amendments to Schedule A-Salary Plan of the Town of Millis Personnel Plan** effective July 1, 2017:

- 3% Salary/Wage Increase
- Added School Traffic Supervisors
- Defined Stipend of Board of Registrars-Chair/Member
- Added Planning Board Members Stipend

(See following pages for **Personnel Plan**)

ARTICLE 11. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for an **independent audit** of all accounts of all departments of the Town, or take any other action in relation thereto.

Article funds annual independent audit required by Mass. General Law. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash, the sum of **\$35,500** for an **independent audit** of all accounts of all departments of the Town.

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for an **Actuarial Study**, or take any other action in relation thereto.

Article funds Actuarial Study to evaluate the current and long term financial health for the Other Post-Employment Benefits in order to determine if changes need to be made for future funding. Recommend approval.

VOTED UNANIMOUSLY that the Town vote to transfer from Free Cash, the sum of **\$7,500** for an **Actuarial Study**.

ARTICLE 13.

After Article 13, replacement of the Clyde F. Brown Elementary School, was introduced by the moderator, but before the Finance Committee made their motion, Moderator Paul Jacobsen recognized Lisa Jane Hardin, Town Clerk. Ms. Hardin made a motion to use a paper ballot for voting on Article 13. After the motion was seconded and opened for discussion, Ms. Hardin addressed Town Meeting members relative to the merits of utilizing a paper ballot when voting on this Article. She recommended the use of a paper ballot due to the contentiousness of the

article, the use of social media for a continuing discussion outside of Town Meeting and other regularly scheduled public meetings, and the ongoing intimidation and bullying of town residents which suggested that there could be negative repercussion to Town Meeting members after a public vote. She suggested that the use of a paper ballot would allow members to vote as they truly wished. In particular, Ms. Hardin thought that business owners, parents with children in the schools, and school staff might not feel able to voice their opinion on the school issue if they were opposed to it.

Discussion followed relative to the merits of a paper ballot and the manner in which the voting would be done.

It was moved and seconded to Move the Question.

VOTED UNANIMOUSLY TO MOVE THE QUESTION.

Motion to use a paper ballot FAILED BY STANDING COUNT, YES—135, NO—422.

ARTICLE 13. To see if the Town will vote to appropriate, borrow or transfer from available funds, an amount of money to be expended under the direction of the School Building Committee for the design, construction, equipping, and furnishing of a **new replacement facility for the existing Clyde Brown Elementary School**, 5 Park Rd., Millis, MA, and to authorize any and all incidental and related costs, including but not limited to building demolition and site preparation, which new school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) the approved reimbursement rate as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Further to authorize use of the construction management at risk delivery method pursuant to the provisions of G.L. c.149A, §§1-13; and further, to fund an appropriation made hereunder, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow such sum under and pursuant to the provisions of G.L. c. 44, §§7 or 8 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided however that no funds shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to pay for any such bonds or notes from the limitations of G.L. c. 59, §21C (Proposition 2½); and further to authorize the School Building Committee to enter into any agreements and execute all documents including contracts for a term in excess of three years, necessary to effectuate the purposes of this Article; or act in any manner relating thereto.

Moderator Paul Jacobsen noted to Town Meeting members the Debt Exclusion Ballot Question for the replacement of the elementary school passed at the Annual Town Election on May 1, 2017. Discussion ensued relative to the merits of this article both for and against.

Motion was made and seconded to Lay on the Table Article 13.

VOTED BY STANDING COUNT, YES—31, NO—474, MOTION FAILED.

Discussion on the article continued.

Motion was made and seconded to Move the Question.

VOTED UNANIMOUSLY TO MOVE THE QUESTION.

Article will approve funding for replacement of Clyde F. Brown Elementary School. Voters approved a debt exclusion at annual Town Election in May, 2017. Recommend approval.

VOTED BY STANDING COUNT, YES—460, NO—72, (2/3 VOTE REQUIRED) that the Town appropriate the sum of **fifty-one million, seven hundred sixty-five thousand, eight hundred fifty-seven dollars (\$51,765,857)** for the purpose of paying costs of design, construction, equipping, and furnishing of a new replacement facility for the existing Clyde Brown Elementary School, 5 Park Rd., Millis, MA, including the payment of all incidental and related costs, including but not limited to building demolition and site preparation (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) the approved reimbursement rate as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and further to authorize use of the construction management at risk delivery method pursuant to the provisions of G.L. c.149A, §§1-13; and further, to fund an appropriation made hereunder, the Treasurer with the approval of the Board of Selectmen, is hereby authorized to borrow such sum under and pursuant to the provisions of G.L. c. 44, §§7 or 8 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided however that no funds shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to pay for any such bonds or notes from the limitations of M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA, and to authorize the Board of Selectmen to enter into any agreements and execute all documents

including contracts for a term in excess of three years, necessary to effectuate the purposes of this Motion.

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the purchase of **ClearGov.com software**, or take any other action in relation thereto.

Article will fund lease of a Web-based product that will permit Town residents to review Town Finances and pertinent information regarding changes to their taxes. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash, the sum of **\$5,625** for the purchase of **ClearGov.com software**.

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **Phase IV-B of the Sewer I & I project**, including design, engineering, and any incidental and related costs and expenses, or take any other action in relation thereto.

Article will fund repairs and replacements to the sewer system as part of on-going process to upgrade Sewer infrastructure. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Sewer Enterprise – Sewer Surplus, the sum of **\$132,650** for **Phase IV-B of the Sewer I & I project**, including design, engineering, and any incidental and related costs and expenses.

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds, by transfer from the Stabilization Fund, or by borrowing under the provisions of M.G.L. Chapter 44 a sum of money for water system improvements including replacement of the **Old Dover Road water main**, including the payment of all design and engineering costs and costs incidental and related thereto, and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under M.G.L. Chapter 44 or any other enabling authority, and to authorize the Board of Selectmen to apply for any grants or loans in connection thereto and to take all necessary actions to carry out this project, or take any other action in relation thereto.

Article funds Phase II of Dover Road Water Main Project. Will replace existing water lines on Old Dover Rd., Main St. to Union St. and 200 ft. section of Village Street. Recommend approval

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the Town borrow under the provisions of M.G.L. Chapter 44, the sum of **\$887,545.50** for water system improvements including replacement of the **Old Dover Road water main**, including the payment of all design and engineering costs and costs incidental and related thereto, and to meet such appropriation by authorizing the Treasurer, with the approval of the Board of Selectmen, to borrow such sum under M.G.L. Chapter 44 or any other enabling authority, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium,

apply to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with M.G.L. Chapter 44, Section 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, and to authorize the Board of Selectmen to apply for any grants or loans in connection thereto and to take all necessary actions to carry out this project.

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **U.S. EPA mandated National Pollutant Discharge Elimination Systems (NPDES) Municipal Separate Storm Sewer Systems (MS4) permit regulatory compliance** with respect to administration of the Town's municipally owned and operated stormwater management system, including engineering, training and inspection costs, including any incidental and related costs and expenses, or take any other action in relation thereto

Article funds State and EPA mandate for removal of phosphates and other pollutants from runoff water. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash the sum of **\$194,603.10** for **U.S. EPA mandated National Pollutant Discharge Elimination Systems (NPDES) Municipal Separate Storm Sewer Systems (MS4) permit regulatory compliance** with respect to administration of the Town's municipally owned and operated stormwater management system, including engineering, training and inspection costs, including any incidental and related costs and expenses.

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for the purchase and equipping of a **Yukon Cargo Trailer for the DPW**, or take any other action in relation thereto.

Article funds utility trailer for moving small equipment to job sites. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash the sum of **\$7,995** for the purchase and equipping of a **Yukon Cargo Trailer for the DPW**.

ARTICLE 19. To see if the Town will vote in accordance with M.G.L., Chapter 41, section 4A, and Chapter 268A, to **authorize the Board of Health** to appoint any of its members to another town office or position for which it has appointing authority, for the term provided by law, if any, otherwise for a term not exceeding one year, and fix the salary of such appointee, notwithstanding the provision of M.G.L. Chapter 43, Section 108, or act in any manner in relation thereto.

Article authorizes Board of Health for specific appointments. Recommend approval.

VOTED UNANIMOUSLY that the Town, in accordance with M.G.L., Chapter 41, section 4A, and Chapter 268A, **authorize the Board of Health** to appoint any of its members to another

town office or position for which it has appointing authority, for the term provided by law, if any, otherwise for a term not exceeding one year, notwithstanding the provision of M.G.L. Chapter 43, Section 108.

ARTICLE 20. To see if the Town will vote to raise and appropriate a sum of money or reserve a sum of money from the **Community Preservation Fund**, for the Historic Resources Reserve, the Community Housing Reserve, the Open Space Reserve, or the Budgeted Reserve from annual revenues in the amounts recommended by the Community Preservation Committee for administrative expenses, community preservation projects and/or other expenses in fiscal year 2018, with each item to be considered a separate appropriation or act in any manner in relation thereto.

Moderator Paul Jacobsen informed Town Meeting members the Community Preservation Committee, at an open public hearing held on Thursday, February 16, 2017, voted unanimously to recommend approval of this article.

Annual article appropriating CPC funds and reserves as required. Recommend approval.

VOTED UNANIMOUSLY that the Town appropriate and reserve from the Community Preservation Fund annual revenues in the amounts recommend by the Community Preservation Committee for committee administrative expenses, community preservation projects and/or other expenses in Fiscal Year 2018, with each item to be considered a separate appropriation as follows:

<u>Appropriations</u>	
From 2018 estimated revenues for Committee Administrative expenses:	\$ 8,477.00
From Undesignated Fund Balance for Long Term Debt Principle:	\$26,267.00
From Undesignated Fund Balance for Long Term Debt Interest:	\$13,712.67

<u>Reserves:</u>	
From FY2018 estimated revenues for Historic Resources Reserve	\$16,953.00
From FY2018 estimated revenues for Community Housing Reserve	\$16,953.00
From FY2018 estimated revenues for Open Space Reserve	\$16,953.00
From FY2018 estimated revenues for Budgeted Reserve	\$80,000.00

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for previously approved **lease/purchase(s) for School buses**, or take any other action in relation thereto.

Article funds year five of school bus lease for school transportation. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash the sum of **\$67,038.33** for previously approved **lease/purchase(s) for School buses**.

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for previously approved **lease/purchase(s) for School computers**, or take any other action in relation thereto.

Article funds second and third year leases for school computers. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash the sum of **\$46,397.39** for previously approved **lease/purchase(s) for School computers**.

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **Medicare/Medicaid Reimbursement Services**, or take any other action in relation thereto.

Article funds hiring of specialized Medicaid billing service for Medicaid reimbursements for services rendered by the schools. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash the sum of **\$5,000** for **Medicare/Medicaid Reimbursement Services**.

ARTICLE 24. To see if the Town will vote pursuant to M.G.L. Chapter 40 §5B to **create a School Bus Stabilization Fund** for purchasing buses previously leased, or take any other action in relation thereto.

Article creates a Stabilization Fund for the purchase of previously leased buses for backup and substitute buses. Recommend dismissal.

VOTED UNANIMOUSLY to dismiss Article 24.

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to enter into a three year lease purchase agreement in accordance with the provisions of M.G.L. Chapter 44, §21C for the **purchase of new computers**, and to appropriate a sum of money for the first year payment of such agreement, or take any other action in relation thereto.

Article funds year one of computer lease for schools replacing older computers and laptops in the Middle School. Recommend approval.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the Town authorize the Board of Selectmen to enter into a three year lease purchase agreement in accordance with the provisions of M.G.L. Chapter 44, §21C for the **purchase of new computers**, and to transfer from Free Cash the sum of **\$22,813.11** for the first year payment of such agreement.

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **repairs to the Clyde Brown**

school roof, including any design, engineering, or incidental and related costs and expenses, or take any other action in relation thereto.

Article funds temporary repairs to the Clyde F. Brown school roof. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash the sum of **\$58,000 for repairs to the Clyde Brown school roof**, including any design, engineering, or incidental and related costs and expenses.

ARTICLE 27. To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs, and **the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied**, or take any other action in relation thereto.

Article will allow more flexibility with respect to bond premiums. Recommend approval.

VOTED UNANIMOUSLY that the Town supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs, and **the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied**.

ARTICLE 28. To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, §53E½, as most recently amended, to **(1) establish the following revolving funds** and fiscal year spending limits as set forth below, and further **(2) to amend the General By-laws** by inserting in Article VI, Appropriations, a new by-law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

12. Revolving Funds

1. There are hereby established in the Town of Millis pursuant to the provisions of M.G.L. Chapter 44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this by-law.
2. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
3. No liability shall be incurred in excess of the available balance of the fund.
4. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting or any increase therein as may later be authorized by the Board of Selectmen and Finance Committee in accordance with M.G.L. Chapter 44, §53E½.

- 5. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the General Fund.
- 6. Authorized Revolving Funds

REVOLVING FUND PROGRAM OR PURPOSE	DEPARTMENT RECEIPTS TO BE CREDITED	REPRESENTATIVE OR BOARD ENTITY AUTHORIZED
	TO FUND	TO SPEND
Oak Grove Farm Maintenance Fund	User Fees/Sale of Bricks	Oak Grove Farm Commission
Animal Control Shelter Fund	Operation Receipts	Board of Selectmen
Fire Alarm Fund	Fees/Fines	Board of Selectmen
Historical Commission Fund	User Fees	Historical Commission
Ambulance Department Fund	User Fees	Board of Selectmen
Council on Aging Transportation Fund	User Fees	Board of Selectmen
VMB Custodial/Maintenance Fund	User Fees	Board of Selectmen
Food Service Fund	Inspection Fees	Board of Health
Stormwater Management Fund	Connection/Inspection Fees	Board of Selectmen
BOH Medical Services/Vaccination Fund	Vaccine Reimbursement	Board of Health
BOH Rabies Clinic/Program Fund	Vaccine Fees	Board of Health
Continuing Education Fund	Drivers/Continuing Education Fees	School Committee
School Athletic Fields Fund	Fundraising Proceeds	School Committee
School Extracurricular Fund	Receipts/Donations	School Committee
Library Special Use Fund	User Fees	Library Trustees

and this by-law, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of town funds shall apply to the use of revolving funds established and authorized by this by-law.

And, further, to establish the following fiscal year spending limit for such funds:

AUTHORIZED REVOLVING FUNDS	FISCAL YEAR EXPENDITURE LIMIT
Oak Grove Farm Maintenance Fund	\$35,000.00
Animal Control Shelter Fund	\$ 3,000.00
Fire Alarm Fund	\$10,000.00
Historical Commission Fund	\$12,000.00
Ambulance Department Fund	\$20,000.00

Council on Aging Transportation Fund	\$ 5,000.00
VMC Custodial/Maintenance Fund	\$ 6,000.00
Food Service Fund	\$ 4,500.00
Stormwater Management Fund	\$10,000.00
BOH Medical Services/Vaccination Fund	\$ 8,500.00
BOH Rabies Clinic/Program Fund	\$ 2,500.00
Continuing Education Fund	\$50,000.00
School Athletic Fields Fund	\$35,000.00
School Extracurricular Fund	\$ 8,000.00
Library Special Use Fund	\$10,000.00

or take any other action in relation thereto.

Article establishes specific revolving funds, specifies fiscal year spending limits without appropriation and amends General By-Laws Article VI. Appropriations by adding new section delineating same. Recommend approval.

VOTED UNANIMOUSLY that the Town vote pursuant to the provisions of M.G.L. Chapter 44, §53E½, as most recently amended, to **(1) establish the revolving funds**, and further **(2) to amend the General By-laws** by inserting in Article VI, Appropriations, a new by-law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw, as written in the warrant.

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds, **a sum of money for the OPEB fund**, or take any other action in relation thereto.

Article would add monies to OPEB fund account. Recommend dismissal due to lack of funds.

VOTED UNANIMOUSLY to dismiss Article 29.

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, **a sum of money for K-12 Curriculum and Instructional Materials**, or take any other action in relation thereto.

Article funds instructional Science materials and updated geography materials for grades K-12. Recommend dismissal due to lack of available funds.

VOTED UNANIMOUSLY to dismiss Article 30.

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, **a sum of money for repairs/upgrades to the bathrooms at the Middle & High Schools**, including design, engineering, and incidental and related costs and expenses, or take any other action in relation thereto.

Article funds repair and renovation of bathrooms in the Middle/High School most in need of repair. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from Free Cash the **sum of \$20,000 for repairs/upgrades to the bathrooms at the Middle & High Schools**, including design, engineering, and incidental and related costs and expenses.

ARTICLE 32. To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for the **School Bus Stabilization Fund** or take any other action in relation thereto.

Article funds new School Bus Stabilization Fund. Recommend dismissal.

VOTED UNANIMOUSLY to dismiss Article 32.

ARTICLE 33. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the **Stabilization Fund**, or take any other action in relation thereto.

Article adds money to the Town's Stabilization Fund. Recommend dismissal due to insufficient funds.

VOTED UNANIMOUSLY to dismiss Article 33.

ARTICLE 34. To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the **Reserve Fund**, or take any other action in relation thereto.

Article adds money to the Reserve Fund. Recommend dismissal due to insufficient funds.

VOTED UNANIMOUSLY to dismiss Article 34.

ARTICLE 35. To see if the Town will hear and accept the report of the Board of Selectmen on the status of **all unfunded current capital project requests**.

Article allows Finance Committee to report on unfunded articles removed for Town Meeting consideration by the Board of Selectmen. Recommend approval.

VOTED UNANIMOUSLY that the Town hear and accept the report of the Board of Selectmen on the status of **all unfunded current capital project requests. (report - see following page)**

ARTICLE 36. To see if the Town will vote, pursuant to M.G.L. Chapter 40A, to **amend the Town Zoning Map** dated June 9, 1959, as amended, and rezone the following properties as stated:

From split zone, Industrial I-P-2 and Residential R-S to Industrial I-P-2 for Assessors Map 22, Lot 27, 1280 Main Street, 23.8 acres+/-, Millis MA, or take any other action in relation thereto.

UNFUNDED REQUESTS – FY18 (See Article 36)

- a) To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money for the construction of a storage **closet in the Veterans Memorial Building for Elections**, including any incidental and related costs and expenses, or take any other action in relation thereto.
(Submitted by the Town Clerk)
- b) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for the purchase and equipping of a **Handicapped accessible vehicle for the Council on Aging**, or take any other action in relation thereto.
(Submitted by Board of Selectmen)
- c) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **local road improvements**, including design, engineering, and any incidental and related costs and expenses, or take any other action in relation thereto.
(Submitted by Board of Selectmen)
- d) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to **replace carpets in the Veterans Memorial Building**, including any incidental and related costs and expenses, or take any other action in relation thereto.
(Submitted by Board of Selectmen)
- e) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to **replace blinds in the Veterans Memorial Building**, including incidental and related costs and expenses, or take any other action in relation thereto.
(Submitted by Board of Selectmen)
- f) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase and equip **two (2) 2017 Ford Sedans for the Police Department**, or take any other action in relation thereto.
(Submitted by the Police Department)
- g) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provi-

sions of M.G.L. Chapter 44 or any other enabling authority, a sum of money to purchase **Scott air packs & replacement air pack bottles for the Fire Department**, or take any other action in relation thereto.

(Submitted by the Fire Department)

- h) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for the purchase and equipping of a **Ford F450 Bucket Truck for the DPW**, or take any other action in relation thereto.

- i) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **back-up storage servers**, or take any other action in relation thereto.

(Submitted by the School Committee)

- j) To see if the Town will vote to raise and appropriate or transfer from available funds, or by transfer from the Stabilization fund, or by borrowing under the provisions of M.G.L. Chapter 44 or any other enabling authority, a sum of money for **repairs/upgrades to the High School Auditorium seating and lighting**, including design, engineering, and incidental and related costs and expenses, or take any other action in relation thereto.

(Submitted by the School Committee)

Moderator Paul Jacobsen informed Town Meeting members the Millis Planning Board, at an open public hearing held on Wednesday, March 29, 2017, voted unanimously to recommend approval of this petitioned article as written.

Moderator Paul Jacobsen informed Town Meeting members the Town of Millis Energy Committee, at an open public hearing held on Monday, April 24, 2017, voted unanimously to recommend approval of this petitioned article as written.

Article submitted by Citizen Petition to amend Zoning Parcel and Map. Recommend approval.

VOTED UNANIMOUSLY (2/3 VOTE REQUIRED) that the Town, pursuant to M.G.L. Chapter 40A, **amend the Town Zoning Map** dated June 9, 1959, as amended, and rezone the properties as described in the warrant.

ARTICLE 37. To see if the Town will vote to adopt the following resolution:

WHEREAS immigration enforcement in the United States is explicitly established as the responsibility of the federal government.

WHEREAS studies have shown that immigrants are less likely to report crimes when state and local law enforcement agencies cooperate with federal immigration enforcement, diminishing trust between communities and law enforcement and putting survivors of domestic violence at extremely high risk;

WHEREAS the current bill in the 190th General Court of the Commonwealth of Massachusetts, “HR.3052/SD.1596: An Act to protect the civil rights and safety of all Massachusetts residents,” also known as the “Safe Communities Act,” aims to protect all residents of Massachusetts and build trust within communities by allowing local police to do their job of protecting us without taking on the work of federal Immigration and Customs Enforcement.

BE IT RESOLVED that The Town of Millis supports the Massachusetts Safe Communities Act and we instruct our representatives in the Massachusetts State Senate and House to support the Safe Communities Act (SD 1596, HD 3052)

Article submitted by Citizen Petition relative to “Safe Communities Act” bill being debated in the State Legislature. Recommend approval to enable discussion of this petition.

Motion was made and seconded to lay Article 37 on the table.

VOTED BY STANDING COUNT, YES—350, NO—16, to lay on table Article 37.

Motion made by Peter Jurmain, Chairman, Finance Committee, which was seconded, to adjourn the meeting.

VOTED UNANIMOUSLY to adjourn sine die at 11:27 p.m., the business of the Warrant having been completed.

Lisa Jane Hardin, Millis Town Clerk

**OPERATING BUDGET
SUMMARY - TABLE 2**

GENERAL GOVERNMENT SELECTMEN/TA	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
SALARIES	\$238,829.83	\$240,869.36	\$240,869.36	\$240,869.36
EXPENSES	\$63,915.00	\$63,915.00	\$63,915.00	\$63,915.00
TOTAL	\$302,744.83	\$304,784.36	\$304,784.36	\$304,784.36
FINANCE COMMITTEE				
SALARIES	\$4,560.00	\$4,560.00	\$4,560.00	\$4,560.00
EXPENSES	\$8,436.00	\$8,436.00	\$8,436.00	\$8,436.00
TOTAL	\$12,996.00	\$12,996.00	\$12,996.00	\$12,996.00
RESERVE FUND				
EXPENSES	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
TOTAL	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
FINANCE DIR/ACCOUNTANT				
SALARIES	\$210,954.73	\$210,954.73	\$210,954.73	\$210,954.73
EXPENSES	\$5,128.00	\$5,128.00	\$5,128.00	\$5,128.00
TOTAL	\$216,082.73	\$216,082.73	\$216,082.73	\$216,082.73
ASSESSORS				
SALARIES	\$127,845.40	\$127,845.40	\$127,845.40	\$127,845.40
EXPENSES	\$6,596.00	\$6,596.00	\$6,596.00	\$6,596.00
TOTAL	\$134,441.40	\$134,441.40	\$134,441.40	\$134,441.40
TREASURER/COLLECTOR				
SALARIES	\$195,979.56	\$195,979.56	\$195,979.56	\$195,979.56
EXPENSES	\$26,535.00	\$28,135.00	\$28,135.00	\$28,135.00
TOTAL	\$222,514.56	\$224,114.56	\$224,114.56	\$224,114.56

**OPERATING BUDGET
SUMMARY - TABLE 2**

	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
TOWN COUNSEL				
EXPENSES	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
TOTAL	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
DATA PROCESSING				
SALARIES	\$15,936.00	\$16,415.00	\$16,415.00	\$16,415.00
EXPENSES	\$118,170.00	\$118,170.00	\$118,170.00	\$118,170.00
TOTAL	\$134,106.00	\$134,585.00	\$134,585.00	\$134,585.00
TOWN CLERK				
SALARIES	\$92,846.35	\$94,947.35	\$94,947.35	\$94,947.35
EXPENSES	\$5,775.00	\$5,775.00	\$5,775.00	\$5,775.00
TOTAL	\$98,621.35	\$100,722.35	\$100,722.35	\$100,722.35
ELECTIONS				
SALARIES	\$11,654.04	\$9,854.04	\$9,854.04	\$9,854.04
EXPENSES	\$9,630.00	\$9,630.00	\$9,630.00	\$9,630.00
TOTAL	\$21,284.04	\$19,484.04	\$19,484.04	\$19,484.04
REGISTRARS				
SALARIES	\$951.00	\$663.07	\$663.07	\$663.07
EXPENSES	\$3,900.00	\$3,900.00	\$3,900.00	\$3,900.00
TOTAL	\$4,851.00	\$4,563.07	\$4,563.07	\$4,563.07
CONSERVATION				
SALARIES	\$15,956.20	\$13,351.00	\$13,351.00	\$13,351.00
EXPENSES	\$4,777.00	\$4,777.00	\$4,777.00	\$4,777.00
TOTAL	\$20,733.20	\$18,128.00	\$18,128.00	\$18,128.00

**OPERATING BUDGET
SUMMARY - TABLE 2**

PLANNING BOARD

	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
SALARIES	\$21,166.60	\$18,561.40	\$18,561.40	\$18,561.40
EXPENSES	\$9,425.00	\$9,425.00	\$9,425.00	\$9,425.00
TOTAL	\$30,591.60	\$27,986.40	\$27,986.40	\$27,986.40
ZONING BOARD				
SALARIES	\$7,724.40	\$3,942.60	\$3,942.60	\$3,942.60
EXPENSES	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00
TOTAL	\$9,524.40	\$5,742.60	\$5,742.60	\$5,742.60
GENERAL INSURANCE				
EXPENSES	\$408,803.00	\$408,803.00	\$408,803.00	\$408,803.00
TOTAL	\$408,803.00	\$408,803.00	\$408,803.00	\$408,803.00
TOWN BUILDINGS				
SALARIES	\$88,819.00	\$88,168.40	\$88,168.40	\$88,168.40
EXPENSES	\$176,651.00	\$212,343.00	\$212,343.00	\$212,343.00
TOTAL	\$265,470.00	\$300,511.40	\$300,511.40	\$300,511.40
EMPLOYEE BENEFITS				
EXPENSES	\$4,614,608.00	\$4,614,608.00	\$4,614,608.00	\$4,614,608.00
TOTAL	\$4,614,608.00	\$4,614,608.00	\$4,614,608.00	\$4,614,608.00
LINE 1 - GENERAL GOVT	\$6,697,372.11	\$6,727,552.91	\$6,727,552.91	\$6,727,552.91

**OPERATING BUDGET
SUMMARY - TABLE 2**

	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
PUBLIC SAFETY				
POLICE DEPARTMENT				
SALARIES	\$1,680,359.17	\$1,703,321.17	\$1,703,321.00	\$1,703,321.00
EXPENSES	\$162,696.28	\$183,500.00	\$191,000.00	\$191,000.00
TOTAL	\$1,843,055.45	\$1,886,821.17	\$1,894,321.00	\$1,894,321.00
FIRE/RESCUE DEPARTMENT				
SALARIES	\$1,080,824.36	\$1,134,905.91	\$1,114,631.00	\$1,114,631.00
EXPENSES	\$147,275.15	\$153,500.00	\$150,000.00	\$150,000.00
TOTAL	\$1,228,099.51	\$1,288,405.91	\$1,264,631.00	\$1,264,631.00
DISPATCH				
SALARIES	\$245,214.94	\$240,902.14	\$240,902.14	\$240,902.14
EXPENSES	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
TOTAL	\$254,214.94	\$249,902.14	\$249,902.14	\$249,902.14
BUILDING DEPT.				
SALARIES	\$166,591.88	\$163,950.88	\$163,950.88	\$163,950.88
EXPENSES	\$8,740.00	\$8,740.00	\$8,740.00	\$8,740.00
TOTAL	\$175,331.88	\$172,690.88	\$172,690.88	\$172,690.88
SEALER W&M				
SALARIES	\$3,090.00	\$3,183.00	\$3,183.00	\$3,183.00
EXPENSES	\$150.00	\$150.00	\$150.00	\$150.00
TOTAL	\$3,240.00	\$3,333.00	\$3,333.00	\$3,333.00

**OPERATING BUDGET
SUMMARY - TABLE 2**

EMERG MGMT COMM

	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
SALARIES	\$735.00	\$737.00	\$737.00	\$737.00
EXPENSES	\$1,619.00	\$1,619.00	\$1,619.00	\$1,619.00
TOTAL	\$2,354.00	\$2,356.00	\$2,356.00	\$2,356.00
ANIMAL CONTROL				
SALARIES	\$77,341.60	\$77,341.60	\$77,341.60	\$77,341.60
EXPENSES	\$11,300.00	\$11,300.00	\$11,300.00	\$11,300.00
TOTAL	\$88,641.60	\$88,641.60	\$88,641.60	\$88,641.60
LINE 2 - PUBLIC SAFETY	\$3,592,937.38	\$3,692,150.70	\$3,675,875.62	\$3,675,875.62

EDUCATION

MILLIS SCHOOLS				
SALARIES	\$12,416,484.00	\$12,395,636.00		
EXPENSES	\$2,569,287.00	\$2,569,287.00		
TOTAL	\$14,985,771.00	\$14,964,923.00	\$14,800,273.00	\$14,800,273.00
LINE 3 - MILLIS SCHOOLS	\$14,985,771.00	\$14,964,923.00	\$14,800,273.00	\$14,800,273.00

TRICOUNTY SCHOOL

EXPENSES	\$445,572.00	\$445,572.00	\$445,572.00	\$445,572.00
TOTAL	\$445,572.00	\$445,572.00	\$445,572.00	\$445,572.00
LINE 4 - TRI-COUNTY	\$445,572.00	\$445,572.00	\$445,572.00	\$445,572.00

**OPERATING BUDGET
SUMMARY - TABLE 2**

	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
PUBLIC WORKS				
DPW HIGHWAY				
SALARIES	\$286,645.52	\$296,307.29	\$296,307.29	\$296,307.29
EXPENSES	\$355,484.45	\$352,484.45	\$352,484.45	\$352,484.45
TOTAL	\$642,129.97	\$648,791.74	\$648,791.74	\$648,791.74
SNOW & ICE				
SALARIES	\$40,146.66	\$50,000.00	\$48,000.00	\$48,000.00
EXPENSES	\$173,000.62	\$175,000.00	\$170,727.00	\$170,727.00
TOTAL	\$213,147.28	\$225,000.00	\$218,727.00	\$218,727.00
STREET LIGHTS				
EXPENSES	\$55,849.56	\$55,849.56	\$55,849.56	\$55,849.56
TOTAL	\$55,849.56	\$55,849.56	\$55,849.56	\$55,849.56
TRANSFER STATION				
SALARIES	\$27,992.32	\$28,932.48	\$28,932.48	\$28,932.48
EXPENSES	\$85,023.18	\$85,023.18	\$85,023.18	\$85,023.18
TOTAL	\$113,015.50	\$113,955.66	\$113,955.66	\$113,955.66
LINE 5 PUBLIC WORKS	\$1,024,142.31	\$1,043,596.96	\$1,037,323.96	\$1,037,323.96
HEALTH & HUMAN SERVICES				
BOARD OF HEALTH				
SALARIES	\$130,550.56	\$130,550.56	\$130,550.56	\$130,550.56
EXPENSES	\$7,215.00	\$7,215.00	\$7,215.00	\$7,215.00
TOTAL	\$137,765.56	\$137,765.56	\$137,765.56	\$137,765.56

**OPERATING BUDGET
SUMMARY - TABLE 2**

	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
COUNCIL ON AGING				
SALARIES	\$100,232.16	\$101,546.72	\$101,546.72	\$101,546.72
EXPENSES	\$8,434.00	\$8,434.00	\$8,434.00	\$8,434.00
TOTAL	\$108,666.16	\$109,980.72	\$109,980.72	\$109,980.72
VETERANS				
SALARIES	\$10,550.00	\$10,712.00	\$10,712.00	\$10,712.00
EXPENSES	\$34,050.00	\$34,050.00	\$34,050.00	\$34,050.00
TOTAL	\$44,600.00	\$44,762.00	\$44,762.00	\$44,762.00
LINE 6 HLTH/HUMN SERV	\$291,031.72	\$292,508.28	\$292,508.28	\$292,508.28
CULTURE & RECREATION				
MEMORIAL DAY				
EXPENSES	\$1,828.00	\$1,828.00	\$1,828.00	\$1,828.00
TOTAL	\$1,828.00	\$1,828.00	\$1,828.00	\$1,828.00
LEGION				
EXPENSES	\$4,053.00	\$4,053.00	\$4,053.00	\$4,053.00
TOTAL	\$4,053.00	\$4,053.00	\$4,053.00	\$4,053.00
LIBRARY				
SALARIES	\$253,269.00	\$254,529.05	\$254,529.05	\$254,529.05
EXPENSES	\$136,104.00	\$136,104.00	\$136,104.00	\$136,104.00
TOTAL	\$389,373.00	\$390,633.05	\$390,633.05	\$390,633.05

**OPERATING BUDGET
SUMMARY - TABLE 2**

	FY18 REQUEST	FY18 SELECTMEN	FY18 FIN COM	FY18 FINAL-ATM
RECREATION				
SALARIES	\$60,296.60	\$31,266.62	\$31,267.00	\$31,267.00
EXPENSES	\$0.00	\$0.00	\$1.00	\$1.00
TOTAL	\$60,296.60	\$31,266.62	\$31,268.00	\$31,268.00
HISTORICAL				
EXPENSES	\$6,493.00	\$6,493.00	\$6,493.00	\$6,493.00
TOTAL	\$6,493.00	\$6,493.00	\$6,493.00	\$6,493.00
OAK GROVE FARM COMM				
EXPENSES	\$1,636.00	\$1,636.00	\$1,636.00	\$1,636.00
TOTAL	\$1,636.00	\$1,636.00	\$1,636.00	\$1,636.00
LINE 7 CULTURE & RECREATION	\$463,679.60	\$435,909.67	\$435,911.05	\$435,911.05
DEBT SERVICE				
TAX RATE EXEMPT	\$1,950,948.81	\$1,950,948.81	\$1,940,948.81	\$1,940,948.81
TAX RATE				
TOTAL	\$1,950,948.81	\$1,950,948.81	\$1,940,948.81	\$1,940,948.81
LINE 8 DEBT SERVICE	\$1,950,948.81	\$1,950,948.81	\$1,940,948.81	\$1,940,948.81
TOTAL BUDGET	\$29,453,454.93	\$29,553,162.33	\$29,355,965.63	\$29,355,965.63
TOTAL BUDGET	\$29,453,454.93	\$29,553,162.33	\$29,355,965.63	\$29,355,965.63
DISCRETIONARY	\$22,033,523.12	\$22,133,230.52	\$21,946,033.82	\$21,946,033.82
NON-DISCRETIONARY	\$7,419,931.81	\$7,419,931.81	\$7,409,931.81	\$7,409,931.81
(gen ins, benefits, tri-county, debt)	\$29,453,454.93	\$29,553,162.33	\$29,355,965.63	\$29,355,965.63

SEWER ENTERPRISE FUND

	2014 ACT	2015 ACT	2016 ACT	2017 PROJ	2018 PROJ	
SEWER ENTERPRISE REVENUE						
SEWER USER CHARGES	\$ 767,294.40	\$ 769,479.29	\$ 1,023,817.17	\$ 1,044,293.51	\$ 1,044,293.51	
PRIOR YEAR SEWER CHARGES	\$ 65,967.78	\$ 73,313.37	\$ 77,114.17	\$ 68,490.85	\$ 68,490.85	
INTEREST	\$ 744.03	\$ 440.92	\$ 634.09			
PENALTIES	\$ 8,503.72	\$ 9,595.04	\$ 11,676.03	\$ 9,035.03	\$ 9,035.03	
LIENS	\$ 48,557.11	\$ 66,502.34	\$ 45,484.48	\$ 58,813.88	\$ 58,813.88	
ENTRANCE FEES	\$ 34,000.00	\$ 36,000.00	\$ 73,500.00	\$ 19,500.00	\$ 19,500.00	
OTHER REVENUE	\$ 2,400.00	\$ 600.00	\$ 4,300.00	\$ 1,050.00	\$ 1,050.00	
SUBTOTAL	\$ 927,467.04	\$ 975,930.96	\$ 1,236,525.94	\$ 1,201,183.27	\$ 1,201,183.27	
BETTERMENTS	\$ 299,117.00	\$ 282,997.00	\$ 275,787.50	\$ 263,640.63	\$ 234,235.00	flint/bow-A&B-E
SURPLUS	\$ 57,211.99	\$ 228,116.00	\$ 134,350.00		\$ 132,650.00	
TOTAL SEWER ENTERPRISE REVENUE	\$ 1,283,796.03	\$ 1,487,043.96	\$ 1,646,663.44	\$ 1,464,823.90	\$ 1,568,068.27	
SEWER ENTERPRISE COSTS						
WAGES	\$ 202,160.38	\$ 217,154.68	\$ 222,834.16	\$ 223,226.38	\$ 230,559.32	
EXPENSES	\$ 439,909.46	\$ 460,581.77	\$ 579,151.52	\$ 124,281.50	\$ 129,281.50	
CHARLES RIVER POLLUTION CONTROL				\$ 458,020.00	\$ 517,400.00	
DEBT	\$ 385,197.60	\$ 319,144.84	\$ 365,861.50	\$ 308,702.96	\$ 324,300.46	\$ 1,201,541.28
ARTICLE	\$ 5,430.00	\$ -				
CAPITAL OUTLAY	\$ 68,137.99	\$ 228,116.00	\$ 159,220.00	\$ 21,000.00	\$ 132,650.00	\$ 132,650.00
RESERVE FUND						
unpaid bill			\$ 1,350.00			
HEALTH	\$ 14,195.53	\$ 40,321.25	\$ 42,337.31	\$ 44,454.18	\$ 46,676.88	
PENSION	\$ 13,426.54	\$ 14,097.87	\$ 14,802.76	\$ 15,542.90	\$ 16,320.04	
SHARED EMPLOYEES	\$ 14,470.03	\$ 30,937.13	\$ 32,483.98	\$ 34,108.18	\$ 35,813.59	
OTH - AUTO LIAB/COMP	\$ 13,231.29	\$ 13,892.85	\$ 14,587.50	\$ 15,316.88	\$ 16,082.72	
OTH - ADMIN	\$ 48,396.23	\$ 50,816.04	\$ 53,356.84	\$ 56,024.68	\$ 58,825.92	\$ 173,719.15
SEWER COSTS TOTAL	\$ 1,204,555.05	\$ 1,375,062.43	\$ 1,485,985.57	\$ 1,300,677.65	\$ 1,507,910.43	\$ 1,507,910.43
SURPLUS/(DEFICIT)		\$ 111,981.53	\$ 160,677.87	\$ 164,146.25	\$ 60,157.84	
SUB TOTAL TRANSFERS TO GENERAL FUND	\$ 103,719.62	\$ 150,065.14	\$ 157,568.39	\$ 165,446.81	\$ 173,719.15	
NET SEWER OPERATING COSTS	\$ 1,100,835.43	\$ 1,224,997.29	\$ 1,328,417.18	\$ 1,135,230.84	\$ 1,201,541.28	
SEWER ARTICLES					\$ 132,650.00	
TOTAL ENTERPRISE COSTS	\$ 1,204,555.05	\$ 1,375,062.43	\$ 1,485,985.57	\$ 1,300,677.65	\$ 1,507,910.43	

DOR Certified	
Surplus Available	\$ 235,344.16

THIS BUDGET DOES NOT INCLUDE FORM 8 REQUESTS

WATER ENTERPRISE FUND

WATER ENTERPRISE REVENUE	2014 ACT	2015 ACT	2016 PROJ	2017 PROJ	2018 PROJ	
WATER USER CHARGES	\$ 727,743.08	\$ 720,681.09	\$ 802,336.75	\$850,476.96	\$850,476.96	
PRIOR YR USE CHARGES	\$ 58,195.36	\$ 52,866.76	\$ 55,887.00	\$59,596.91	\$59,596.91	
CAP ASSESSMENT	\$ 279,114.21	\$ 281,299.88	\$ 271,169.43	\$268,793.31	\$268,793.31	
PENALTIES/INTEREST	\$ 10,311.28	\$ 10,152.72	\$ 9,420.83	\$10,163.43	\$10,163.43	
LIENS	\$ 53,370.79	\$ 66,630.76	\$ 51,750.70	\$57,503.69	\$57,503.69	
ENTRANCE FEES	\$ 37,300.00	\$ 29,300.00	\$ 21,000.00	\$26,400.00	\$26,400.00	
METER ON OFF	\$ 105.00	\$ 140.00	\$ 475.00	\$151.67	\$151.67	
CROSS CONNECTIONS	\$ 6,300.00	\$ 6,800.00	\$ 6,400.00	\$6,766.67	\$6,766.67	
INVESTMENT INCOME	\$ 1,435.15	\$ 702.48	\$ 1,694.24	\$702.00	\$702.00	
MISC	\$ 8,451.29	\$ 9,587.71	\$ 6,323.08	\$7,541.42	\$7,541.42	
SUBTOTAL	\$ 1,182,326.16	\$ 1,178,161.40	\$ 1,226,457.03	\$ 1,288,096.05	\$ 1,288,096.05	
SURPLUS (BALANCE BUDGET)					\$ 71,777.30	
SURPLUS (ARTICLES)	\$ 62,157.67	\$ 296,687.00	\$ 51,306.00	\$ 2,800.00	\$ 59,150.00	
WATER REVENUE TOTAL	\$ 1,244,483.83	\$ 1,474,848.40	\$ 1,277,763.03	\$ 1,290,896.05	\$ 1,419,023.35	
WATER ENTERPRISE COSTS	2014 ACT	2015 PROJ	2016 PROJ	2017 PROJ	2018 PROJ	
WAGES	\$ 271,484.12	\$ 288,333.89	\$ 294,685.05	\$296,265.95	\$306,400.41	
EXPENSES	\$ 341,141.10	\$ 349,153.00	\$ 363,300.93	\$372,651.19	\$387,651.19	
DEBT	\$ 296,819.82	\$293,368.00	\$ 285,441.51	\$358,746.36	\$437,949.72	\$1,132,001.32
ARTICLE	\$ 10,004.00				\$59,150.00	\$59,150.00
CAPITAL OUTLAY/misc	\$ 75,780.67	\$ 296,687.00	\$ 44,433.72			
RESERVE FUND						
OTHER			\$ 6,872.00	\$2,800.00	\$0.00	
HEALTH	\$ 17,350.08	\$ 43,443.00	\$ 45,615.15	\$47,895.91	\$50,290.70	
PENSION	\$ 16,410.21	\$ 17,231.00	\$ 18,092.55	\$18,997.18	\$19,947.04	
SHARED EMPLOYEES	\$ 14,470.03	\$ 30,937.00	\$ 32,483.85	\$34,108.04	\$35,813.44	
ADDITIONAL W/S CLK HRS	\$ 11,406.15		\$ 30,000.00	\$31,500.00	\$33,075.00	
AUTO LIAB/COMP	\$ 16,171.58	\$ 16,980.00	\$ 17,829.00	\$18,720.45	\$19,656.47	
OTHER - ADMIN	\$ 56,839.63	\$ 59,682.00	\$ 62,666.10	\$65,799.41	\$69,089.38	\$227,872.03
WATER COSTS TOTAL	\$ 1,127,877.39	\$ 1,395,814.89	\$ 1,201,419.86	\$ 1,247,484.48	\$ 1,419,023.35	\$1,419,023.35
SURPLUS/DEFICIT		\$ 79,033.51	\$ 76,343.17	\$ 43,411.57	\$ (0.00)	
SUB TOTAL TRANSFERS TO GENERAL FUND	\$ 132,647.68	\$ 168,273.00	\$ 206,686.65	\$69,089.38	\$227,872.03	
NET WATER OPERATING COSTS	\$ 995,229.71	\$ 1,227,541.89	\$ 994,733.21	\$ 1,178,395.11	\$1,132,001.32	
WATER ARTICLES					\$59,150.00	
TOTAL ENTERPRISE COSTS	\$ 1,127,877.39	\$ 1,395,814.89	\$ 1,201,419.86	\$ 1,247,484.48	\$1,419,023.35	
NOTE: BORROWING AUTHORIZATION	\$ 500,000.00					
					DOR Certified Surplus Available	\$257,853.86

THIS BUDGET DOES NOT INCLUDE FORM 8 REQUESTS

MILLIS PERSONNEL PLAN SCHEDULES

FY2018

7/1/17 Effective Date
SCHEDULE A
CLASSIFICATION PLAN
SALARIED-WEEKLY AND STIPENDS
GRADE POSITION

STEP	1	2	3	4	5	6	7	8	9	10
16 DEPUTY DIR. DPW/CHIEF OF OPERATIONS	\$ 1,643.82	\$ 1,679.65	\$ 1,717.39	\$ 1,756.09	\$ 1,796.21	\$ 1,836.82	\$ 1,877.90	\$ 1,919.47	\$ 1,962.46	\$ 2,008.32
15 VACANT	\$ 1,549.23	\$ 1,584.59	\$ 1,619.94	\$ 1,656.72	\$ 1,693.98	\$ 1,732.20	\$ 1,771.37	\$ 1,810.55	\$ 1,851.63	\$ 1,893.66
12 OPERATIONS SUPPORT MANAGER	\$ 1,265.47	\$ 1,294.13	\$ 1,322.32	\$ 1,353.37	\$ 1,382.51	\$ 1,414.04	\$ 1,446.04	\$ 1,479.01	\$ 1,511.49	\$ 1,545.41
11 UNFILLED	\$ 1,171.36	\$ 1,199.06	\$ 1,225.34	\$ 1,253.52	\$ 1,280.28	\$ 1,310.85	\$ 1,338.56	\$ 1,370.57	\$ 1,399.71	\$ 1,432.19
11A* COA DIRECTOR*	\$ 732.10	\$ 749.42	\$ 765.84	\$ 783.45	\$ 800.18	\$ 819.28	\$ 836.60	\$ 856.61	\$ 874.82	\$ 895.13
9C* PLUMBING&GAS INSPECTOR	Slipend of \$4,811/year plus 1/2 permit fees, not to exceed \$30,000/year									
WIRING INSPECTOR	Slipend of \$4,811/year plus 1/2 permit fees, not to exceed \$30,000/year									
8A* DEP. BUILDING INSPECTOR	Slipend of \$1,681/year plus 1/2 permit fees, when acting as inspector, not to exceed \$30,000/year									
DEP. PLUMBING&GAS INSPECTOR	Slipend of \$1,155/year plus 1/2 permit fees, when acting as inspector, not to exceed \$30,000/year									
DEP. WIRING INSPECTOR	Slipend of \$1,155/year plus 1/2 permit fees, when acting as inspector, not to exceed \$30,000/year									

* = Part time

HOURLY GRADE	POSITION	1	2	3	4	5	6	7	8	9	10
4. DISPATCHER/PART TIME		\$ 17.55	\$ 17.96	\$ 18.39	\$ 18.80	\$ 19.21	\$ 19.65	\$ 20.09	\$ 20.55	\$ 21.02	\$ 21.50
PUBLIC SAFETY GRADE	POSITION	1	2	3	4	5	6	7	8	9	10
PS9 DEPUTY FIRE CHIEF/EMT*											
FF STIPEND/YEAR		\$ 30.26	\$ 30.95	\$ 31.65	\$ 32.33	\$ 33.08	\$ 33.81	\$ 34.58	\$ 35.37	\$ 36.16	\$ 36.96
PS8 VACANT		\$ 1,425.00									
PS6 FIRE CAPTAIN/EMT		\$ 28.03	\$ 28.65	\$ 29.29	\$ 29.96	\$ 30.62	\$ 31.32	\$ 32.01	\$ 32.74	\$ 33.48	\$ 34.22
FF STIPEND/YEAR		\$ 24.98	\$ 25.53	\$ 26.10	\$ 26.68	\$ 27.28	\$ 27.90	\$ 28.52	\$ 29.17	\$ 29.81	\$ 30.50
PS4 FIRE LIEUTENANT/EMT		\$ 908.00									
FF STIPEND/YEAR		\$ 22.02	\$ 22.51	\$ 23.02	\$ 23.52	\$ 24.08	\$ 24.59	\$ 25.16	\$ 25.71	\$ 26.29	\$ 26.89
PS2 FIREFIGHTER/EMT		\$ 725.00									
FF STIPEND/YEAR		\$ 19.60	\$ 20.04	\$ 20.35	\$ 20.95	\$ 21.42	\$ 21.89	\$ 22.39	\$ 22.88	\$ 23.40	\$ 23.93
PS2 PERM. INTER. POLICE OFFICER		\$ 542.00									
LOCKUP KEEPER		\$ 19.02	\$ 19.45	\$ 19.75	\$ 20.34	\$ 20.79	\$ 21.25	\$ 21.73	\$ 22.22	\$ 22.71	\$ 23.23
EMT STIPEND		\$ 1,071.00									
SCHOOL TRAFFIC SUPERVISORS		\$ 17.15	\$ 18.01	\$ 19.43							

FY2018

APPOINTED SPECIALS

45

FALL 2017 TOWN MEETING ARTICLE LIST

1. Unpaid Bills
2. Marijuana Moratorium
3. Stormwater Management Utility Bylaw
4. Funding for Consulting Stormwater Management Utility
5. Replacement of Air Packs
6. ALS Training Funding
7. Town Gasoline and Diesel System Replacement
8. Front End Loader
9. Traffic Enforcement Upgrades
10. Sewer I/I Analysis
11. Police Vehicle Lease
12. Police/Fire Copper Line to Fiber Line Transition
13. CPC Niagara Fire House Records Preservation Project
14. Town Website Upgrade
15. Repurchase of Cemetery Lots
16. Establish Bus Lease Stabilization Fund
17. School Stabilization Fund Funding for Purchase of 2 Buses
18. School Auditorium Seating, Lighting, and Sound
19. School Special Education Van
20. School Instructional Resources
21. OPEB
22. Replenish Stabilization Fund
23. Acceptance of M.G. L. c. 90 §17c Establishment of Speed Limits
24. Acceptance of M.G. L. c. 90 §18b Establishment of Speed Limits
25. PILOT for Large Scale Ground Mounted Community Solar at 1280 Main St.
26. Authorization of Moderator to Appoint Committee on Town Meeting Voting Procedures
27. Senior Property Tax Work-off Program
28. Petitioned Article: Cease and Desist ESBC Project
29. Petitioned Article: Land Transfer
30. Replacement Facility for Clyde F. Brown Elementary School

TOWN OF MILLIS
FALL ANNUAL TOWN MEETING
MONDAY, NOVEMBER 6, 2017

The Fall Annual Business Meeting of the Town of Millis was held on Monday, November 6, 2017 in the George C. Roy Auditorium of the Millis Middle/ High School and was called to order by the Moderator, Paul R. Jacobsen, at 7:40 p.m.

The Town Warrant calling this business meeting was signed on October 16, 2017, by Selectmen James J. McCaffrey, Catherine C. MacInnes, and Loring Barnes was posted on October 20, 2017, by Helen R. Kubacki, Constable, in accordance with the by-laws of the Town of Millis.

Voting List Inspectors:

Janet McCarron	Susan Conte	Christine McCaffrey
Marsha Collins	Carole McColl	Mary Skilling
Kathryn Carlson	Anne Baima	Helen Daly
Mary Walsh	Joanne Gannon	

Tellers appointed and sworn in for the auditorium:

Susan Ferzoco	Bonnie Hilton
Susanne Locklin	Susan Vara
Michelle Lipsett	Scott Fuzy

Due to the large number of Town Meeting participants, the High School cafeteria was utilized for the overflow from the auditorium. Moderator and Teller appointed and sworn in by Moderator Paul Jacobsen for the Cafeteria were:

Nathan Maltinsky	Heidi Perkins
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Before commencing with the business of the meeting, the Moderator asked everyone present to join in pledging allegiance to the Flag.

The Moderator asked Town Meeting members to remain standing and observe a moment of silence for the victims of the mass shooting which occurred on November 5, 2017, at the First Baptist Church in Sutherland Springs, Texas.

The Moderator thanked board members, committee members, and all members of the community who volunteer their time and expertise in assisting in the operation of the Town of Millis.

Mr. Jacobsen then recognized Patricia Sjogren, Assistant Town Clerk, thanking her for her forty years of service to the Town of Millis, and congratulated her on her retirement.

The Moderator then made opening remarks concerning the thirty business articles to be acted upon this evening. Officials elected and appointed to various Boards and Committees, the Town Administrator, and the Superintendent of Schools prepare article requests. These articles are

presented to the Finance Committee which hears all the information. The Finance Committee, whose members are appointed by the Moderator, then makes recommendations to the citizens of Millis through the Finance Committee report and at Town Meeting itself. Town Meeting members present tonight will make the final decision on these budgets and articles.

The Moderator then gave a brief description of the procedures to be followed this evening. A simple majority vote is required for most articles. This will be done through a voice vote. A standing vote count will be taken should there be any question of the voice vote. It will be clearly stated when a two-thirds or four-fifths majority vote is required. Procedural issues such as: Main Motion and Amendment, Moving the Question, Point of Order, Standing Count, and Reconsideration of Articles were explained by the Moderator.

A Finance Committee member will make the initial motion which will be seconded. This person will be recognized to present the rationale for acceptance or defeat of the article under consideration. The Moderator will then open the subject for discussion. All commentary must be directed through the Moderator.

Mr. Jacobsen introduced Craig Schultze, Chairman, Millis Finance Committee, for opening remarks. Mr. Schultze introduced members of the Finance Committee, as follows: Jodie Garzon, Peter Jurmain, Susan Vecchi, Doug Riley, Jerry Nunnaley, Tayana Antin, and Jim Bullion. Peter Berube was unable to attend.

Mr. Schultze then made opening remarks explaining that Free Cash is the usual method of funding we use at Town Meeting. Unfortunately, the Free Cash amount has not yet been certified by the Department of Revenue. Therefore, we will need to fund articles using the Stabilization Fund this evening. The Stabilization Fund represents five per cent of the Town's annual budget and is generally considered to be the Town's "savings account". Next May at the Spring Annual Town Meeting, we will replenish the Stabilization Fund. Several of tonight's articles are recommended for dismissal due to this lack of available free cash.

Mr. Schultze noted five articles deserving special attention for this meeting. They are:

- Establishing a temporary moratorium on recreational marijuana establishments
- Stormwater Management Utility By-Law including a permanent funding source
- Petitioned Article: Cease and Desist Elementary School Building Project
- Petitioned Article: Land Transfer Reversal School Land to Park Land
- Re-affirmation vote for Replacement Facility for Clyde F. Brown Elementary School

These are some of the issues your Finance Committee, Town Administrator, and Board of Selectmen are trying to resolve on a regular basis. The Finance Committee attempts to balance all concerns of the Town and make appropriate recommendations. However, the final decisions will be made tonight by Town meeting members.

Motion was made by Craig Schultze and seconded that the reading of the warrant and return of service thereof be omitted and it was voted.

Motion was made by Craig Schultze and seconded that the Moderator be granted unanimous consent to omit the reading of the articles and to refer to them by number and subject matter and it was Voted.

For Town Meeting Action:

Finance Committee recommendations and/or commentary appears in italics after each motion.

ARTICLE 1. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds or by transfer from the Stabilization Fund a sum of money for **unpaid bills**, or act in any manner relating thereto.

DEPARTMENT	VENDOR	AMOUNT
SELECTMEN	COLUMBIA GAS	\$ 445.89
SELECTMEN	EVERSOURCE (VMB)	\$ 2,384.45
SELECTMEN	EVERSOURCE (STREET LIGHTING)	\$ 1,077.25
SELECTMEN	VERIZON	\$ 55.57
TREASURER	BOSTON GLOBE (BILL PRINTING)	\$ 2,016.33
TREASURER	INFORM BUSINESS SYSTEMS	\$ 266.49
DPW	IMPERIAL CHEVROLET	\$ 77.70
DPW	CAMPBELL SUPPLY CO. INC	\$ 149.00
POLICE	POWERPHONE	\$ 508.00
POLICE	EATON (WRIGHTLINE)	\$ 174.92
POLICE	ROCKY'S ACE HARDWARE	\$ <u>80.45</u>
TOTAL GENERAL FUND UNPAID BILLS		\$ 7,236.05

Annual article to fund bills incurred in previous fiscal years. Recommend approval.

VOTED UNANIMOUSLY (4/5 VOTE REQUIRED) that the Town transfer from the Stabilization Fund the sum of \$7,236.05 for unpaid bills from previous fiscal years as follows:

DEPARTMENT	VENDOR	AMOUNT
SELECTMEN	COLUMBIA GAS	\$ 445.89
SELECTMEN	EVERSOURCE (VMB)	\$ 2,384.45
SELECTMEN	EVERSOURCE (STREET LIGHTING)	\$ 1,077.25
SELECTMEN	VERIZON	\$ 55.57
TREASURER	BOSTON GLOBE (BILL PRINTING)	\$ 2,016.33
TREASURER	INFORM BUSINESS SYSTEMS	\$ 266.49
DPW	IMPERIAL CHEVROLET	\$ 77.70
DPW	CAMPBELL SUPPLY CO. INC	\$ 149.00
POLICE	POWERPHONE	\$ 508.00
POLICE	EATON (WRIGHTLINE)	\$ 174.92
POLICE	ROCKY'S ACE HARDWARE	\$ <u>80.45</u>
TOTAL GENERAL FUND UNPAID BILLS		\$ 7,236.05

ARTICLE 2. To see if the Town will vote to amend the Town’s Zoning By-law by adding a new section V, Use Regulations, Subsection G., **TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS**, that would provide as follows, and further to amend the Table of Contents to add Section V.G. “Temporary Moratorium on Recreational Marijuana Establishments”.

Section V, Subsection G. TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS

1. Purpose

On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for recreational purposes (new G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016 and (as amended on December 30, 2016 by Chapter 351 of the Acts of 2016 and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017) requires a Cannabis Control Commission to issue regulations regarding the licensing of commercial activities by March 15, 2018 and to begin accepting applications for licenses no later than April 1, 2018. Currently under the Zoning Bylaw, a non-medical Marijuana Establishment (hereinafter, a “Recreational Marijuana Establishment”), as defined in G.L. c. 94G, §1, is not specifically addressed in the Zoning Bylaw. Regulations to be promulgated by the Cannabis Control Commission may provide guidance on certain aspects of local regulation of Recreational Marijuana Establishments. The regulation of recreational marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments so as to allow sufficient time to address the effects of such structures and uses in the Town and to enact bylaws in a consistent manner.

2. Definition

“Recreational Marijuana Establishment” shall mean a “marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.”

3. Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect through December 31, 2018. During the moratorium period, the

Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments, and shall consider adopting new Zoning Bylaws in response to these new issues.

Or act in any manner relating thereto.

Article places a temporary moratorium of at least a year on recreational marijuana establishments in Millis to avoid contradicting the State's Regulations which have not yet been established. Recommend approval.

Moderator Paul Jacobsen informed Town Meeting members the Planning Board, at an open public hearing held on Tuesday, October 3, 2017, voted unanimously to recommend approval of the by-law amendments as proposed/written.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town amend the Town's Zoning By-law by adding a new Section V, Use Regulations, Subsection G., TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS, as written in the warrant, and further to amend the Table of Contents to add Section V.G. "Temporary Moratorium on Recreational Marijuana Establishments".

ARTICLE 3. To see if the Town will vote to amend the Town's By-laws by adding a new section entitled **Stormwater Management Utility By-law** as provided herein and further to authorize the Town Clerk, in consultation with the Town Administrator, to assign appropriate numbering for this Bylaw so that it may be in compliance with the numbering format of the Town Bylaws.

Establishes new Enterprise Fund for Stormwater Management Utility for compliance with Town's required obligation under its MS4 permit, a Federal mandate issued under the Clean Water Act. Recommend approval.

Significant discussion relating to the merits and consequences of this article followed.

It was moved and seconded to MOVE THE QUESTION.
VOTED UNANIMOUSLY to MOVE THE QUESTION.

VOTED BY STANDING COUNT, 320—YES, 105—NO, (MAJORITY VOTE REQUIRED) that the Town amend the Town's By-laws by adding a new section entitled Stormwater Management Utility By-law as written in the warrant, and further to authorize the Town Clerk, in consultation with the Town Administrator, to assign appropriate numbering for this By-law so that it may be in compliance with the numbering format of the Town By-laws.

ARTICLE 4. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$69,400 for consulting work associated with the establishment of a Stormwater Management Utility**, or act in any manner relating thereto.

Article seeks appropriation to pay consulting services, including legal and administrative work, to set up Stormwater Management Utility Enterprise Fund. Recommend approval.

VOTED BY STANDING COUNT, 394—YES, 50—NO, (2/3 VOTE REQUIRED) that the Town transfer from the Stabilization Fund the sum of \$69,400 for consulting work associated with the establishment of a Stormwater Management Utility.

ARTICLE 5. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$41,075 for the Replacement of 4 Self Contained Breathing Apparatus (SCBA) packs, bottles, and related appurtenances**, including the payment of all costs and expenses incidental and related thereto, or act in any manner relating thereto.

Article funds 5 SCBA air packs to replace existing air packs which have exceeded recommended life. Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town transfer from the Stabilization Fund the sum of \$41,075 for the Replacement of 5 Self Contained Breathing Apparatus (SCBA) packs, bottles, and related appurtenances, including the payment of all costs and expenses incidental and related thereto.

ARTICLE 6. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$20,000 for the remainder of the cost of ALS (Paramedic) Training for two firefighters**, or act in any manner relating thereto.

Article appropriates funding for final year of three year program to have three Millis Paramedics become ALS certified. Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town transfer from the Stabilization Fund the sum of \$20,000 for the remainder of the cost of ALS (Paramedic) Training for two firefighters.

ARTICLE 7. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$50,000 to replace the Town's Gasoline and Diesel Fuel Supply and Dispensary System**, including the payment of all costs and expenses incidental and related thereto, or act in any manner relating thereto.

Article funds purchase of automated gasoline and diesel system for all town vehicles to replace outdated manual system. Recommend dismissal due to insufficient funds.

VOTED UNANIMOUSLY to dismiss Article 7.

ARTICLE 8. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by borrowing the sum of **\$182,698 for the purchase and equipping of a Front End Loader for use by the Department of Public Works**, and further to authorize the Treasurer with the approval of the Board of Selectmen to borrow a sum of money pursuant to Chapter 44 of the General Laws, as amended, or pursuant to any other enabling authority and to

issue bonds or notes of the Town therefor and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, section 20 of the General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount, or act in any manner relating thereto.

Article funds purchase of new front end loader for the Department of Public Works. Replaces 29 year old machine. Five year warranty. Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town borrow the sum of \$182,698 for the purchase and equipping of a Front End Loader for use by the Department of Public Works, and further to authorize the Treasurer with the approval of the Board of Selectmen to borrow a sum of money pursuant to Chapter 44 of the General Laws, as amended, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor and that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with Chapter 44, section 20 of the General Laws, thereby reducing the amount to be borrowed to pay such cost by a like amount.

ARTICLE 9. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$26,400 for the purchase and installation of Traffic Enforcement Upgrades**, including the payment of all costs and expenses incidental and related thereto, or act in any manner relating thereto.

Article funds purchases of sixteen solar powered flashing stop signs to replace existing stop signs to enhance public safety. Recommend dismissal due to insufficient funds.

VOTED UNANIMOUSLY to dismiss Article 9.

ARTICLE 10. To see if the Town will vote to appropriate and raise by taxation, by transfer from available funds, or by borrowing the sum of **\$218,290 to conduct an Infiltration and Inflow (I/I) Analysis of the Town's Sewer System**, and to authorize the Board of Selectmen to execute all documents, including contracts in excess of three years, to effectuate the purpose of this Article, or act in any manner relating thereto.

Article funds analysis of parts of existing sewer system to comply with Mass DEP Guidelines for Performing I/I Analysis and Sewer System Evaluation Surveys (SSES). Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town borrow the sum of \$218,290 to conduct an Infiltration and Inflow (I/I) Analysis of the Town's Sewer System, and further to authorize the Treasurer with the approval of the Board of Selectmen to borrow a sum of money pursuant to Chapter 44 of the General Laws, as amended, or pursuant to any other enabling authority and to issue bonds or notes of the Town therefor and to authorize the Board of Selectmen to execute all documents, including contracts in excess of three years, to effectuate the purpose of this Article.

ARTICLE 11. To see if the Town will vote to authorize the Board of Selectmen to enter into a **three year Lease/Purchase Agreement for the Lease/Purchase of Four (4) 2018 Sedans and related appurtenances for use by the Police Department** and further to appropriate and raise by taxation or by transfer from available funds the sum of **\$50,302.31 for the first year costs of such a Lease/Purchase Agreement**, or act in any manner relating thereto.

Article funds first year of three year lease for four new police cruisers replacing no longer reliable vehicles. These will be front-line vehicles. Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town authorize the Board of Selectmen to enter into a three year Lease/Purchase Agreement for the Lease/Purchase of Four (4) 2018 Sedans and related appurtenances for use by the Police Department and further to transfer from the Stabilization Fund the sum of \$50,302.31 for the first year costs of such a Lease/Purchase Agreement.

ARTICLE 12. To see if the Town will vote to authorize the Board of Selectmen to enter into a **three year Lease/Purchase Agreement (for an amount not to exceed \$90,000) for the Lease/Purchase of phone line systems for the Police and Fire Stations** and related appurtenances for use by the Police and Fire Departments, or act in any manner relating thereto.

Article funds replacement of old copper wire secure network used by Police and Fire Departments. This is the secure radio network used by public safety personnel when communicating between remote locations, the home office and the State. Article funds interface equipment only, not the transmission facilities. Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town authorize the Board of Selectmen to enter into a three year Lease/Purchase Agreement (for an amount not to exceed \$90,000) for the Lease/Purchase of phone line systems for the Police and Fire Stations and related appurtenances for use by the Police and Fire Departments.

ARTICLE 13. To see if the Town will vote to appropriate a sum of money from the Community Preservation Historic Resource Reserve Fund for the **Niagara Fire House Records Preservation Project**, or act in any manner relating thereto.

Article funds restoration of Niagara Hall Fire Engine House records through the Community Preservation Historic Resource Reserve Fund. Recommend approval.

Moderator Paul Jacobsen informed Town Meeting members the Community Preservation Committee, at an open public hearing held on Thursday, September 14, 2017, voted unanimously to recommend approval of this article.

VOTED UNANIMOUSLY that the Town appropriate the sum of \$7,000 from the Community Preservation Historic Resource Reserve Fund for the Niagara Fire House Records Preservation Project.

ARTICLE 14. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$12,000 for the construction and launch of a new Town Website**, or act in any manner relating thereto.

Article funds upgrade to the Town's website. Recommend dismissal due to insufficient funds.

Discussion ensued in opposition to dismissal of this article.

It was moved and seconded to MOVE THE QUESTION.

VOTED UNANIMOUSLY to MOVE THE QUESTION.

PASSED BY MAJORITY VOTE to dismiss Article 14.

ARTICLE 15. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$2,100 for the repurchase of Cemetery Lots**, no longer wanted by their owners, or act in any manner relating thereto.

Article funds repurchase of cemetery lots from current owners. Recommend approval.

VOTED UNANIMOUSLY that the Town transfer from the Cemetery Special Revenue Fund the sum of \$2,100 for the repurchase of Cemetery Lots, no longer wanted by their owners.

ARTICLE 16. To see if the Town will vote to establish a **Stabilization Fund**, pursuant to the provisions of G.L. c. 40 §5B, **for the purpose of purchasing buses**, including those previously leased, for the transportation of students, or act in any manner relating thereto.

Article establishes a Stabilization Fund for sole purpose of purchasing used school buses when the lease is complete. Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town establish a Stabilization Fund, pursuant to the provisions of G.L. c. 40 §5B, for the purpose of purchasing buses, including those previously leased, for the transportation of students.

ARTICLE 17. To see if the Town will vote to appropriate and raise by taxation, or by transfer from available funds, **a sum of money for the School Bus Stabilization Fund**, or act in any manner relating thereto.

Article funds purchase through School Bus Stabilization Fund of one used bus at end of lease period. Recommend approval.

VOTED UNANIMOUSLY, (2/3 VOTE REQUIRED) that the Town transfer from the Stabilization Fund, the sum of \$45,000 for the School Bus Stabilization Fund.

ARTICLE 18. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$55,000 to replace the lighting, seating, and sound system in**

the Millis High/Middle School Auditorium, including the payment of all costs and expenses incidental and related thereto, or act in any manner relating thereto.

Article funds replacement of a seat section, seat repairs, and lighting upgrade and replacement. Recommend dismissal due to insufficient funds.

PASSED BY MAJORITY VOTE to dismiss Article 18.

ARTICLE 19. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds **the sum of \$27,000 for the purchase and equipping of a Special Needs Van** for use by the Millis School Department, or act in any manner relating thereto.

Articles funds replacement of van used for transportation of students with special needs. Recommend dismissal due to insufficient funds.

PASSED BY MAJORITY VOTE to dismiss Article 19.

ARTICLE 20. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds the sum of **\$34,600 for the purchase of Curriculum and Instructional Materials for the Millis Public Schools**, or act in any manner relating thereto.

Article funds revision and updating to Social Studies Curriculum and curriculum development in Unified Arts. Recommend dismissal due to insufficient funds.

PASSED BY MAJORITY VOTE to dismiss Article 20.

ARTICLE 21. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money for the **OPEB Trust Fund**, or act in any manner relating thereto.

Article adds funds to the Other Post-Employment Benefits Fund. Recommend dismissal due to insufficient funds.

PASSED BY MAJORITY VOTE to dismiss Article 21.

ARTICLE 22. To see if the Town will vote to appropriate and raise by taxation or by transfer from available funds a sum of money for the **Stabilization Fund**, or act in any manner relating thereto.

Article funds additional monies to Stabilization Fund which is currently above its 5% target level. Recommend dismissal since transfer is not necessary at this time.

VOTED UNANIMOUSLY to dismiss Article 22.

ARTICLE 23. To see if the Town will vote to **accept the provisions of G.L. c. 90, Section 17C**, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway, or act in any manner relating thereto.

Article accepts Massachusetts General Law allowing reduction of statutory speed limit from 30 mph to 25 mph in thickly settled or business districts. Recommend approval.

Discussion ensued relative to the merits of this article.

PASSED BY MAJORITY VOTE that the Town accept the provisions of G.L. c. 90, Section 17C, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway.

ARTICLE 24. To see if the Town will vote to **accept the provisions of G.L. c.90, Section 18B**, allowing the Board of Selectmen to establish designated “safety zones” with a speed limit of 20 miles per hour on, at, or near any way in the Town that is not a state highway, and, if a state highway, with the approval of the Department of Transportation, or act in any manner relating thereto.

Article accepts Massachusetts General Law allowing reduction of statutory speed limit on all Town controlled roads to 20 mph in designated safety zones. Recommend approval.

PASSED BY MAJORITY VOTE that the Town accept the provisions of G.L. c.90, Section 18B, allowing the Board of Selectmen to establish designated “safety zones” with a speed limit of 20 miles per hour on, at, or near any way in the Town that is not a state highway, and, if a state highway, with the approval of the Department of Transportation.

ARTICLE 25. To see if the Town will vote to authorize the Board of Selectmen to enter into a **Payment in Lieu of Taxes Agreement (PILOT) with Clean Energy Collective** pursuant to the provisions of G.L. c. 59, § 38H(b), or any other enabling authority, for a period of up to 25 years in relation to a 1MW AC Solar Farm to be located at 1280 Main Street, and further to authorize the Board of Selectmen to take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the PILOT agreement, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town; or act in any manner relating thereto.

Article allows Payment In Lieu of Taxes (PILOT) agreement for the solar panel project at 1280 Main Street. Recommend approval.

PASSED BY MAJORITY VOTE that the Town authorize the Board of Selectmen to enter into a Payment in Lieu of Taxes Agreement (PILOT) with Clean Energy Collective pursuant to the provisions of G.L. c. 59, § 38H(b), or any other enabling authority, for a period of up to 25 years in relation to a 1MW AC Solar Farm to be located at 1280 Main Street, and further to authorize the Board of Selectmen to take any actions and execute any other documents or ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the PILOT agreement, all of which agreements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town.

ARTICLE 26. To see if the Town will vote to authorize the Town Moderator to establish and

appoint a committee to study and report on the voting procedures at Town Meetings as well as the day, date, and time of the Town Meetings, and for such committee to report its findings to Town Meeting as determined by the Moderator, or act in any manner relating thereto.

Article empowers Town Moderator to appoint a committee to study the method and meeting dates for Town Meetings. Recommend approval.

PASSED BY MAJORITY VOTE that the Town authorize the Town Moderator to establish and appoint a committee to study and report on the voting procedures at Town Meetings as well as the day, date, and time of the Town Meetings, and for such committee to report its findings to Town Meeting as determined by the Moderator.

ARTICLE 27. To see if the Town will vote to **accept the amendment to G.L., c.59, Section 5k, (Tax Work-Off Program)** as amended by the Acts of 2016, c.218, Section 127, to adjust the exemption in this clause by **allowing an approved representative, for persons physically unable, to provide such services to the town**, and to add one additional such placement to the Town's current quota, solely for that purpose, or act in any manner relating thereto.

Article accepts amendment to Massachusetts General Law which allows a senior citizen qualifying for the property tax abatement work-off program who is physically unable to perform work or provide service to appoint a representative to provide service to the town on their behalf. Recommend approval.

VOTED UNANIMOUSLY that the Town accept the amendment to G.L., c.59, Section 5k, (Tax Work-Off Program) as amended by the Acts of 2016, c.218, Section 127, to adjust the exemption in this clause by allowing an approved representative, for persons physically unable, to provide such services to the town, and to add one additional such placement to the Town's current quota, solely for that purpose.

ARTICLE 28. To see if the Town will cease and desist from demolishing the hill by the bandstand and from cutting down trees thereupon, and block construction of an elementary school on that site, requiring the Elementary School Building Committee to recommend at least two different sites for a replacement for the Clyde F. Brown School. (Submitted by Citizen's Petition)

Article would halt construction of new Clyde Brown School on current site and instruct Town to find a new site. Submitted by Citizen's Petition. Recommend dismissal.

Significant discussion ensued both for and against this Citizen's Petition.

It was moved and seconded to MOVE THE QUESTION.

VOTED BY STANDING COUNT, 471—YES, 19—NO, TO MOVE THE QUESTION.

PASSED BY MAJORITY VOTE to dismiss Article 28.

ARTICLE 29. To see if the Town will transfer approximately 6.4 acres of land by the bandstand, the parcels identified in Chapter 12 of the Acts of 2017, back to park and recreation purposes, and record into the property records that said parcels are entitled to the protections of Ar-

title 97 of the Constitution of the Commonwealth of Massachusetts. (Submitted by Citizen's Petition)

Article seeks to transfer certain land parcels from school control back to park status. Submitted by Citizen's Petition. Recommend dismissal.

Significant discussion ensued both for and against this Citizen's Petition.

PASSED BY MAJORITY VOTE that the Town dismiss Article 29.

Prior to the beginning of discussion for Article 30, Millis Town Clerk, Lisa Jane Hardin, rose to propose the use of a paper ballot for this article. It was moved and seconded to use a paper ballot. The primary reason for this request was due to the widespread controversy concerning the merits of the article. This article has been debated in person, through mailings representing both sides, and extensively on social media.

THE MOTION DID NOT PASS BY MAJORITY VOTE.

ARTICLE 30. To see if the Town will vote to appropriate, borrow or transfer from available funds, the sum of fifty-one million, seven hundred sixty-five thousand, eight hundred fifty-seven dollars (\$51,765,857) for the design, construction, equipping, and furnishing of a **new replacement facility for the existing Clyde Brown Elementary School**, 7 Park Rd., Millis, MA, and to authorize any and all incidental and related costs, including but not limited to building demolition and site preparation, which new school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed the lesser of (1) the approved reimbursement rate as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. Further to authorize use of the construction management at risk delivery method pursuant to the provisions of G.L. c.149A, §§1-13; and further, to fund an appropriation made hereunder, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow such sum under and pursuant to the provisions of G.L. c. 44, §§7 or 8 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; any such borrowing undertaken pursuant to this Article to be subject to the debt exclusion authorization previously approved by the voters by ballot on May 1, 2017, in accordance with the provisions of G.L. c. 59, §21C (Proposition 2½); and further to authorize the Board of Selectmen to enter into any agreements and execute all documents including contracts for a term in excess of three years, necessary to effectuate the purposes of this Article; or act in any manner relating thereto.

Article seeks to re-affirm the Town's support of the school project and to confirm the Town's commitment to move forward with the Elementary School Building Committee Project. Recommend approval.

Significant discussion ensued relative to the merits of this article.

PASSED BY STANDING COUNT, 442—YES, 21—NO, (2/3 VOTE REQUIRED) that the Town appropriate the sum of fifty-one million, seven hundred sixty-five thousand, eight hundred fifty-seven dollars (\$51,765,857) for the purpose of paying costs of design, construction, equipping, and furnishing of a new replacement facility for the existing Clyde Brown Elementary School, 7 Park Rd., Millis, MA, including the payment of all incidental and related costs, including but not limited to building demolition and site preparation (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years, and for which the Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of the School Building Committee. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town; provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) the approved reimbursement rate as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and further to authorize use of the construction management at risk delivery method pursuant to the provisions of G.L. c.149A, §§1-13; and further, to fund an appropriation made hereunder, the Treasurer with the approval of the Board of Selectmen, is hereby authorized to borrow such sum under and pursuant to the provisions of G.L. c. 44, §§7 or 8 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; any such borrowing undertaken pursuant to this Article to be subject to the debt exclusion authorization previously approved by the voters by ballot on May 1, 2017, in accordance with the provisions of G.L. c. 59, §21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA, and to authorize the Board of Selectmen to enter into any agreements and execute all documents including contracts for a term in excess of three years, necessary to effectuate the purposes of this Motion.

Motion made by Craig Schultze, Chairman, Finance Committee, which was seconded, to adjourn the meeting.

VOTED UNANIMOUSLY to adjourn sine die at 11:30 p.m., the business of the Warrant having been completed.

Lisa Jane Hardin
Millis Town Clerk

BIRTHS RECORDED IN MILLIS – 2017

<u>Date</u>	<u>Child</u>	<u>Parents</u>
Jan. 01	Heath Harrison Wrigley	Brendan R. & Lauren M. Krone
Jan. 05	Madison Lee L'Ecuyer	Kevin J. & Carolyn L. Gately
Jan. 20	Benjamin Rhys Hurley	Keith A. & Annalisa M. Teasdale
Jan. 23	Dylan Wilfredo Rodriguez	Wilfredo--& Amanda C. Fede
Feb. 6	Kelly Elizabeth Zollers	Michael W. & Karen M. George
Feb. 11	Indira Rose Goveia	Wendell R. & Leanne---Silvia
Feb. 15	Zoe Jensen Nadeau	Paul L., Jr. & Hilary R. Geyer
Feb. 18	Matthew David Acerra	David L. & Peggie L. Doucette
March 4	Olivia Grace Morrison	David L. & Emily L. Nowak
March 7	Madison Ali Dunn	Justin J. Alden-Dunn & Rachel E. Ferrante
March 7	Lillian Elizabeth Steiner	Ryan J. & Elizabeth J. Klempa
March 17	Max Thomas Duseo	Jonathan E. & Joan E. Giordano
March 20	Julian Douglas Dmytryck	Brian S. & Sara J. Klocko
March 22	Kyle Edward Scotton	David E. & Meghan N. Pierce
April 3	Christiana Love Elisnord	Willy---& Priscilla O. Afriyie
April 6	Christopher John Vasta, Jr.	Christopher J., Sr. & Caitlin M. Daly
April 9	John-James Reinhardt Martin	John-Francis R. & Crystal M. Weners
April 11	Owen Walter Andersen	Michael S. & Kimberly F. Fitzgerald
April 16	Emily Vita Maria Angelo	Gianfranco-- & Valentina D. Corleo
April 19	Jack Whitman McQuillan	James W. & Pamela C.J. Jennett
April 20	Finley Ruth English	Jordan M. & Megan E. Reilly
April 21	Teagan Ann White	John W., Jr. & Patricia M. Riley
May 8	Keegan Andrew Scott	Eric A. & Amy W. Wise
May 9	Boden Welles Peterson	Justin A. & Krista E. Dorsheimer
May 11	Evelyn Mae Smith	Sherman G. & Amanda J. Cmielewski
May 12	Peter Alec McDonald	David J. & Jessica L. Frederiksen
May 18	Malcolm Adrian Hoff Nitschelm	Todd A. & Tia M. Hoff
June 6	Rocco Carmino Orifice	Derek W. & Christine K. Marso
June 8	Kiara ----Patel	Hardik--& Parita---Patel
June 20	Rocco David Zampell	David---& Meghan E. O'Donnell
June 28	Sydney Grace Lavoie	Jonathan J. & Alexandra R. Morgan
July 9	Duncan James Cairney	Jeffrey J. & Aimee L. Duprey
July 11	Viktor Tupper Sherrill	Nathaniel W. & Karen H. Hudgins
July 12	Michael James Scotland, Jr.	Michael J. & Lauren T. Turco
July 16	Keira Jane Reilly	Matthew J. & Kathleen M. McTigue
July 26	Tyler Robert Sparks	Scott M. & Rachel E. Matheson
July 27	Nora Lynn Kerrissey	Derick E. & Nicole J. Rubio

<u>Date</u>	<u>Child</u>	<u>Parents</u>
July 31	Conor William McDonough	John P. & Paula M. Sheehan
Aug. 9	Aislinn Alexandra Sullivan	Corey O. & Gabriela A. Melendez-Valdez
Aug. 13	Jack Allston Whitney	Michael B. & Emily M. Fitch
Aug. 18	Charlotte Grace Jacobi	Taylor Z. & Christie G. Garrity
Aug. 18	Ella Riley Hemingway	Steven K. & Lindsay M. Holland
Aug. 18	Ellie-Lucia--- Pardey	David J. & Natalia M. Castano
Aug. 19	Ezekiel Thomas Williams	Allen M. & Kelly L. Cloutier
Aug. 20	Noemi Leah Taiste	Tyrone D. & Dianne M. Rodriguez
Aug. 22	Emilia Lynn Tahan	Christopher R.M. & Meredith N. Tocci
Sept. 07	Thomas Christopher Moran	Thomas K. & Katherine D. Flynn
Sept. 15	Fiona Allison Brodt	Brian M. & Kathleen E. Bishop
Sept. 22	Maxwell Henry Senapedis	William T. & Joelle M. Pedersen
Sept. 24	Ava Grace Decker	Robert W., Jr. & Jacquelyn L. Rooney
Sept. 24	Jacob Robert Barnaby Levenson	Martin H.S. & Tasha S. Murray
Sept. 25	Leigh Cameron Yurovich	Brian J. & Jennifer L. Faro
Oct. 2	Elijah Nathaniel Turner	Christopher A. & Eviana B. Khai
Oct. 5	Molly Claire Proulx	Stephen D. & Sarah C. Day
Oct. 11	Amilia----Mezini	Femion---& Marsela---Cabeli
Oct. 21	Amelia Rose Giles	James D. & Kathleen E. Lynn
Oct. 23	Rima Adel Serhan	Adel M. & Leena O. Khalil
Oct. 29	Hazel Caroline Wasik	Brad C. & Arlan M. Montalbine
Nov. 8	Maya Isabella Needle	Jeremy T. & Alesha M. Kittay
Nov. 13	Nora Anne Barenholtz-Bahnsen	Julie A. Barenholtz & Emily T. Bahnsen
Nov. 14	Madison Olivia White	William J., III & Holly M. Lowell
Nov. 18	Wesley John Francis	Matthew W. & Melissa A. Amaral
Nov. 21	Nathaniel William Hall	Brian K. & Debra L. Copenhaver
Nov. 27	Finn David Shaw	Michael D. & Karaday L. Wilmot
Nov. 29	Hadley Teresa Alexander	Daniel J., III & Kelly N. Carlson
Nov. 30	Roscoe Morrison Keating	David C. & Tatiana L.C. Dunham
Dec. 6	Brayden James Carter	Michael D. & Lauren E. Harris
Dec. 17	Ethan Christopher Beaudry	Christopher R. & Christine---Taylor
Dec. 20	Arya Bella Giorgio	Vincenzo M. & Kris J. Jabour
Dec. 29	Olivia Avery DiCato	Matthew S. & Jennifer L. Thompson

MARRIAGES RECORDED IN MILLIS - 2017

<u>Date</u>	<u>Party A & Party B</u>	<u>Age</u>	<u>Residence</u>	<u>By Whom</u>	<u>Place</u>
Feb. 24	Helena Susanna Dahl Armando Carlos Dias, Jr.	45 44	Millis, MA Millis, MA	Alex Geourtas Justice of the Peace	Boston, MA
April 21	Michele Rose Clancy William Joseph Fergus	32 32	Medway, MA Medway, MA	Rev. Joseph G. Arsenaault Priest	Groton, MA
May 26	Jennifer-----Gulino Richard Khari Marrow	32 39	Mendon, MA Mendon, MA	Claire Miller Justice of the Peace	Grafton, MA
May 27	Rachel Marie Walsh Samuel Franklin Hopperstad	28 28	Millis, MA Millis, MA	Rev. David J. Mullen Priest	Bellingham, MA
June 3	Justina Maria D'Annibale Paul Michael Beggs	28 29	Hopedale, MA Hopedale, MA	Timothy J. Moran Priest	Medway, MA
June 3	Elizabeth Lynn Collins Mark deWolfe Colt	57 55	Millis, MA Millis, MA	George H. Colt One Day Solemnizer	Gosnold, MA

Date	Party A & Party B	Age	Residence	By Whom	Place
June 17	Nicole Patricia Peeples Jason Keegan Graham	34 35	Millis, MA Millis, MA	Adam M. Corbeil One Day Solemnizer	Princeton, MA
June 17	Sirlei Buzinski North Roberto Candido Vieira	48 52	Millis, MA Millis, MA	Michael L. Backer Justice of the Peace	Millis, MA
June 23	Meghan Elizabeth Donohue Michael Anthony Catalano	28 28	Millis, MA Millis, MA	Leah Brunelle One Day Solemnizer	Brewster, MA
June 24	Shannon Taylor Bernard Paul Ernest Smith, Jr.	28 28	Millis, MA Millis, MA	Jennifer Munroe-Nathans Member of Clergy	Millis, MA
Aug. 12	Rebecca Anne Hickey Matthew Joseph Rivera	33 34	Millis, MA Holbrook, MA	Roberta Fiola Justice of the Peace	Fall River, MA
Aug. 20	Joli Marie Sparkman Doris Linette Bayron	47 47	Millis, MA Millis, MA	Ruth Raichle One Day Solemnizer	Millis, MA
Aug. 25	Casey Ann Mandel Bryan Christopher Freeland	29 38	Millis, MA Millis, MA	Marisa N. Taylor One Day Solemnizer	Sturbridge, MA

Date	Party A & Party B	Age	Residence	By Whom	Place
Aug. 26	Barbara Baldwin Falla William Terence Curley	70 67	Natick, MA Natick, MA	Tracey Falla One Day Solemnizer	Wareham, MA
Aug. 31	Beth Anne Angel John Edward Dwyer	49 46	Millis, MA Millis, MA	Susan B. Green Justice of the Peace	Millis, MA
Sept. 7	Maria Aparecida de Oliveira Kevin Garfield Lane	46 45	Brighton, MA Millis, MA	Susan B. Green Justice of the Peace	Millis, MA
Sept. 16	Daniel Joseph Connor Esther Marie Rivera	31 30	Medway, MA Medway, MA	Daniel Marscher Justice of the Peace	Fairhaven, MA
Sept. 16	Stacy Lynn Pedersen Lucas Adam Perkins	33 26	Medway, MA Medway, MA	Jennifer Munroe-Nathans Member of the Clergy	Millis, MA
Oct. 6	Eryca Christine B. Mitchell Luis Christopher Burgos	24 25	Millis, MA Framingham, MA	Geri A. Weinstein Justice of the Peace	Framingham, MA
Oct. 8	Jennifer Lynn Bethoney Robert John Cashmon	39 49	Millis, MA Millis, MA	Michael L. Backer Justice of the Peace	Concord, MA

<u>Date</u>	<u>Party A & Party B</u>	<u>Age</u>	<u>Residence</u>	<u>By Whom</u>	<u>Place</u>
Oct. 14	Jaime Catherine Pizzarella Nicholas Francis Linowski	40 35	Millis, MA Millis, MA	Ann Marie Minerva One Day Solemnizer	Fall River, MA
Oct. 21	Caitlin Elizabeth McGoldrick Michael John Malvoso	27 27	Millis, MA Millis, MA	Dennis Earl Hultzman One Day Solemnizer	West Bridgewater, MA
Nov. 11	Susan Elizabeth Hill Matthew Francis Brais	35 29	Millis, MA Millis, MA	Brady Bankston One Day Solemnizer	Millis, MA

DEATHS RECORDED IN MILLIS - 2017

<u>Date</u>	<u>Name</u>	<u>Address</u>	<u>Age</u>
January 3	Ilco Stoinev Todorov	61 Island Road	84
January 4	Mary Gladys McCoy (Sheehy)	106 Dover Road	93
January 8	Joseph Davidson Hersey	354 Plain Street	92
January 13	John Francis Diggins	8 Dover Road	78
January 26	Richard John Donovan	224 Pleasant Street	76
January 29	Timothy F. Lyons	101 Spring Street	55
January 29	William Michael Tocci	65 Orchard Street	89
January 30	Karen -- Swenson (Tolley)	19 Cedar Street	46
February 2	Robyn -- Pearl (Works)	40 Bridge Street	45
February 6	Sandra E. Kendall (Hunt)	232 Causeway Street	71
February 13	Thomas L. Martyn, Sr.	507 Main Street	92
March 15	Maryann E. Greer (Brandon)	233 Plain Street	61
March 16	David -- Pierce	22 Beech Street	89
April 2	Krzysztof Romuald Ciesiul	299 Exchange Street	63
April 6	Christine P. Waters (Perrin)	69 Lavender Street	74
April 10	Georgia -- Cady (Pintopoulos)	2 Lewis Drive	68
April 10	Phyllis -- Talabach	1 Bayberry Circle	90
April 11	Joan F. Waz (Tetrault)	175 Exchange Street	79
April 13	Diane M. Everett	21 Stoneybrook Dr., #12	61
April 18	Carolyn A. Crowe	77 Farm Street	52
April 24	Jean Mary Stetson (Pocock)	278 Orchard Street	92
April 28	Kathleen M. Devine	166 Farm Street	57
April 30	Donald H. Pettis	102 Acorn Street	84
May 19	John R. Donovan	23 Baltimore Street	57
May 31	Patricia S. Seager (Sutton)	5 Rosenfeld Road	80
June 9	Edward -- Kessler	6 Klifford Circle	91
June 11	Gary R. Kaufman	14 Eden Street	61
June 18	Janice -- Thurston (Broadley)	103 Spring Street	79
June 19	Lenore -- Beaudelaire (Dombrowski)	172 Pleasant Street	58
June 20	Stephen C. Joseph	36 Dover Road	66
June 23	Joan R. Holborow (Roland)	149 Acorn Street	77
July 2	Thomas Charles Cunningham	1 Bogastow Circle	70
July 6	Charlotte (Nagel) Burdick	107 Orchard Street	96
July 11	Maria A. Bregianos (Kosiavelos)	969 Main Street	90
July 16	Patricia A. Bedard (Fleming)	43 Van Kleeck Road	80
July 21	Stephen G. Boyd	191 Village Street	56
July 21	Edward -- Quinlan	126 Middlesex Street	67
August 16	Maureen C. Newman	17 Bayberry Circle	74
August 17	Mary Shirley Brehm (LaFortune)	439 Exchange Street	91
August 18	Robert Harding Waters	69 Lavender Street	79

<u>Date</u>	<u>Name</u>	<u>Address</u>	<u>Age</u>
August 26	Claire Ann Clewes (Lipsett)	192 Exchange Street	81
August 27	Agnes B. Kelly	29 Hemlock Drive	83
September 6	Michael Arthur Gillis	12 Clewes Road	86
September 9	Carolyn Frances Ward (Bergen)	124 Spring Street	66
September 12	Therese Ann Perciaccante (Holt)	684 Main Street	86
September 18	Bruce Donald W. McKinnon	336 Union Street	71
October 4	Jocelyn -- Johnston	28 Bayberry Circle	89
October 8	Fred W. Dietzel	292 Plain Street	85
October 13	Mary T. LeBlanc (Regis)	107 Farm Street	86
October 20	Ruth -- Wolff (Cohen)	31 Spencer Street	87
October 21	Virginia A. Pezza (Medeiros)	253 Pleasant Street	95
November 7	Nancy E. Benjamin	42 Stoneybrook Drive #4	62
November 8	Mary E. Doyle (Glover)	24 Stoneybrook Drive #3	85
November 12	Josephine Tomkins (Giglio)	6 Pleasant Park	91
November 26	Edward Joseph Bowles, Jr.	6 Stoneybrook Drive #6	31
December 3	Mildred D. Powers (Purdy)	954 Main Street	99

Veterans, Deaths recorded in Millis – 2017

<u>Date of Death</u>	<u>Name</u>	<u>Service</u>
January 8	Joseph Davidson Hersey	WWII / Navy
January 13	John Francis Diggins	Vietnam / Army
January 26	Richard John Donovan	Vietnam / Navy
January 29	William Michael Tocci	WWII / Coast Guard
March 16	David Pierce	Korea / Army
April 30	Donald H. Pettis	Peacetime / Army
June 9	Edward Kessler	WWII / Army
August 18	Robert Harding Waters	Peacetime / Navy
September 6	Michael Arthur Gillis	Korea / Navy
October 4	Jocelyn Johnston	Army/Air Force
October 8	Fred W. Dietzel	Korea / Army

Prospect Hill Cemetery

Burials 2017

<u>Deceased Name</u>	<u>Residence</u>	<u>Burial Date</u>	<u>Veteran</u>
Elizabeth C. Burnett (Thorne)	Nashua, NH	January 17, 2017	
Edward Mercorelli	Southborough, MA	February 1, 2017	
Richard John Donovan	Millis, MA	February 8, 2017	
Naomi I. Purkis (McKee)	Millis, MA	February 21, 2017	
Roderick Washer	Franklin, MA	March 12, 2017	
Rebecca Dawn Blanchard	Plymouth, MA	March 18, 2017	
Richard Fortier	Brockton, MA	April 20, 2017	Army
Mary Henderson	Plymouth, MA	April 29, 2017	
Donald H. Pettis	Millis, MA	May 5, 2017	Army
LeRoy Brodeur Jr.	Attleboro, MA	May 9, 2017	
William Dean	Adventura, FL	June 6, 2017	
Christine Grady	Zephyrhills, FL	June 18, 2017	
Stephen G. Jones	Norfolk, MA	June 20, 2017	Navy
Janice Thurston (Broadley)	Millis, MA	June 23, 2017	
Thomas Charles Cunningham	Millis, MA	July 8, 2017	
Patricia A. Bedard (Fleming)	Millis, MA	July 27, 2017	
James P. Mosher	Millis, MA	July 29, 2017	
Richard Eaton	Anchorage, AK	August 22, 2017	
Agnes B. Kelly	Millis, MA	August 30, 2017	
Natalie Luppino	Watertown, MA	September 6, 2017	
Robert Wheaton	Watertown, MA	September 15, 2017	
Therese Ann Perciaccante (Holt)	Millis, MA	September 19, 2017	
Mary G. Kavanaugh	Dedham, MA	October 5, 2017	
Ruth Webber	Norton, MA	October 13, 2017	
Fred W. Dietzel	Millis, MA	October 14, 2017	Korea
Jocelyn Johnston	Millis, MA	October 16, 2017	Army/Air Force
Ruth Wolff (Cohen)	Millis, MA	October 23, 2017	
Alfred Korzon	Needham, MA	October 24, 2017	Korea
Priscilla Lydon	Medway, MA	October 28, 2017	
Paul Melvin Maguire	Bellingham, MA	November 22, 2017	
Eric Spencer	Providence, RI	December 7, 2017	
Mildred D. Powers	Millis, MA	December 16, 2017	
John Peter Simpson	Norton, MA	December 21, 2017	

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
TOWN ADMINISTRATOR							
GUZINSKI	MICHAEL	Town Administrator	\$116,800.00				\$116,800.00
BOURET	KAREN	Operations Manager	\$68,158.75	\$650.00			\$68,808.75
CHOTKOWSKI	MARK	Clerk	\$2,263.55				\$2,263.55
CANESI	MAUREEN	Clerk	\$4,411.80		\$318.06		\$4,729.86
KENNEDY	SUZANNE	Interim Town Administrator	\$31,880.00				\$31,880.00
FINANCE DEPARTMENT							
GERACI	KARA	Payroll Administrator	\$40,904.88		\$234.42		\$41,139.30
LAPLANT	KATHLEEN	Finance Director	\$107,513.18	\$20,083.62			\$127,596.80
MORIN	LISA	Assistant Town Accountant	\$54,540.34	\$3,057.00	\$1,932.28		\$59,529.62
ASSESSING DEPARTMENT							
DUMONT	PAULA	Assessor	\$80,185.44	\$650.00			\$80,835.44
KENNALLY	LESLEY	Department Assistant	\$39,675.54	\$650.00			\$40,325.54
TREASURER/COLLECTOR DEPARTMENT							
BACZKOWSKI	ELIZABETH	Department Assistant	\$31,738.60				\$31,738.60
BURRUS	ALLISON	Department Assistant	\$32,078.17	\$650.00	\$114.82		\$32,842.99
SCANNELL	JENNIFER	Treasurer/Collector	\$86,256.81				\$86,256.81
SMITH FRYE	MARY	Assistant Treasurer	\$41,931.40				\$41,931.40
TOWN CLERK							
HARDIN	LISA JANE	Town Clerk	\$8,717.46				\$8,717.46
SJOREN	PATRICIA	Assistant Town Clerk	\$47,801.04	\$750.00	\$2,041.03		\$50,592.07
SMITH	KATHLEEN	Department Assistant	\$44,530.61	\$750.00	\$1,663.98		\$46,944.59
BOARDS/COMMITTEES							
STANDLEY	CAMILLE	Planning Board Secretary	\$39,867.59	\$650.00			\$40,517.59
SUTHERLAND	AMY	Zoning Board Secretary	\$4,372.86				\$4,372.86
TOWN BUILDING DEPARTMENT							
BARLOW	MICHAEL	Town Building Maintenance	\$35,773.72		\$975.98		\$36,749.70
SIMS	PAUL	Town Building Maintenance	\$43,025.17	\$125.00	\$5,732.14		\$48,882.31
WALKER	JAMES	Town Building Maintenance	\$24,998.43		\$1,410.62		\$26,409.05
RECREATION DEPARTMENT							
FOGARTY	KRISTEN	Director Recreation	\$59,531.15	\$850.00			\$60,381.15
VARA	SUSAN	Department Assistant	\$11,151.33				\$11,151.33

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
POLICE DEPARTMENT							
ADAMS	PAUL	Police Officer	\$72,584.88	\$15,146.06		\$204.00	\$87,934.94
AFENKO	ROBERT	Police Officer	\$21,439.60	\$1,822.68	\$1,235.71		\$24,495.99
BICKFORD	DALE	Police Officer	\$75,518.89	\$7,315.56	\$29,498.82	\$8,324.68	\$120,357.95
DWYER	WILLIAM	Police Sgt.	\$94,464.11	\$15,981.28	\$43,490.24	\$25,779.54	\$179,715.17
GONZALEZ	ARCADIO	Police Officer	\$68,107.55	\$7,065.01	\$18,149.85	\$11,073.14	\$104,395.55
GRAY	FARRAH	Police Officer	\$22,086.46	\$2,114.53		\$2,732.30	\$30,974.46
LEAVITT	TRACY	Police Officer	\$25,779.66	\$650.00			\$26,429.66
MARAGGIO	ROBERT	Police Officer	\$70,233.96				\$70,233.96
MAXANT	KRISTOPHER	Police Sgt.	\$88,036.00	\$12,297.88	\$31,711.96	\$18,999.89	\$151,045.73
MELESKI	NICHOLAS	Police Sgt.	\$80,037.73	\$5,477.09	\$18,289.00	\$44,722.06	\$148,525.88
NELSON	SEAN	Police Officer	\$65,626.60	\$7,436.16	\$15,701.16	\$5,669.96	\$94,433.88
OPANASETS	PETER	Police Officer	\$71,592.14	\$5,543.89	\$26,114.12		\$103,250.15
SHEARNS	JOHN	Police Officer	\$78,580.35	\$11,753.08	\$39,854.13	\$20,989.44	\$151,177.00
SMITH	PAUL	Police Officer	\$72,722.02	\$6,609.62	\$15,662.27	\$44,598.11	\$139,592.03
SOFFAYER	CHRISTOPHER	Police Chief	\$127,673.02	\$5,849.90			\$133,522.92
THOMPSON	CRAIG	Police Officer	\$74,266.95	\$3,059.62	\$6,510.53	\$2,871.72	\$86,708.82
TIBERI	DOMENIC	Detective	\$80,278.54	\$14,946.78	\$60,392.60	\$18,402.30	\$174,020.22
VOLPICELLI	COREY	Police Officer	\$80,780.58	\$7,556.04	\$14,645.67	\$7,737.44	\$110,719.73
ASHE	CONOR	Detail Officer				\$794.24	\$794.24
BAVOSI	ANTHONY	Detail Officer				\$387.12	\$387.12
DION	SCOTT	Detail Officer				\$198.56	\$198.56
FILADELFO	FELICIA	Detail Officer				\$198.56	\$198.56
FLEWING	LAWRENCE	Detail Officer				\$794.24	\$794.24
HARRINGTON	DEREK	Detail Officer				\$248.20	\$248.20
MEINCKE	JOHN	Detail Officer				\$198.56	\$198.56
ROJEE	ROBERT	Detail Officer				\$1,389.92	\$1,389.92
SMITH	DANIEL	Detail Officer				\$595.68	\$595.68
THAYER	GERALD	Detail Officer				\$1,290.64	\$1,290.64
TRAFFIC SUPERVISORS							
FALZONE	PETER	School Traffic Officer	\$9,626.57	\$75.00			\$9,701.57
GORMAN	CLAIRE	School Traffic Officer	\$9,435.98	\$75.00			\$9,510.98
MONROE	JOANNE	School Traffic Officer	\$8,350.72	\$75.00			\$8,425.72
PITMAN	ROBIN	School Traffic Officer	\$9,464.84	\$75.00			\$9,539.84

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
FIRE DEPARTMENT							
ALGER	JOHN	Firefighter/EMT	\$63,700.08	\$1,097.50	\$22,980.41		\$87,777.99
BARRETT	RICHARD	Fire Chief	\$117,001.06	\$3,699.90			\$120,700.96
BISHOP	CHARLES	Firefighter/EMT	\$2,194.50	\$8,466.47			\$73,554.05
CONRAD	ROBERT	Fire Lt/EMT	\$68,115.47	\$2,404.00	\$47,100.39		\$117,619.86
FARRAGHER-GEMMA	ANTHONY	On-Call Firefighter	\$6,995.44	\$534.17			\$7,529.61
	JAMES	On-Call Firefighter	\$3,046.46	\$534.17			\$3,580.63
GILES	MANUEL	On-Call Firefighter	\$1,918.03	\$534.17			\$2,452.20
GOES	MATTHEW	Firefighter/EMT	\$63,253.12	\$1,844.58	\$40,132.50	\$589.68	\$105,819.88
HENDON	ANDREW	On-Call Firefighter - Captain	\$6,173.72	\$1,950.34			\$8,124.06
HLADICK	MICHAEL	On-Call Firefighter	\$118.50				\$118.50
HOWARD	PHILIP	On-Call Firefighter	\$1,036.94				\$1,036.94
HOWELL	VINCENT	On-Call Firefighter	\$70,798.92	\$2,604.00	\$17,598.99	\$1,179.36	\$92,181.27
HOWLEY	GERARD	On-Call Firefighter	\$1,223.73	\$534.17			\$1,757.90
JONES	JASON	On-Call Firefighter	\$44,450.67	\$1,669.50	\$33,732.45		\$79,852.62
KELLEY	BRITANNY	On-Call Firefighter	\$386.46				\$386.46
KILMARTIN	SEAN	On-Call Firefighter	\$14,531.34	\$263.17	\$909.00		\$15,703.51
LABARGE	DENIS	On-Call Firefighter	\$10,606.65	\$1,589.67	\$2,432.35		\$14,628.67
LENEHAN	DON	On-Call Firefighter	\$4,908.29	\$714.25			\$5,622.54
PERKINS	LUCAS	On-Call Firefighter	\$4,420.98	\$534.17			\$4,955.15
PERKINS	KAZIMIERZI	On-Call Firefighter - Captain/EMT	\$1,676.85	\$440.84			\$2,117.69
PIORKOWSKI	BRIAN	Firefighter ALS	\$69,642.24	\$1,844.50	\$26,512.15		\$97,998.89
POLIVENO	WILLIAM	On-Call Firefighter	\$10,047.65	\$1,589.67	\$1,892.55		\$13,529.87
SANTAFE	WILLIAM	Fire Lt/EMT	\$67,751.88	\$2,404.00	\$27,218.37		\$97,374.25
SCHUIZ	MICHAEL	Firefighter/EMT	\$63,208.08	\$2,194.50	\$11,931.60		\$77,334.18
SCOTLAND	PAUL	Firefighter/EMT	\$62,870.52	\$2,419.50	\$42,737.56	\$589.68	\$108,617.26
SHAW	JOSEPH	On-Call Firefighter	\$8,317.35	\$1,589.67	\$3,453.12		\$13,360.14
SULLIVAN	STEPHEN	On-Call Firefighter	\$3,228.66	\$1,069.67			\$4,298.33
TYNER	CAMERON	On-Call Firefighter	\$8,293.45	\$1,589.67	\$1,241.35		\$11,124.47
WENZEL							
DISPATCH							
CAHILL	ROBIN	Dispatcher	\$56,586.31	\$900.00	\$26,680.70		\$84,167.01
CONLEY	KEVIN	Dispatcher	\$2,860.65				\$2,860.65
CURTIN	PAUL	Dispatcher	\$1,842.75				\$1,842.75
FORSYTHE	ZACHARY	Dispatcher	\$30,019.80	\$350.00	\$9,677.74		\$40,047.54
GODINO	JOHN	Dispatcher	\$13,356.23		\$4,471.50		\$17,827.73
KEARNS	PAUL	Dispatcher	\$49,280.75	\$350.00	\$5,550.63	\$6,552.48	\$61,733.86
KUHN	DAVID	Dispatcher	\$13,044.58		\$3.48		\$13,048.06
LAPAN	JUDI	Dispatcher	\$228.75				\$228.75
LOPEZ	JAMES	Dispatcher	\$28,163.67		\$32,762.20		\$60,925.87
MC LAUGHLIN	JOHN	Dispatcher	\$3,457.35				\$3,457.35
PUOPOLO	EVAN	Dispatcher	\$4,426.72				\$4,426.72
SULLIVAN	MATTHEW	Dispatcher	\$39,289.11	\$350.00	\$10,922.53		\$50,561.64

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
BUILDING DEPARTMENT							
BYRNE	DAVID	Electrical Inspector	\$357.50	\$31,536.09			\$31,893.59
COSTELLO	TIMOTHY	Gas/Plumbing Inspector		\$21,409.38			\$21,409.38
GIAMPIETRO	MICHAEL	Building Inspector	\$86,559.60	\$2,434.55			\$88,994.15
KIGGEN	JENNIFER	Department Assistant	\$20,302.27				\$20,302.27
PELLETIER	GARY	Asst. Bldg Inspector	\$0.00	\$18,179.94			\$18,179.94
ROSE	JOHN	Building/Plumbing/Wiring Inspector	\$32.82	\$1,102.30			\$1,135.12
SEALER WEIGHTS & MEASURES							
ALLSHOUSE	W.	Sealer Weights & Measurers	\$3,128.75				\$3,128.75
ANIMAL CONTROL							
HAMELIN	BRENDA	Animal Control Officer	\$55,856.16	\$950.00	\$12,001.86		\$68,808.02
MALLETTE	ERIN	Weekend Officer	\$7,309.64				\$7,309.64
DPW DEPARTMENT							
CLINTON	JOSEPH	HEO/Laborer	\$26,096.68		\$4,207.09		\$30,303.77
DONOVAN	MATTHEW	HEO/Laborer	\$28,181.99		\$7,134.61		\$35,316.60
FARRICY	FRANCIS	HEO/Laborer	\$54,677.57		\$2,226.16		\$56,903.73
GERACI	DANIEL	Seasonal	\$5,333.28				\$5,333.28
GILMORE	DEIDRE	DPW Department Assistant	\$54,232.04	\$750.00	\$9,352.51		\$64,334.55
HILLERY	MICHAEL	HEO/Laborer	\$51,887.04	\$8,486.88	\$24,371.27		\$84,745.19
KANDOLA	KEVIN	Mechanic	\$58,481.87	\$7,511.28	\$19,973.58		\$85,966.73
MAIN	STEPHEN	HEO/Laborer	\$49,101.61	\$1,000.00	\$10,267.21		\$60,368.82
MAIN	ZACHARY	Seasonal	\$3,394.92				\$3,394.92
MCCOLL	KENNETH	Seasonal	\$2,921.92				\$2,921.92
MCDONALD	SHAWN	HEO/Laborer	\$29,166.10	\$1,747.84	\$5,365.56		\$36,279.50
MCKAY	JAMES	Deputy Dir/Chief of Opp	\$101,650.77	\$4,298.81			\$105,949.58
MCKENNEY	RONALD	Water/Sewer Tech	\$60,378.67	\$11,539.30	\$22,874.24		\$94,792.21
RACHMACIEJ	DAVID	General Foreman	\$60,403.66	\$10,116.76	\$29,186.35		\$99,706.77
SOUZA	FREDERICK	Seasonal	\$7,410.54				\$7,410.54
WAGNER	RYAN	HEO/Laborer	\$46,992.30	\$6,559.86	\$14,342.17		\$67,894.33
WANDERS	JONATHAN	HEO/Laborer	\$52,721.07	\$700.00	\$15,025.21		\$68,446.28
BOARD OF HEALTH							
D'ANGELO	KAREN	Nurse	\$16,886.99				\$16,886.99
PHILBEN	VICKIE	Department Assistant	\$27,499.69	\$750.00	\$184.80		\$28,434.49
THISSELL	BARBARA	Director	\$71,451.28				\$71,451.28
COUNCIL ON AGING							
DALY	ROBERT	Transportation	\$6,435.48				\$6,435.48
HOLMES	ALBERT	Transportation	\$1,865.46				\$1,865.46
KAUR	GUNBHUSHAN	Clerk	\$13,718.71				\$13,718.71
KAYO	PATRICIA	Director	\$51,792.35	\$750.00			\$52,542.35
LAFORENIE	CAROL	Outreach	\$16,917.25				\$16,917.25
MCWILLIAN	BRADFORD	Transportation	\$6,069.73				\$6,069.73
PUPOLO	MAUREEN	Transportation Coordinator	\$10,919.56				\$10,919.56

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
VETERANS AGENT							
HARRIS	CYNTHIA	Veterans Director	\$10,530.00				\$10,530.00
LIBRARY DEPARTMENT							
APPELBAUM	REBECCA	Library Assistant	\$5,761.47				\$5,761.47
BROOKS	DONNA	Library Assistant	\$20,444.05				\$20,444.05
BUSA	DIANE	On-Call	\$2,050.49				\$2,050.49
CARNEY-PHILIPS	MARY	Library Page	\$2,892.37				\$2,892.37
COTE	WESLEY	Library Page	\$2,464.00				\$2,464.00
DAVIS	ESTHER	Library Cataloguer/Head of Circulation	\$30,712.46				\$30,712.46
DOYLE	NANCY	Head of Circulation	\$16,201.75				\$16,951.75
FERMANO	LORRAINE	On-Call	\$3,740.23	\$750.00			\$3,740.23
LENT	ALEXANDER	Director	\$68,931.93				\$68,931.93
MORTIMER	KAREN	Library Page	\$9,146.44				\$9,146.44
NEVILLE	MARIA	Interim Director	\$6,300.00				\$6,300.00
ROMANO	RENA	Sr. Library Assistant	\$12,191.64				\$12,191.64
SILVERMAN	RACHEL	Childrens Librarian	\$52,824.05	\$650.00			\$53,474.05
SMITH	MARTHA	On-Call	\$2,712.28				\$2,712.28
YUEN	ERICA	Library Assistant	\$707.08				\$707.08
PERMANENT BUILDING COMMITTEE							
MAIN	BRIAN	Clerk of the Works	\$33,653.90				\$33,653.90
BORST	KIMBERLY	Secretary	\$13,876.51				\$13,876.51

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
SCHOOL-TEACHER							
ADAMS	MICHELLE	Teacher	\$68,224.03	\$1,100.48			\$69,324.51
ALAN	RACHEL	Teacher	\$64,120.07	\$793.50			\$64,913.57
ALCONADA	SCOTT	Teacher	\$81,132.17	\$750.66			\$85,882.83
AL-HAZA	SARAH	Teacher	\$84,007.38	\$788.50			\$84,795.88
AMES	SARA	Teacher	\$96,913.47	\$775.10			\$97,688.57
AWDYCKI	MARK	Teacher	\$96,913.47	\$5,225.37			\$102,138.84
BAGLIONI	KRISTA	Teacher	\$71,477.83	\$50.00			\$71,527.83
BALL	AMY	Teacher	\$44,046.81	\$309.65			\$44,356.46
BARTLEY	VICTORIA	Teacher	\$86,534.80	\$2,694.00			\$89,228.80
BASILE	CAELAH	Teacher	\$96,913.47	\$1,313.48			\$98,226.95
BENHAM	LANCE	Teacher	\$80,776.38	\$2,601.08			\$83,377.46
BERNIER-GARZON	CATHLEEN	Teacher	\$96,913.47	\$3,595.66			\$100,509.13
BIGLOW	STEPHEN	Teacher	\$96,913.47	\$6,448.95			\$103,362.42
BOTEHO	KRISTINE	Teacher	\$84,705.19	\$1,634.26			\$86,339.45
BRODEUR	MARISSA	Teacher	\$46,007.30	\$25.00			\$46,032.30
BROWNING	SARAH	Teacher	\$70,826.83	\$1,489.96			\$72,316.79
CANTOREGGI	WENDI	Teacher	\$87,237.52	\$1,333.50			\$88,571.02
CARLSON	JENNIFER	Teacher	\$95,084.01	\$524.39			\$95,608.40
CARR	BARBARA	Teacher	\$86,534.80	\$1,525.90			\$88,060.70
CARTER	MICHAEL	Teacher	\$77,267.96	\$1,196.00			\$78,463.96
CAULFIELD	MARK	Teacher	\$86,534.80	\$812.43			\$87,347.23
CHENEY	ERIN	Teacher	\$62,312.97	\$208.30			\$62,521.27
CHISHOLM	JENNIFER	Teacher	\$81,311.37	\$549.98			\$81,861.35
COHEN	ADRIA	Teacher	\$96,913.47	\$4,504.80			\$101,418.27
COLCORD	AMIE	Teacher	\$84,007.38	\$1,783.50			\$85,790.88
COLLINS	MICHAEL	Teacher	\$31,967.82				\$31,967.82
COLWELL	JULIE	Teacher	\$66,685.18				\$66,685.18
COPICE	STEPHANIE	Teacher	\$88,533.43	\$6,493.07			\$95,026.50
CORCORAN	TIMOTHY	Teacher	\$10,282.14	\$4,783.06			\$15,065.20
COTTER	DIANE	Teacher	\$94,090.27	\$2,405.02			\$96,495.29
CRAIG	SHERRI	Teacher	\$50,401.77	\$50.00			\$50,451.77
DANEHY	DIANE	Nurse	\$88,389.75	\$1,161.48			\$89,551.23
DAY	AMY	Teacher	\$46,083.66	\$278.40			\$46,362.06
DENMARK	LAUREN	Teacher	\$1,281.14				\$1,281.14
DESWARAIS	PAULA	Teacher	\$20,015.46	\$300.32			\$20,315.78
D'ESPINOSA	MARY-ELLEN	Teacher	\$90,346.03	\$3,690.32			\$94,036.35
DIGIAMMERINO	DAVID	Teacher	\$93,588.33				\$93,588.33
DIVVER	PATRICIA	Teacher	\$96,913.47	\$4,295.57			\$101,209.04
DOHERTY	MARGARET	Teacher	\$95,083.42	\$549.98			\$95,633.40
EATON	JENNIFER	Teacher	\$91,663.18	\$1,161.60			\$92,824.78
FALLON	DAVID	Teacher	\$96,913.47	\$8,671.06			\$105,584.53
FALLON	ANTHONY	Teacher	\$93,689.43	\$644.98			\$94,334.41
FEMINO	MARK	Teacher	\$74,026.29	\$1,591.00			\$75,617.29
FITZGERALD	YVONNE	Teacher	\$89,170.99	\$691.56			\$89,862.55

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
FREDETTE	JULIA	Teacher	\$34,964.64	\$2,818.73			\$37,783.37
GALLIVAN	AUCE	Teacher	\$34,836.91	\$45.00			\$34,881.91
GEORGE	ARPPANA	Teacher	\$34,540.63	\$3,965.29			\$38,505.92
GHETTI	ALAINA	Teacher	\$84,245.42	\$1,256.10			\$85,501.52
GIORDANO	JAIME	Teacher	\$14,909.27	\$25.00			\$14,934.27
GIUNTA	LINDSEY	Teacher	\$81,560.24	\$788.50			\$82,348.74
GRANCHELLI	PATRICIA	Teacher	\$72,406.20	\$1,763.50			\$74,169.70
GUERTIN	JENNIFER	Teacher	\$83,005.30	\$2,163.58			\$85,168.88
HACKETT	MIRANDA	Teacher	\$90,346.03	\$775.10			\$91,121.13
HAGGERTY	CAROL	Teacher	\$82,731.95	\$2,325.48			\$85,057.43
HERNANDEZ	MIGUELINA	Teacher	\$96,913.47	\$2,535.08			\$99,448.55
HICKEY	DEBORAH	Teacher	\$96,913.47	\$4,246.68			\$101,160.15
HODGE	APRIL	Teacher	\$87,368.31	\$1,180.50			\$88,548.81
HOWDEN	TIMOTHY	Teacher	\$69,352.05	\$2,929.50			\$72,281.55
HURVITZ	MICHELLE	Teacher	\$78,423.50	\$525.00			\$78,948.50
INGRAHAM	THOMAS	Teacher	\$80,862.64	\$7,302.40			\$88,165.04
JAIN	SUREKHA	Teacher	\$2,400.00				\$2,400.00
JONES	MICHELLE	Teacher	\$93,498.82	\$4,755.57			\$98,254.39
KALMBACH	FAYE	Teacher	\$94,090.27	\$761.72			\$94,851.99
KENDRICK	SCOTT	Teacher	\$95,083.42	\$729.98			\$95,813.40
KRABY	BRIAN	Teacher	\$96,913.47	\$1,627.00			\$98,540.47
LAFFERTY	LISA	Teacher	\$79,813.30	\$50.00			\$79,863.30
LAHAH	MICHELE	Teacher	\$94,090.27	\$2,107.66			\$96,197.93
LANEY	SAMANTHA	Teacher	\$79,813.30	\$2,268.18			\$82,081.48
LANG	PAULA	Teacher	\$96,913.47	\$7,770.54			\$104,684.01
LAUX	KEVIN	Teacher	\$56,423.79	\$1,027.58			\$57,451.37
LEMAN	APRIL	Teacher	\$65,771.13	\$3,042.05			\$68,813.18
LINDGREN	BERNADETTE	Teacher	\$82,442.87	\$2,177.00			\$84,619.87
LOVETERE	KAITLIN	Teacher	\$63,077.74	\$2,095.10			\$65,172.84
LOZINSKI	BEATA	Teacher	\$10,538.25				\$10,538.25
LUCY	SYDNA	Teacher	\$62,822.82	\$6,772.63			\$69,595.45
LUNG	BECKET	Teacher	\$31,205.37	\$5,246.21			\$36,451.58
MAGUIRE	JANET	Teacher	\$88,533.43	\$790.10			\$89,323.53
MANNION	DANIELLE	Teacher	\$82,731.95	\$3,442.02			\$86,173.97
MANTHEI	HEIDI	Teacher	\$91,744.27	\$4,210.40			\$95,954.67
MANZON	SUSAN	Teacher	\$12,092.04				\$12,092.04
MCKAY	MICHAEL	Teacher	\$77,670.01	\$1,702.16			\$79,372.17
MELLIN	JACLYN	Teacher	\$71,477.83	\$411.50			\$71,889.33
MERUSI	CAMILLE	Teacher	\$94,497.60	\$198.07			\$94,695.67
MIGOS	VASILIA	Teacher	\$45,498.20				\$45,498.20
MOLINARI	LYNN	Nurse	\$56,258.61				\$56,258.61
MOLLOY	ELISE	Teacher	\$24,335.85				\$24,335.85

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
MONAGHAN	SHARON	Teacher	\$85,971.76	\$2,745.04			\$88,716.80
MULDOON	JULIE	Teacher	\$21,880.35	\$530.90			\$22,411.25
NARDONE	CHRISTOPHER	Teacher	\$58,079.74	\$386.50			\$58,466.24
NEVILLE	PATRICK	Teacher	\$59,283.02	\$3,739.45			\$63,022.47
NORTON	JANICE	Teacher	\$86,534.80	\$3,131.56			\$89,666.36
PALADINO	NICOLE	Teacher	\$86,926.39	\$808.50			\$87,734.89
PANCIOCCO	GLEN	Teacher	\$96,913.47	\$4,911.60			\$101,825.07
PANCIOCCO	MICHELLE	Teacher	\$30,306.42	\$192.40			\$30,498.82
PERACHIO	MOLLIE	Teacher	\$67,502.27	\$922.43			\$68,424.70
PEREZ	JAVIER	Teacher	\$66,392.97	\$1,125.08			\$67,518.05
PHINNEY	DEREK	Teacher	\$63,754.13	\$2,844.00			\$66,598.13
POULOS	JAMES	Teacher	\$57,617.70	\$25.00			\$57,642.70
RAO	KELLY	Teacher	\$28,020.15				\$28,020.15
REARDON	KENI	Teacher	\$46,106.04	\$402.00			\$46,508.04
ROBINSON	MARA	Teacher	\$77,670.01	\$1,469.50			\$79,139.51
ROONEY	CHRISTINA	Teacher	\$70,826.83	\$1,669.48			\$72,496.31
ROTHCHILD	MARTHA	Teacher	\$22,368.26	\$5,124.38			\$27,492.64
RYAN	JANET	Teacher	\$64,367.27	\$1,205.31			\$65,572.58
SACCARDO	MOLLY	Teacher	\$86,534.80	\$2,538.42			\$89,073.22
SAEGH	JOHN	Teacher	\$67,397.85	\$25.00			\$67,422.85
SCOTLAND	LAUREN	Teacher	\$53,695.77				\$53,695.77
SEARS	ALLISON	Teacher	\$66,685.18	\$50.00			\$66,735.18
SEYBERT	SHAWN	Teacher	\$88,623.76	\$3,403.74			\$92,027.50
SHAUGHNESSY	DIANE	Teacher	\$84,007.38	\$888.08			\$84,895.46
SHEA	ELIZABETH	Teacher	\$12,028.50				\$12,028.50
SHEPARDSON	MICHELLE	Teacher	\$81,132.17	\$1,450.04			\$82,582.21
SHOCKLEY	JANET	Teacher	\$78,314.48	\$511.04			\$78,825.52
SHRACO	GABRIELLE	Teacher	\$52,548.29				\$52,548.29
SKELLY	CAROLYN	Teacher	\$80,862.64	\$1,762.42			\$82,625.06
STEVENS	RILEY	Teacher	\$58,319.17	\$2,712.45			\$61,031.62
SULLIVAN	ERIN	Teacher	\$31,142.79				\$31,142.79
TAFT	DIANA	Teacher	\$79,485.56	\$25.00			\$79,510.56
TALMADGE-KEIMIG	BARBARA	Teacher	\$75,272.25	\$800.10			\$76,072.35
TASHIAN	KELLY	Teacher	\$90,346.03	\$800.10			\$91,146.13
TUCKER	ANNETTE	Teacher	\$73,699.51	\$50.00			\$73,749.51
VALLUZZI	ANNE	Teacher	\$94,497.60	\$1,486.57			\$95,984.17
WEBER	MADISON	Teacher	\$21,807.70	\$4,095.88			\$25,903.58
WHITE	JANINE	Teacher	\$39,266.21	\$11,634.95			\$50,901.16
WHITE	JOEL	Teacher	\$65,753.71	\$25.00			\$65,778.71
WHITE	PATRICIA	Teacher	\$74,991.07				\$74,991.07
YOUNG	MEREDITH	Teacher	\$76,743.12	\$411.50			\$77,154.62
ZIEMBA	MARYANN	Teacher	\$81,560.24	\$2,625.00			\$84,185.24

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
SCHOOL-ADMINISTRATION							
BUSH	DAVID	Lead Computer Tech	\$56,677.90	\$8,350.68			\$65,028.58
GRANT	CHARLES	Dir. of Student Affairs/Athletic Dir.	\$123,370.66	\$7,490.00			\$130,860.66
GUSTAFSON	NANCY	Superintendent	\$180,737.28	\$3,428.75			\$184,166.03
KNOWLTON	MAUREEN	Middle School principal	\$118,001.28	\$4,476.50			\$122,477.78
LYNN	JOAN	School Curriculum Director	\$124,065.36	\$5,853.30			\$129,918.66
MARKS	SUE	Director of Student Services	\$128,443.86	\$5,000.00			\$133,443.86
MULLANEY	ROBERT	High School Principal	\$137,574.00	\$5,609.50			\$143,183.50
PHELPS	JASON	Clyde Brown Principal	\$121,057.76	\$4,296.25			\$125,354.01
STAR	JENNIFER	Technology Director	\$38,036.90				\$38,036.90
TESSIER	CATHERINE	Technology Director	\$75,549.26	\$754.00			\$76,303.26
TIRRELL	DONALD	Lead Computer Tech	\$70,530.11	\$2,695.70			\$73,225.81
YU	CHUNLIN	Business Manager	\$107,559.04				\$107,559.04
SCHOOL-OTHER							
AKINS	MARY ELLEN	Extended Day Instructor	\$17,113.75				\$17,113.75
ALONZO	ALMA	Paraprofessional	\$22,973.14	\$2,368.80			\$25,341.94
ASHIAGBOR	KWEEKU	Extended Day Aide	\$5,664.86				\$5,664.86
BAILEN	CAMERON	School Coach	\$3,352.00				\$3,352.00
BAILEN	STEVEN	School Coach	\$5,873.00				\$5,873.00
BAIMA	ANNE	Substitute Teacher	\$3,712.50				\$3,712.50
BANNISTER	RICHARD	Bus Driver	\$3,712.50				\$3,712.50
BARR	JACQUELINE	Cafeteria	\$18,939.92	\$1,093.33			\$20,033.25
BARRETT	GRETCHEN	Substitute Teacher	\$5,937.50				\$5,937.50
BASHAMI	JOANNE	Substitute Teacher	\$135.00				\$135.00
BASTARACHE	WHITNEY	Paraprofessional	\$10,387.34	\$400.34			\$10,787.68
BEDARD	TERI	School Secretary	\$37,051.93	\$2,450.00	\$8,382.80		\$47,884.73
BENOIT	CHRISTIANA	Extended Day Aide	\$5,457.00				\$5,457.00
BERGMAN	ALLISON	Extended Day Aide	\$3,655.47				\$3,655.47
BERNENS	JAMES	Substitute Teacher	\$2,250.00				\$2,250.00
BLANCHETTE	KAREN	Paraprofessional	\$52,678.63				\$52,678.63
BLANCHETTE	NICOLE	Extended Day Aide	\$1,108.53				\$1,108.53
BOSSY	KATHERINE	Paraprofessional	\$24,189.27	\$2,860.32			\$27,049.59
BORIA	ROBIN	Extended Day Instructor	\$8,924.47				\$8,924.47
BREEN	MOLLY	School Coach	\$3,009.00				\$3,009.00
BRYANT	ICSOM	Bus Driver	\$16,624.36	\$646.20			\$17,270.56
BRYNCZKA	RACHEL	Extended Day Coordinator	\$21,447.64				\$21,447.64
BUCHANAN	JAMES	Bus Driver	\$278.07				\$278.07
BURKE	MEGHAN	Paraprofessional	\$18,862.76	\$3,066.48			\$18,862.76
BURNS	DOREEN	Paraprofessional	\$22,520.37				\$22,520.37
BURR NYBERG	MARGARET	Substitute Teacher	\$6,000.00				\$6,000.00
BUTLER	CAROL	Bus Driver	\$21,699.87	\$507.00	\$138.51		\$22,345.38

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
CADMAN	MELISSA	Extended Day Instructor	\$11,590.35	\$750.00			\$12,340.35
CADY	SARAH	Paraprofessional	\$19,400.77	\$1,029.97			\$20,430.74
CALLAHAN	ANNMARIE	Paraprofessional	\$6,585.00		\$135.00		\$6,720.00
CAPRIGNO	JOHN	Bus Driver	\$24,490.14	\$816.28			\$25,462.56
CAREAU	CYNTHIA	Bus Driver	\$24,217.58	\$957.00			\$25,174.58
CARR	JOHANNA	Extended Day Aide	\$2,305.64				\$2,305.64
CASEY	MARGUERITE	Paraprofessional	\$24,087.13	\$3,190.00			\$27,277.13
CASSDY	JENNINE	Tutor	\$1,912.51				\$1,912.51
CENATUS	MIRADIEU	Bus Driver	\$737.57				\$737.57
CHAMIDES	HELEN	Substitute Teacher	\$90.00				\$90.00
CHETSAS	PHOEBE	Extended Day Aide	\$220.00				\$220.00
CLEAR	JOANNE	School Secretary	\$50,331.34	\$7,475.00			\$57,806.34
COLANTONI	JEAN	Bus Driver	\$10,255.38				\$10,255.38
COLE	KELSEY	Paraprofessional	\$18,339.40	\$1,275.94			\$19,615.34
COLETTA	JESSICA	Paraprofessional	\$8,711.08	\$816.20			\$9,527.28
COLLINS	OLIVIA	Extended Day Aide	\$3,575.13				\$3,575.13
CONNER	LAURA	School Coach	\$14,867.00				\$14,867.00
CONROY	SAMANTHA	Paraprofessional	\$17,193.80	\$391.32			\$17,585.12
CORSI	KAREN	Paraprofessional	\$32,888.41	\$450.00			\$33,338.41
COUSLAND	LINDA	Bus Driver	\$3,821.31	\$0.00			\$3,821.31
COUTTS	DOUGLAS	School Coach	\$2,408.00				\$2,408.00
CRUZ	PAROUSIA	Paraprofessional	\$660.00				\$660.00
CUNNINGHAM	HANNAH	Extended Day Substitute	\$490.00				\$490.00
DANIEL	RYAN	Summer Custodian	\$2,376.00				\$2,376.00
DAOJABANI	JOY	Bus Driver	\$747.62				\$747.62
DARON	TREVOR	School summer tech	\$1,500.00				\$1,500.00
DAVENPORT	LAUREN	Paraprofessional	\$36,464.02	\$1,396.50			\$37,860.52
DEMARTIN	KAREN	Bus Driver	\$16,913.77	\$578.25			\$17,492.02
DENMAN	COURTNEY	Paraprofessional	\$21,457.66	\$1,399.75			\$22,857.41
DIONATO	ARLENE	Cafeteria	\$18,606.02	\$865.60			\$19,471.62
DOHERTY	CAROLYN	Substitute Teacher	\$6,115.00				\$6,115.00
DOHERTY	DANIEL	Summer Custodian	\$120.00				\$120.00
DOHERTY	LAURA	Paraprofessional	\$17,619.76	\$1,355.05			\$18,974.81
DOHERTY	PATRICK	Summer Custodian	\$2,838.00				\$2,838.00
DOLAN	THOMAS	Substitute Teacher	\$1,035.00				\$1,035.00
DONAHUE	LINDA	School Secretary	\$43,475.28	\$650.00			\$44,125.28
DOYLE	ABIGAIL	Extended Day Aide	\$5,515.50				\$5,515.50
DOYLE	JOHN	School Coach	\$2,528.00				\$2,528.00
DREW	KENNETH	Substitute Teacher	\$9,920.00				\$9,920.00
DRISCOLL	MARYJANE	Transportation Director	\$40,099.78				\$40,099.78
DRON	BEVERLY	Paraprofessional	\$4,260.18				\$4,260.18
DUPUIS	JOSEPH	School Coach	\$10,050.00				\$10,050.00
EDMUNDS-JEHU	TARCIA	Substitute Teacher	\$250.00				\$250.00
ELDRIDGE	ELLEN	Extended Day Instructor	\$24,457.69	\$1,000.00			\$25,457.69
ENGLER	JOHN	School Director of Operations	\$95,054.54				\$95,054.54
FAGAN	BRIDGET	Tutor	\$247.50				\$247.50

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
FAGAN	CHARLES	Substitute Teacher	\$70.00				\$70.00
FALLON	DANIEL	Summer Custodian	\$649.00				\$649.00
FALLON	DARCY	Substitute Teacher	\$330.00				\$330.00
FALLON	KILEY	Substitute Nurse	\$270.00				\$270.00
FARESE	LISA	School Coach	\$9,432.00				\$9,432.00
FARRAR	LINDSEY	School Coach	\$1,100.00				\$1,100.00
FLAHERTY	ROBERT	School Coach	\$1,333.00				\$1,333.00
FURINGO	KRISTIN	Paraprofessional	\$10,205.60	\$611.20			\$10,816.80
FURINGO	NICHOLAS	School summer tech	\$605.00				\$605.00
GALLON	KIMBERLY	Substitute Teacher	\$6,160.00				\$6,160.00
GARLAND	MICHELE	Bus Monitor	\$3,781.60				\$3,781.60
GATZ	ELIZABETH	School Coach	\$3,009.00				\$3,009.00
GEARY	PAUL	Bus Driver	\$10,450.17	\$2,701.00			\$13,151.17
GEDDES	CATHERINE	Bus Driver	\$19,538.35	\$1,296.75			\$20,835.10
GEDDES	ROBERT	Bus Driver	\$18,567.60	\$1,135.25			\$19,702.85
GILLIS	MARGARET	Extended Day Aide	\$1,458.98				\$1,458.98
GLEDHILL	TRACY	Paraprofessional	\$22,805.43	\$2,414.88			\$25,220.31
GRACIA	DIANNE	Substitute Teacher	\$210.00				\$210.00
GRAHAM	SHANNON	Paraprofessional	\$20,093.51	\$4,681.73			\$24,775.24
GREENHOUSE	HARRISON	Substitute Teacher	\$6,052.00				\$6,052.00
GUINAN	JOSEPH	School Coach	\$9,293.00				\$9,293.00
HALL	EMILY	Extended Day Aide	\$2,603.31				\$2,603.31
HALL	HANNAH	Extended Day Aide	\$3,090.30				\$3,090.30
HAMPTON	SARAH	Extended Day Aide	\$6,118.90				\$6,118.90
HANSEN	JULIE	School clerk	\$28,160.73	\$252.70			\$28,413.43
HARKEY	ERIKA	School Secretary	\$23,287.30	\$1,876.62			\$25,163.92
HARRINGTON	GRACE	Extended Day Aide	\$1,072.50				\$1,072.50
HARRINGTON	SARA	Extended Day Aide	\$951.50				\$951.50
HAZEL	ELIZABETH	Tutor	\$7,742.87				\$7,742.87
HEINZ	JOHN	Bus Driver	\$20,047.87	\$1,493.50			\$21,541.37
HODGON	DAVID	School Coach	\$5,417.00				\$5,417.00
HOLLAND	KENNETH	Substitute Teacher	\$360.00				\$360.00
HOPKINS	KURT	Summer Custodian	\$2,486.00				\$2,486.00
HOPKINS	SHAYNA	Substitute Teacher	\$1,680.00				\$1,680.00
HOURIHAN	CIARAN	Paraprofessional	\$237.92		\$37.08		\$275.00
HOWELL	CATHERINE	Cafeteria	\$12,969.95				\$12,969.95
HOWLEY	CHARLENE	Paraprofessional	\$24,097.29	\$2,740.00			\$26,837.29
HUME	ANASTASIA	Bus Monitor	\$13,440.82	\$1,288.80			\$14,729.62
HUNT	RENEE LITTLE	Substitute Teacher	\$2,895.00				\$2,895.00
IZQUIERDO	MONICA	Paraprofessional	\$16,069.20	\$1,237.00			\$17,306.20
JOHNSON	ARTHUR	Custodian	\$42,890.81	\$932.58	\$8,267.23		\$52,090.62
JOSEPH	KIM	School clerk	\$19,482.60	\$2,292.50			\$21,775.10
JOSEPH	SHANE	School summer tech	\$1,410.75				\$1,410.75
JUBB	RYAN	School summer tech	\$1,464.00				\$1,464.00
KALE	SHALAKA	Paraprofessional	\$13,274.57	\$360.25			\$13,634.82

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
KAZIS	JENNIFER	Cafeteria	\$16,550.91				\$16,550.91
KELLY	BRENDA	Extended Day Instructor	\$11,735.47				\$12,485.47
KEMP	CATHERINE	Substitute Teacher	\$13,800.00	\$750.00			\$13,800.00
KILLOY	PAUL	Bus Driver	\$6,408.48				\$6,408.48
KIRCHHOFF	CYNTHIA	Tutor	\$1,479.38				\$1,479.38
KNOWLES	RICHARD	Lead Computer Tech	\$58,904.52				\$58,904.52
KOHL	REBEKAH	Extended Day Aide	\$120.00				\$120.00
KRAMER	BETH	Substitute Teacher	\$250.00				\$250.00
LABARGE	SANDRA	Bus Driver	\$25,481.87	\$14,754.60			\$40,236.47
LADUKE	KEVIN	School Coach	\$2,466.00				\$2,466.00
LAFFERTY	CERISSA	Paraprofessional	\$10,106.06				\$10,106.06
LANE	DAVID	Substitute Teacher	\$920.00				\$920.00
LANGLEY	AMANDA	Paraprofessional	\$6,573.75				\$6,573.75
LAPPEN	SUSAN	Paraprofessional	\$25,495.24	\$3,700.00			\$29,195.24
LATOSEK	BRYCE	Substitute Teacher	\$2,442.00				\$2,442.00
LAZARE	ETHAN	Summer Custodian	\$150.00				\$150.00
LAZARE	PATTEE	Cafeteria	\$14,037.05		\$1,182.76		\$15,219.81
LEWANDOWSKI	JANET	Cafeteria	\$6,570.65				\$6,570.65
LIOTTA	JANE	School clerk	\$33,096.38	\$4,829.50			\$37,925.88
LOBISSER	TYLER	Substitute Teacher	\$1,890.00				\$1,890.00
LONG	IRENE	Cafeteria	\$2,579.43				\$2,579.43
LOPEZ	ANGEL	Custodian	\$41,729.74	\$172.89	\$7,348.33		\$49,250.96
LORTIE	SUZANNE	Substitute Teacher	\$14,375.00				\$14,375.00
LUND	JENNIFER	Paraprofessional	\$19,716.79	\$1,453.75			\$21,170.54
LYNCH	JULIE	Substitute Teacher	\$1,560.00				\$1,560.00
MACASKILL	JORDAN	Substitute Teacher	\$240.00				\$240.00
MAGGOWAN	BRETT	Paraprofessional	\$30,823.19	\$4,750.62			\$35,573.81
MAGNONE	MELISSA	Substitute Teacher	\$2,125.00				\$2,125.00
MAINES	DEREK	Substitute Teacher	\$6,200.00				\$6,200.00
MAKI	DALE	School Coach	\$4,425.00				\$4,425.00
MALONEY	JOHN	Bus Driver	\$15,769.15	\$765.20			\$16,534.35
MALONEY	KATHERINE	Extended Day Aide	\$3,778.50				\$3,778.50
MALONEY	MARIANNE	Bus Driver	\$18,188.94	\$962.60			\$19,151.54
MALVOSO	CAITLIN	Paraprofessional	\$19,341.22				\$19,341.22
MALZONE	NANCY	Paraprofessional	\$20,482.38	\$2,430.50			\$22,912.88
MANCUSO	JOANN	Bus Driver	\$8,514.61				\$8,514.61
MANNING	JENNIFER	Substitute Teacher	\$11,018.00	\$1,023.10			\$12,041.10
MANSON	BENJAMIN	Custodian	\$47,430.68	\$196.46	\$9,263.45		\$56,890.59
MARDEN	NANCY	Data Specialist	\$49,034.32				\$49,034.32
MARINO	ANTONIO	School Coach	\$3,130.00				\$3,130.00
MARLBOROUGH	JESSICA	Extended Day Instructor	\$21,423.02		\$11.25		\$21,434.27
MARSHALL	SUSAN	Bus Monitor	\$8,613.37	\$381.40			\$8,994.77
MATEOS	ANA	Tutor	\$19,800.00				\$19,800.00
MATURO	RALPH	School Coach	\$5,340.00				\$5,340.00

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
MCALIFFE	CHRISTINE	Substitute Teacher	\$2,720.00				\$2,720.00
MCCARTER	JOANNE	Extended Day Instructor	\$26,895.98				\$34,982.14
MCCARTHY	CHRISTINE	Substitute Teacher	\$12,370.00	\$4,076.00	\$4,010.16		\$12,370.00
MCComb	TRICIA	Paraprofessional	\$9,417.43				\$9,417.43
McDERMOTT	MAUREEN	School - Accounts Payable	\$25,796.62	\$4,055.25			\$29,851.87
McGURK	ALYSSA	Paraprofessional	\$4,549.57				\$4,549.57
MEEK	JANE	Bus Driver	\$20,969.18	\$821.34			\$21,790.52
MIGA	KATHERINE	Paraprofessional	\$3,467.75				\$3,467.75
MODESKI-BUSH	JESSICA	Bus Driver	\$3,955.00				\$3,955.00
MOLINARO	CATHERINE	Substitute Teacher	\$2,900.00				\$2,900.00
MORRISSEAU	TAMMY	ABA Therapist	\$26,948.46	\$1,317.63			\$28,266.09
MORROW	RUSSET	Substitute Teacher	\$3,790.00				\$3,790.00
MOUTON	DORI	Paraprofessional	\$13,923.11				\$13,923.11
MULLALLY	CHERI-ANN	School Secretary	\$38,718.26	\$4,636.24			\$43,354.50
MULLANEY	ERICA	School clerk	\$21,503.10	\$459.81			\$21,962.91
MULLEN	NICOLE	Substitute Teacher	\$1,312.50				\$1,312.50
MUNICHELLO	ERIN	Paraprofessional	\$16,734.97	\$51.60			\$16,786.57
MURPHY	CINDY	Paraprofessional	\$19,009.97	\$1,755.63			\$20,765.60
MURPHY	MEGHAN	Paraprofessional	\$8,664.41				\$8,664.41
MUSSI	JAMIE	Substitute Teacher	\$1,440.00				\$1,440.00
MYERS	ERICA	Paraprofessional	\$2,732.16				\$2,732.16
NEVILLE	FATIMA	Paraprofessional	\$5,459.12				\$5,459.12
NOONAN	JEANNE	Extended Day Director	\$74,595.47				\$74,595.47
O'BREN	JASON	School Coach	\$5,673.00				\$5,673.00
O'CONNOR	PAUL	Bus Driver	\$19,066.56	\$815.20			\$19,881.76
OLSON	DALE	School Custodian	\$31,907.16	\$5,287.00	\$494.35		\$37,688.51
OLSON	DANA	School Custodian	\$47,016.07	\$8,698.88	\$810.04		\$56,524.99
PAGE	WILLIAM	Bus Driver	\$25,965.91	\$1,343.45			\$27,309.36
PALMUCCI	CHRISTINA	Substitute Teacher	\$2,680.00	\$2,585.00			\$5,265.00
PANASUK	STUART	School Coach	\$3,759.00				\$3,759.00
PARKER	SARAH	Extended Day Aide	\$2,379.98				\$2,379.98
PEROS	ZOE	Extended Day Instructor	\$20,093.40				\$20,093.40
PETERSON	KAREN	Extended Day Instructor	\$13,728.38	\$11,000.00			\$14,728.38
PHILLIPS	BARBARA	Cafeteria	\$20,611.28	\$1,225.28	\$3,354.93		\$25,191.49
PIERRO	KATHLEEN	Paraprofessional	\$7,632.52				\$7,632.52
PIZZI	KAREN	ABA Therapist	\$29,762.07	\$3,189.42			\$32,951.49
POSKLENSKY	CHRISTOPHER	Extended Day Aide	\$3,051.68		\$225.82		\$3,277.50
POSTLER	ROBERT	School Custodian	\$72,573.95	\$670.11	\$612.89		\$73,856.95
PROGRI	EDUARD	Bus Driver	\$22,094.68	\$1,464.00			\$23,558.68
PYENSON	LENA	School Clerk	\$12,350.51	\$391.08			\$12,741.59
QUINZANI	KRISTIN	Extended Day Instructor	\$30,074.67		\$3,244.01		\$33,318.68
RAFFI	MICHELLE	Paraprofessional	\$7,327.77				\$7,327.77
REGGIO	RENEE	Paraprofessional	\$275.00				\$275.00
REILLY	JUDY	Extended Day Instructor	\$30,833.41		\$273.78		\$31,107.19
RICE	DUANE	Bus Driver	\$22,129.13	\$560.86			\$22,689.99
ROGERS	LISA	Bus Driver	\$37,506.56	\$1,609.20	\$882.47		\$39,998.23
ROJEE-TAILLEFER	ROBIN	Paraprofessional	\$23,309.86	\$3,950.86			\$27,260.75
ROSSI	DANIELLE	Extended Day Substitute	\$519.07				\$519.07
RYAN	CAROLYN	Extended Day Instructor	\$10,947.41				\$10,947.41

TOWN OF MILLIS 2017 SALARIES

Employee Last Name	Employee First Name	Position	Salary	Other	OT	Detail	Total Gross
SCHNEIDER	HUNTLEY	Summer Custodian	\$120.00				\$120.00
SELTIER	LINDA	Substitute Teacher	\$11,480.00	\$3,200.00			\$14,680.00
SELWITZ	ROBERT	Substitute Teacher	\$245.00				\$245.00
SEXTON-BRYANT	LAURA	Bus Driver	\$879.55				\$879.55
SHANNON	ROBERT	Bus Driver	\$25,608.09				\$27,779.09
SHAPIRO	ALANA	Extended Day Aide	\$1,121.25	\$2,171.00			\$1,121.25
SHARMA	SHILPI	Substitute Teacher	\$1,400.00				\$1,400.00
SHEA	JEAN	Tutor	\$4,095.02				\$4,095.02
SHERIDAN	PATRICIA	ABA Therapist	\$22,991.61	\$1,911.25			\$24,902.86
SIMPSON	SUSAN	Paraprofessional	\$23,153.30	\$2,667.50			\$25,820.80
SINKS	STACY	Paraprofessional	\$17,347.68	\$1,682.25			\$19,029.93
SMITH	RYAN	Summer Custodian	\$2,310.00				\$2,310.00
SPANGENBERG	CAROLINE	Extended Day Aide	\$240.00				\$240.00
STAMOULIS	ELENI	Extended Day Aide	\$3,633.46				\$3,633.46
STEVES	MELANIE	Substitute Teacher	\$1,187.50				\$1,187.50
STRECK	KATHLEEN	Substitute Teacher	\$760.00				\$760.00
SUGRUE	HILLARY	Substitute Teacher	\$1,155.00				\$1,155.00
SUMMERS	JOANNE	Substitute Teacher	\$3,949.98				\$3,949.98
SWENSON	KYLE	Extended Day Aide	\$2,064.44				\$2,064.44
TALANIAN	ROGER	Substitute Teacher	\$910.00				\$910.00
TARARA-WOODS	GINA	Cafeteria	\$7,305.45		\$69.04		\$7,374.49
THOMPSON	ELAINE	Extended Day Coordinator	\$120.00				\$120.00
THORP	CATHERINE	Paraprofessional	\$7,483.32				\$7,483.32
TINGLEY	BRYON	School Custodian	\$53,332.38	\$241.65	\$946.34		\$54,520.37
TINGLEY	PAUL	School Custodian	\$54,780.06	\$1,216.89	\$5,066.41		\$61,063.36
TOWNE	ANDREW	School Custodian	\$871.20				\$871.20
VASTA	CAITLIN	Paraprofessional	\$4,378.60	\$371.11			\$4,749.71
VERDY	DOROTHY	Substitute Teacher	\$10,127.52				\$10,127.52
VIGODA	DEVON	Substitute Teacher	\$1,360.00				\$1,360.00
VILLANI	KATHY	School Payroll	\$48,558.24				\$48,558.24
VOLPE	SHAILEEN	School Clerk	\$20,538.83	\$500.00			\$21,038.83
WELBY	MANDY	Extended Day Instructor	\$2,177.52				\$2,177.52
WHITE	ERIK	Cafeteria Manager	\$24,795.46		\$1,525.60		\$26,321.06
WHITE	PAMELA	Bus Driver	\$20,345.39	\$1,968.90			\$22,314.29
WHITE	SEAN	Summer Custodian	\$1,155.00				\$1,155.00
WIERZBICKI	KATHRYN	Bus Driver	\$21,462.52	\$3,059.12			\$24,521.64
WILLIAMS	KELLYANN	Substitute Teacher	\$80.00				\$80.00
WORKS	JENNIFER	Extended Day Instructor	\$6,207.21				\$6,207.21
ZITOLI	OLIVIA	Paraprofessional	\$19,952.70	\$3,139.63			\$23,092.33
ZONARELLI	PAUL	School Coach	\$3,973.00				\$3,973.00

20,278,706.30

2017 REPORT OF THE BOARD OF SELECTMEN

As chair of the Board of Selectmen (the Board), I am pleased to present this annual report to the Town.

It can surely be said that 2017 was a year of change for Town government. In May, the Board welcomed our newly elected member, Loring Barnes, after a spirited election campaign. Strong voter participation at the Town election reflected a level of engagement that we look to maintain.

Town Administrative Changes

In March, the Town welcomed our new Town Administrator, Michael Guzinski, selected by the Board following a rigorous search process. By the June Town Meeting, the Town Administrator was fully engaged in providing administrative leadership and we look forward to his future contributions. The Board also decided to seek competitive bids from firms to provide Town Counsel services going forward. As a result of that process, the Board appointed a new Town Counsel, attorney Jay Talermin of Mead, Talermin & Costa, LLC beginning its assignment for the November Town Meeting. At the Department Head level, we welcomed John McVeigh as our new Public Health Director and voted to support the recommendation of the Library Trustees to appoint Kimberly Tolson as the new Library Director, effective in January of 2018.

Clyde Brown School Project

In a significant 2017 milestone, the Town endorsed the new Clyde Brown School Building Project which will be the costliest municipal building project in the history of Millis, demonstrating an important investment in the future education of our children. Throughout the year the Board provided support to the Elementary School Building Committee whose leadership was critical to the careful development of a proposed project which should meet the Town's needs for decades to come. Working with the Elementary School Building Committee, the School Committee and the Finance Committee, the Board supported efforts to educate the voters on the many aspects of the project. During the May election and Town Meetings in June and November, voters were presented with the facts about the project and final approval was achieved. This led to the execution of key funding agreements with the Massachusetts School Building Authority, the Town's funding partner for the project. By November, site work had begun and the Board will continue to work with the Elementary School Building Committee to help complete this project.

Fire and Rescue Headquarters

Fire Chief Rick Barrett held the official opening of the remodeled Fire and Rescue Headquarters building in May. At the open house Millis residents, young and old, gathered to celebrate and to tour the newly renovated facility, getting the chance to examine and touch various kinds of fire and rescue apparatus. This day also marked the culmination of the Town's investment in public safety so that now the Town can boast of state-of-the-art headquarters buildings for police, fire and rescue functions to service everyone. It should also be noted that the new headquarters building now

serves as the home for the enhanced ALS ambulance service which has been introduced to the Town through a multi-year investment in training and support for our ambulance service and its personnel.

Police and Civil Service

To allow more flexibility in recruiting new police officers, the Town and the Police Union reached agreement through collective bargaining to petition the Commonwealth to allow the Town to withdraw from civil service for new Police Department hires. In the spring, Chief Chris Soffayer was able to report that the Governor had signed legislation allowing this withdrawal which had also been approved by Town Meeting. As a result, the Chief developed new hiring protocols which enable the Town to hire the highest quality recruits now and in the future.

Development Projects

During the year, the Town continued to work on several private development projects, most notably the proposed fifty-five and over housing development at Glen Ellen. The developer, Toll Brothers, appeared before the Board on several occasions to discuss issues relating to water, sewer and stormwater permits. The Board continues to support the project, including water main and sewer extension proposals to service the development as well as a significant number of other nearby households. Following public hearings, the Board granted the requested permits based upon the developer's compliance with necessary requirements.

Additional residential projects also continued in Town, including further build out at South End Farm and along Acorn Street. Together these projects will constitute a significant increase in households in Millis adding to the real estate tax base while providing a large number of new customers for the water and sewer enterprises, helping to share the burden of future capital costs.

Stormwater Management

In 2017, the Town administration conducted an extensive review of actions needed to address stormwater management issues arising from federal and state permitting requirements. Located along the Charles River, Millis is being required to develop an enhanced stormwater management program to protect the run-off to the Charles River and to maintain street cleaning, catch basin cleaning and infrastructure management. Through the leadership of the Town Administrator and James McKay, Deputy Director of the Department of Public Works, the Town worked with outside advisors to develop a management program and a stormwater utility proposal which was presented to Town Meeting in November and approved by the voters. The result will be a reliable source of revenue guaranteeing a robust effort to manage the impact of stormwater run-off for the citizens of Millis.

Retail Marijuana

The legalization of recreational marijuana in Massachusetts presented the Town with a number of opportunities and challenges. Of primary interest to local governments is the potential location of recreational marijuana establishments within a town. These

establishments include businesses which cultivate, manufacture, test and/or sell cannabis products. The Town has several permit options on the potential location of these businesses, but the regulatory framework governing these establishments was in flux at the state level throughout 2017. As a result, the Town adopted the Board recommended Temporary Moratorium, preventing any recreational business from locating in Town prior to December 31, 2018. Following this vote, the Board has appointed a Recreational Marijuana Committee to explore a permanent solution, including zoning rules and revenue opportunities. This Committee began work in early 2018 in order to present further proposals for Town Meeting consideration in May of 2018 and beyond.

Financial Reforms

The Board continues to work on enhanced programs to provide budget and financial information to Town Meeting and all citizens. More work was done to prepare a comprehensive budget document in a consolidated format; a project enabled by a Community Compact Grant from the Commonwealth. The Town Meeting also approved the acquisition of user-friendly software for citizen access to financial data through the ClearGov.com application. Roll out of the online portal is expected in spring of 2018. For the first time, The Town Report of 2016 included a listing of all earnings for Town employees, providing insight into how tax dollars are spent. The Board also joined the School Committee and the Finance Committee in a series of open meetings to discuss and agree upon a new budget process improving collaboration among these three entities. These efforts will be incorporated into the budgeting process for FY 2019 and beyond.

Additionally, the Board created a new Capital Planning Advisory Committee to develop an approach to long-term capital planning for all Town departments. The Committee is comprised of four citizens at-large and a representative from the Board, School Committee and Finance Committee. The Committee is also charged with recommending a permanent long-term capital planning by-law for consideration at Town Meeting.

Additional Efforts

Broad range of activities involving the Board and others in Town government includes:

- Consideration of opportunities for traffic enforcement improvements which included adoption of enabling legislation to provide more local control over speed limits.
- Additional efforts by the Energy Manager, Robert Weiss, and the Energy Committee to expand Green Community opportunities from street lighting, electricity aggregation and installing solar panels on Town buildings.
- Periodic meetings with Selectmen from Medway, Holliston, Ashland, Hopkinton and Medfield to share ideas and explore potential collaboration.
- Hard work from our Department of Public Works staff to maintain our sewer and water systems, clean our streets, care for parks, keep streets safe and passable through winter storms, maintain the Transfer Station — and stretch our limited dollars to repair and repave our streets.

Recognition and Thanks

As noted at the beginning of this report, we have welcomed quite a few new colleagues to the Town Hall team. But, we also need to recognize those who contributed to our success. We now offer thanks and best wishes to Barbara Thissell, our former Public Health Director; Suzanne Kennedy, Interim Town Administrator; Alex Lent, former Library Director; Pat Sjogren, former Assistant Town Clerk and Jim Neville, former member of the Board of Selectmen. And, a special thank you to Sgt. Bill Dwyer who retired after a long career with our Police Department and who served us well.

We take a moment to also thank Karen Bouret, Operations Support Manager and Maureen Canesi, Department Assistant. These two support the Board in ways large and small.

Finally, thanks go to all the volunteers throughout our Town who step up and give their time, talent and effort to make this Town a great community.

Respectfully Submitted,

James J. McCaffrey
Chair, Board of Selectmen



Left to Right: Loring Barnes, Clerk; James McCaffrey, Chair; Catherine MacInnes, Vice Chair

BOARD OF ASSESSORS

The Assessor's office is responsible for measuring the value of Real and Personal Property and to ensure that owners of such property pay their fair and equitable share of the tax burden based upon those values.

The Assessor is also responsible for meeting the certification requirements on a yearly basis with the Department of Revenue. To meet these requirements, the Assessor is obliged to revalue all properties yearly and, once every three years, undergo a state recertification audit. Every nine years, properties are also required to be inspected.

In addition to certification duties, the Assessor and staff make themselves available to assist homeowners and those who utilize public information such as appraisers, realtors, lawyers, etc. In addition, the Assessor's office is responsible for motor vehicles, abatements, personal exemptions, as well as special assessments and betterments.

Our overall mission is to provide outstanding public service.

Valuations and Levy of the four classes of property for FY2017 are listed below:

Residential	\$ 977,361,759	Levy 89.85%
Commercial	\$ 69,941,221	Levy 6.43%
Industrial	\$ 17,457,320	Levy 1.61%
Personal Property	<u>\$ 22,938,000</u>	<u>Levy 2.10%</u>
Total Assessed Value	\$1,087,698,300	100%

The tax rate for FY2017 was \$18.42 per \$1,000 for all classes of property. In FY2017 there were 3,521 parcels in the Town of Millis. I would like to especially thank Lesley Kennally for her continued hard work and dedication in assisting with duties in my office. I would also like to thank Camille Standley for her dedication in providing my office with my Board of Assessors' minute reports.

Respectfully Submitted,
Assessors

Town of Millis Board of

Paula Dumont, Assessor
Lesley Kennally, Department Assistant

Paul Keyes, Chair
Brenda Cameron
Robert Venear

TOP 10 TAXPAYERS \$18.42 TAX RATE	2017 ASSESSED VALUATION	AMOUNT TAX	% OF ASSESSED VALUATION
MILLISTON COMMON, ROSENFELD	\$17,787,000	\$327,637	0.017
STONEBROOK APARTMENTS	\$16,810,100	\$309,642	0.016
GLEN ELLEN COUNTRY CLUB	\$5,645,400	\$103,988	0.005
TRESCA BROTHERS SAND & GRAVEL	\$4,145,700	\$76,364	0.004
ACORN OF MILLIS LLC	\$4,105,400	\$75,621	0.004
C & A REALTY TRUST	\$3,354,700	\$61,794	0.003
MALEVICH LLC	\$3,054,500	\$56,264	0.003
GAITA JERRY, NEXGEN REALTY TR.	\$2,564,400	\$47,236	0.002
SIKH DHARMA OF MASS INC	\$2,109,700	\$38,861	0.002
COLT MANUFACTURING	\$1,873,800	\$34,515	0.002

\$61,450,700	\$1,131,922
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CURRENT YEAR ASSESSED TOTAL	\$1,064,760,300
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BOARD OF HEALTH Annual Report 2017

Public Health Director:	John McVeigh, MBA, CHO, RS
Public Health Nurse:	Karen D'Angelo, RN, BSN
Administrative Assistant:	Vickie Philben
Board of Health Chairman:	Kathleen Lannon, RN, MS
Member:	Bonnie Hilton, PHD
Member:	Jaikaur LeBlanc

The Health Department staff consists of a part-time Nurse, a part-time Administrative Assistant and a full-time Director. The Director reports to the Board of Health, which consists of three, Town-elected members. Our mission and responsibility are to protect the community by creating and maintaining conditions that keep our people healthy. Licensing, permitting, health surveillance, health promotion and emergency preparedness are several key components of our efforts.

Licensing

In 2017, the department processed 169 business licenses to food establishments, septic installers, septic haulers, trash haulers, hazardous material storage facilities, public and semi-public pools, tanning establishments and body art establishments. State and local government require that these licenses be renewed annually. The department generated \$27,490 in revenue from the issuance of licenses.

The following is a list of notable licenses issued in 2017:

Food Service (All)	61
Hazardous Materials Storage	34
Septic Installers	20
Septic Haulers	16
Tobacco	9
Trash Haulers	9
Swimming Pools (public & semi-public)	3
Body Art Practitioners	2
Body Art Establishment	1
Funeral Director	1
Tanning	1

Permitting

The department issued 208 permits in 2017. These permits were issued for camps, the construction of private septic systems, the abandonment of private septic systems, installation of private swimming pools, beaver management and site developments that exceed Environmental Health Impact Report (EHIR) thresholds. Unlike licenses, permit applications are received from residents throughout the year as needed. The department generated \$25,425 from the issuance of permits.

The following is a list of notable permits issued in 2017:

Septic <i>Certificates of Compliance</i>	25
Septic system construction permits	26
Temporary food event permits	31
Soil testing (both septic and stormwater) permits	39
Septic abandonment permits	6
Septic Plan reviews	31
Title V reviews	23
Residential swimming pool construction permits	6
Beaver management permits	2
Permit to raise domestic fowl	11
Camp permits	3
Environmental Health Permits	5

Health Surveillance

The department conducted routine inspections of food establishments, recreational camps, public swimming pools, hazardous waste storage facilities, and tanning facilities. In 2017, the department conducted 55 food establishment inspections, 8 swimming pool inspections and 2 camp inspections.

The department responded to the community’s complaints of air quality, noise, odor, trash, dust and other nuisances. In 2017, the department investigated 10 housing related complaints, 6 food related complaints and 2 environmental complaints (noise, trash, air quality).

Emergency Preparedness and Health Promotion

Emergency Preparedness

As required by the United States Centers for Disease Control and Prevention, (CDC) and the Office of Preparedness and Emergency Management (OPEM) the department continues to be involved with Bioterrorism and Emergency Preparedness planning. The department is actively involved in the Local Emergency Planning Committee and with the Health and Medical Coordinating Coalition Region 4AB.

The department also leads a group of local volunteers that are committed to assisting the community in the event of a natural or manmade emergency. The Millis Medical Reserve Corps (MRC) is comprised of both medically trained and non-medically trained residents. Residents interested in joining the MRC are urged to call the department at (508) 376-7042. Information about the regional MRC can be accessed online at: <http://region4a-ma.org/MRC>

Health Fair and Flu Clinics

The Millis Health Department continued its commitment to the prevention of communicable disease with several fall Flu Clinics in 2017. A Flu Clinic for ages 8 years and over along with a Health Fair was held in the Veterans Memorial Building on Saturday, October 21st. The department wishes to thank the Millis Lions Club, Council on Aging, Norfolk County Sheriff’s Office, Norfolk District Attorney’s Office and Millis Ashram for participating in the Health Fair.

A second clinic for those 8 years of age and over, was held on Saturday, November 18th in the Veterans Memorial Building.

MRC volunteers assisted at the flu clinics by administering flu shots and by helping with paper work and clinic traffic flow. The well-attended flu clinics would not be possible without the help of these volunteers. The department wishes to extend a sincere thanks to our dedicated MRC volunteers.

The Town's Public Health Nurse also hosted clinics in her office to accommodate people unable to attend the weekend clinics. Several afternoon clinics were held to vaccinate town employees and students.

All flu vaccine was provided free of charge to residents regardless of insurance status. A total of 383 doses of flu vaccine were distributed this past season.

Collaboration with Town Agencies

Working with various Town boards, departments and committees, the department worked to promote healthy living in the community.

Representatives from the department were active participants in the Drinking Water Committee, the Local Emergency Planning Committee, the Master Planning Implementation Committee, the Safety Committee and the Sewer Study. The Board continues to assist the Marijuana Study Committee regarding the many complex issues involved.

Responsible Disposal of Household Hazardous Waste

The department continued to collaborate with Millis Public Works Department, the Norfolk Recycling Center and Wheelabrator Technologies, Inc. to provide environmentally safe means of household hazardous waste disposal.

For an established fee, Millis residents could obtain a visitor's pass for the disposal of common household hazardous waste items at the Norfolk Recycling/Transfer Station from April 1st through September 30th. This program will continue in 2018.

Working with Wheelabrator Technologies, Inc. the department offered Millis residents an opportunity to drop off mercury switches, thermostats and thermometers at our office for recycling. This program will continue in 2018. Residents disposing of mercury thermometers at Health office will be given digital thermometers, while supplies last!

Responsible Disposal of Household Medical Waste and unwanted Prescription Drugs

The department continued to collaborate with the Millis Fire and Rescue Department to provide residents an opportunity to dispose of used medical sharps. This program will continue in 2018. Residents are encouraged to bring used medical syringes to a kiosk located in the Fire Station.

Residents are encouraged to remove and discard unwanted prescription drugs from their homes. Drug drop boxes are located in several neighboring communities. These drop boxes, (located at the Millis Police Department Lobby) that are free of charge, allow an environmentally safe means of disposing of unwanted drugs. The following website offers a comprehensive list of drug drop boxes available for use: <http://www.mass.gov/eohhs/docs/dph/substance-abuse/opioid/ma-cities-and-towns-with-prescription-dropboxes.pdf>. The department will be happy to help locate the nearest drop box for residents. Please call (508) 376-7042 for assistance.

Food Recalls

Throughout the year the department was notified of food recalls through the Health and Homeland Alert Network (HHAN). Once notified, the department documented the recall, posted the information in Town Hall and contacted businesses distributing the recalled food items. For updated recall information: <https://www.fsis.usda.gov>

Temporary Food Permits

In accordance with Federal/State food regulations, organizations that sell or distribute food items are required to obtain a Temporary Food Permit prior to their events. Foodborne illnesses are often caused by improper food preparation and storage. The department reviews temporary food permit applications for compliance with State food regulations prior to the issuance of permit. There is no fee required for these permits.

The department issued 16 Temporary Food Permits in 2017.

Mosquito Control

The department serves as a liaison between the Norfolk County Mosquito Control District (NCMCD) and the Town. The NCMCD notifies the department of planned mosquito-control application activities. Once notified the department posts this information on the Town website.

The 2018 Larvicide spray schedule, when available, will be posted on both the Town website and the NCMDC website, www.norfolkcountymosquito.org. Residents are encouraged to request services or to opt-out of the spray application on their private property via the NCMDC website.

In 2017, the NCMCD continued to apply an Integrated Pest Management (IPM) approach to mosquito control. This approach included mosquito surveillance, water management, larval mosquito control and adult mosquito control. To reduce mosquito breeding areas in our community in 2017, the NCMCD investigated and where necessary cleared 19 culverts and 225 feet of drainage ditches. 0 Discarded tires were collected. 676 Acres of land were treated with aerial larvicide applications. 8.4 Acres of land were treated by hand applications of briquette and glandular larvicide. 3,866 Acres of land were treated with adult aerosol ultra-low volume adult mosquito applications from trucks. There was one Virus Isolation in Town during 2017. There were 232 requests for service from Millis to NCMCD.

Because many species of mosquitos are found to breed in stagnant water, the NCMCD encourages people with unused tires to call the NCMCD for a free pick up and disposal of automotive tires.

Should a mosquito-borne virus be identified in Town, the department would work with the Millis School, Police and Fire and Public Works Departments to immediately notify residents. Reverse 911, Millis Public Schools' listserv and message boards would all be utilized. The department would then work with the NCMCD and the Centers of Disease Control (CDC) to limit public exposure.

Public Health Nurse Report

In addition to administrating vaccine throughout the fall season, the nurse is responsible for documenting all vaccinations and for seeking reimbursement for the cost of the program. Each vaccine dose is recorded as required by the Department of Public Health in the online network Massachusetts Immunization Information System (MIIS). The nurse submits insurance information for reimbursement from commercial plans and from Medicare. The Town received \$5,810.50 in reimbursements for the former season's flu vaccine administration. This money was used to purchase medical supplies, to fund sharps collection services for the Town and to finance the purchase of future vaccine.

The nurse is the treasurer for the Metrowest-Central chapter of the Massachusetts Association of Public Health Nurses. Through this organization, she has participated in trainings related to communicable disease investigation and reporting as well as emergency planning.

Communicable disease investigation is an ongoing requirement of municipal health departments. The nurse uses the Massachusetts Virtual Epidemiologic online network (MAVEN) to investigate and report communicable diseases of Town residents. Education of the public and prevention of further spread of communicable disease are important components of this mandate.

The nurse has presented "Health Topics" in the senior center on several occasions. Information on various medical themes is presented and discussed with the seniors. The nurse also conducted a brief Alzheimer's screening program for seniors.

The nurse conducted health consultations, blood pressure screenings and referrals during her usual office hours: Tuesdays and Thursdays from 10-3:30 PM. Residents may call the office (508) 376-7042 or email the nurse at Kdangelo@millis.net for an appointment to come in for these free services.

The following Communicable Diseases were recorded for the year 2017:

Campylobacteriosis	2
Influenza A & B	17
Anaplasmosis	2
Babesiosis	3
Leginellosis	1
Hepatitis B	2
Hepatitis C	17
Lyme disease	45
Tuberculosis(latent)	1
Shingles	1
Strep Pneumoniae	1
Chickenpox	1
Total	93

The department would like to express its sincere thanks to Board of Health Director Barbara Thissell PE, REHS/RS, for her many years of service. Also, we thank long time Administrative Assistant Vickie Philben, for her dedication and service.

Respectfully Submitted, John McVeigh, MBA, CHO, RS
Health Director

REPORT OF THE BUILDING DEPARTMENT

Receipts from January 1, 2017 - December 31, 2017 were:

Building permits	\$ 203,921.54
Wiring permits	\$ 48,699.92
Plumbing permits	\$ 16,220.00
Gas permits	\$ 13,260.00

Total Building Department Revenue \$ 282,101.00

BUILDING – 832 permits were issued for all construction categories in 2017 as follows:

	Permits
Single Family Dwellings	21
Additions	10
Alterations	7
Fire Repair	6
Bath/Kitchen Renovations	40
Window/Doors/Siding/Roof	111
Barns, Sheds, Garages	11
Porches, Decks	25
Swimming Pools	7
Wood stoves, Fireplace inserts	2
Commercial	2
Commercial Alterations	1
Municipal	-
Signs	8
Demolition	4
Function tents	2
106/304	12
Lost Card	14
Sheet Metal	19
Trench	6
Fence	-
Permits Amended	-
Insulation	11
Foundation Only	10
Basement Renovation	13
Solar Panels	19
Plumbing	120
Gas	101
Electrical	242

The building department made various site inspections, responds to fire calls, conducts safety inspections, conducts inspections for compliance with the state building code, zoning enforcement requests, inspections for compliance with the state electrical code as well as plumbing and gas code, issues all permits, meets with licensee's, homeowners and the public. Provides customer service taking hundreds of phone requests and works with other town agencies.

I would like to thank the Board of Selectmen, all town departments and the residents of the Town of Millis for their support. The building department looks forward to the continued construction growth and the challenges for ensuring code compliance in the future.

The building department, under the Mass. Department of Public Safety, enforces 780 CMR Massachusetts Building Code, M.G.L. 40A The Zoning Act, Local Zoning by-laws, 521 CMR A.A.B. Regulations, Enforces Planning Board decisions, Zoning Board decisions, Storm Water Regulations, Trench Regulations, Assists with the enforcement of 310 CMR Wetland Protection Act, Enforces 527 CMR Massachusetts Electrical Code, 248 CMR Massachusetts Plumbing & Gas Code and other related regulations we also respond to various other requests.

Respectfully submitted,

Michael Giampietro, C.B.O. Building Commissioner
Gary Pelletier, Local Building Inspector
David Byrne, Wiring Inspector
Timothy Costello Plumbing/Gas Inspector
James Coakly, deputy Plumbing and Gas Inspector
Jack Rose, Deputy Plumbing and Gas Inspector
Jennifer Kiggen, Department Assistant

CEMETERY REVIEW COMMITTEE ANNUAL REPORT

- Prospect Hill Cemetery had 33 burials in 2017.
- Prospect Hill Cemetery sold 23 graves in 2017.
- The committee continues to review the existing rules and regulations to determine if they are meeting current, as well as foreseeable needs of the Cemetery. The committee updated the rules and regulations in 2017. The Board of Selectmen voted unanimously at the October 30, 2017 for the updates.
- The committee recommended an increase of two hundred dollars for a grave lot and an increase for winter burials of one hundred dollars during the months of December 1, through April 1. The Board of Selectmen voted unanimously at the October 30, 2017 for the increases.
- The committee also inspects the Cemetery for physical conditions.
- Various areas in the cemetery had trees that were diseased or damaged due to storms and had to be removed or trimmed accordingly in 2017.
- Thank you to the people of Millis for their continued support given to keeping our cemetery the beautiful and historic treasure that it is today.
- The Millis Recreation Department again offered a program "Cemetery Stroll" with Stephen Main so that Millis residents may learn the great history of the Prospect Hill Cemetery.

Respectfully submitted for the Cemetery Review Committee:

Members: Marsha Collins
John Doyle
Charles Vecchi
Jeffrey Mushnick
Catherine MacInnes
James McKay

Ex officio: Stephen Main

2017 ANNUAL REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Massachusetts Community Preservation Act (CPA) was adopted by the Town of Millis in 2006, when a one percent property tax surcharge was approved by Millis voters. These funds are to be used for open space, recreation, community housing, and historic buildings and landscapes.

The Millis Community Preservation Committee (CPC) consists of representatives from the Board of Selectmen, Conservation Commission, Historical Commission, Planning Board, Recreation Committee, Housing Authority, and three citizens appointed by the Board of Selectmen. The purpose of the CPC is to review all project proposals, vote to approve or reject projects for submittal to Town meeting, and review the needs of the Town and make recommendations for the use of CPA funds.

The CPC welcomes project proposals from any resident or group of citizens of Millis. The CPC developed guidance in March 2009 to assist Millis citizens in developing proposals. This document/application may be downloaded from the Town of Millis website.

The CPC has funded several projects through the approval of Town Meeting. In 2017, projects included appropriating \$7,000.00 for the preservation of Niagara Fire Engine House Records/log books. One book details the department from 1857-1865 and the second book logs activity from 1926-1933. The restoration of six Currier & Ives Lithographs from "The Life of a Fireman" series, which was previously approved, was completed. Framed copies of the series can be viewed at the Millis Fire Station. The continued repair/restoration of Niagara Hall is ongoing.

All Millis residents are welcomed to attend our meetings to discuss ideas and/or project proposals. The CPC generally meets on the first Thursday of each month. Meetings are posted at the Veterans Memorial Building and the Town of Millis website. Please visit our website for additional information and regularly posted agendas and meeting minutes at: www.millis.net.

Respectfully submitted,

The Millis Community Preservation Committee:

Nathan Maltinsky, Chair (Historical Comm.)	Dave Baker (Member at Large)
John Northgraves, Treasurer (Member at large)	Wendy Barry (Member at Large)
James McCaffrey (Board of Selectmen)	James McKay (Planning Board)
Ray Normandin (Housing Authority)	
Anne Rich (Conservation Commission)	
Pam Mustard (Recreation Committee)	
Camille Standley, Administrative Assistant	

TOWN OF MILLIS COMMUNITY PRESERVATION FUND

THROUGH 12/31/17

TOTAL CASH RECEIVED FY 2008	\$101,695.01
TOTAL CASH RECEIVED FY 2009	\$179,671.27
TOTAL CASH RECEIVED FY 2010	\$145,237.14
TOTAL CASH RECEIVED FY 2011	\$138,468.83
TOTAL CASH RECEIVED FY 2012	\$137,684.53
TOTAL CASH RECEIVED FY 2013	\$142,525.75
TOTAL CASH RECEIVED FY 2014	\$178,900.71
TOTAL CASH RECEIVED FY 2015	\$164,736.51
TOTAL CASH RECEIVED FY 2016	\$100,667.25
TOTAL CASH RECEIVED FY 2017	\$93,201.81
TOTAL CASH RECEIVED FY 2018	\$99,966.16

TOTAL LIFE TO DATE 1,482,754.97

FY 2018	06/30/17	appropriation	transfer	12/31/17
RESERVED FOR OPEN SPACE	\$31,377.55	\$16,953.00	\$0.00	\$48,330.55
RESERVED FOR HISTORIC RESOURCE	\$32,391.37	\$16,953.00	\$0.00	\$49,344.37
RESERVED FOR COMMUNITY HOUSING	\$55,003.00	\$16,953.00	\$0.00	\$71,956.00
BUDGETED RESERVE	\$0.00	\$80,000.00	\$0.00	\$80,000.00
UNDESIGNATED FUND BALANCE 6/30/17	\$259,733.30	\$0.00	\$0.00	\$259,733.30
TOTAL	\$378,505.22	\$130,859.00	\$0.00	\$249,630.92

FY 2018	07/01/17 BUDGETED	EXPENDED	12/31/17 AVAILABLE
OPERATING BUDGET			
SALARY BUDGET	\$4,238.50	\$1,878.75	\$2,359.75
EXPENSE BUDGET	\$4,238.50	\$0.00	\$4,238.50
LONG TERM DEBT PRINCIPAL	\$26,267.00	\$26,267.00	\$0.00
SHORT TERM DEBT PRINCIPAL	\$0.00	\$0.00	\$0.00
LONG TERM DEBT INTEREST	\$13,712.67	\$6,987.67	\$6,725.00
SHORT TERM DEBT INTEREST	\$0.00	\$0.00	\$0.00
SUB-TOTAL	\$48,456.67	\$35,133.42	\$13,323.25

ARTICLES

CONTINUE REPAIRS ON NIAGARA HALL	\$97,000.00	\$89,401.12	\$7,598.088
TOWN PLAYGROUND PROJECT	\$5,404.50	\$0.00	\$5,404.50
HOUSING PRODUCTION	\$7,500.00	\$0.00	\$7,500.00
NIAGARA HALL RECORD PRESERVATION	\$7,000.00	\$0.00	\$7,000.00

SUB-TOTAL	\$116,904.50	\$89,401.12	\$27,503.38
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TOTAL OPERATING BUDGET & ARTICLES	\$165,361.17	\$124,534.54	\$40,826.63
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2017 REPORT OF THE MILLIS CONSERVATION COMMISSION

The Millis Conservation Commission is responsible for protecting the natural resources of Millis and protecting the town's watershed resources. The Commission remains dedicated to administering the Town of Millis Wetlands Protection Bylaws – Article XIX – and the Commonwealth of Massachusetts Wetlands Protection Act Regulations 310 CMR 10.00. We continue to meet to hear and discuss issues pertaining to wetlands in the Town of Millis. In 2017, the Conservation Commission conducted its schedule of public hearings to review applications pertaining to the Massachusetts Wetlands Protection Act and the Town of Millis Wetlands Protection Bylaw.

Applications consisted of Abbreviated Notices of Resource Area Delineations, Notices of Intent, and Requests for Determination of Applicability. These applications included numerous site visits conducted by the Commission. Site visits/walks to judge compliance with Orders of Conditions and issuance of Certificates of Compliance (COC) for a number of completed projects were also conducted by the Commission members during 2017. We are pleased to report that permit conditions were satisfactorily met for a majority of projects. The highlights included the approval for construction of a Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSPi) at 1280 Main Street and approval of a Medical Marijuana Dispensary at 1525 Main Street.

The Conservation Commission is the official agency specifically charged with the protection of natural wetland resources in the Town of Millis. The Commission is authorized to administer the State Wetlands Protection Act and additionally, the Conservation Commission is charged with administering the Town's Wetland Protection Bylaw (Article XIX). The Commission also continues to investigate further changes to better protect Millis' resources by working on amending the Town of Millis, Wetlands Protection, Rules and Regulations, promulgated under the Town of Millis Wetlands Protection Bylaw. Amendments approved by the Commission at their November 13, 2017 meeting included: Sec. 2. Filing Requirements 2.3 Notice of Intent (1) Filing Procedures, by changing from nine (9) copies of the filing to four (4) copies plus one (1) electronic copy and Sec. 5. Terms & Definitions, 5.17 Flooding, by replacing the definition in its entirety.

The Conservation Commission typically meets once a month, on Monday evenings. Our meeting times and dates are posted on the Town of Millis website and in the Veterans Memorial Building, Main Street, Millis. All meetings are open to the public. Public hearing notices are also printed in the Milford Daily News. We encourage residents to attend our meetings if they have questions or concerns pertaining to wetland protection.

The Conservation Commission comprises seven volunteer residents and is currently operating at full strength. The Commission wishes to extend its thanks to Mr. Timothy Chorey for his years of service, who resigned from the Commission in October. The Commission would like to welcome Mr. Charles Tangerini, who joined in December. The varied expertise of these members greatly enhances the efficacy of the Millis

Conservation Commission. Also, thank you to Camille Standley, our dedicated Administrative Assistant.

The Millis Conservation Commission also oversees parcels of land that were purchased in part by the Town of Millis or were acquired through donations. An example is the property at 72 Pleasant Street, the former Verderber Farm, which is comprised of a diverse mixture of wooded uplands, open grassy meadows and wetlands. The Commission would like to thank those individuals and families who have donated precious wetland and upland areas to the Commission for perpetuity. By your kindness, you have acted to preserve part of your hometown for yourself and future generations to enjoy.

Please visit our website for additional information and regularly posted agendas and meeting minutes at: www.millis.net.

Respectfully submitted,
The Millis Conservation Commission

Dr. James Lederer, Chair
Anne Rich, Vice Chair
Edward Chisholm
Charles Tangerini

Daniel Lee
Cara Krinsky
Christine Gavin
Camille Standley, Administrative Assistant

REPORT OF THE COUNCIL ON AGING

The primary goal of the Millis Council on Aging has been to maintain and improve the quality of life for our older residents. During this reporting year, 621 Millis residents visited our Center 5,823 times for Outreach services, Medicare counseling, presentations, exercise programs, lunch or to just drop in and socialize. Over the past year, we have received 5,502 requests for information from our over-60 population and their families. The vans traveled 14,919 miles taking 1,385 senior and disabled riders to medical appointments, shopping and other destinations.

The Council is located on the ground floor of the Veteran's Memorial Building. The facility is open Monday through Thursday from 8:30 to 2:00 and Fridays 8:30 to 12:30. There are monthly morning presentations of topics that are pertinent to successful aging. The Center offers a sitting room with a large screen television, and books for loan, a meeting room with a piano and organ; and a separate room that houses our six computers that are available for community use. There is a dining area that is used for daily congregate lunches, and a drop-in room with complimentary coffee and pastries.

We provide information on a wide range of services and access to local, state and federal programs to those residents over the age of 60 or any resident that is disabled. A few of the services and programs accessed from the COA are: Transportation, case management, a Supportive Day Program, in-home care referrals, medical billing assistance, Meals on Wheels, a congregate meal site, volunteer opportunities, Medicare/ Medicaid, Fuel Assistance, and Millis Fund Applications.

The actual municipal expenditures to the COA in FY17 were \$95,428. This translates to the town spending \$47.22 per senior. A state grant of \$14,298 has been dedicated to staffing the dispatcher/receptionist position and to partially cover the COAlition newsletter and mailing expenses. Total transportation costs for FY'17 was \$31,445.87. Transportation services are funded through the municipal budget, the COA Transportation Revolving Fund and the State's Formula Grant.

The following are just some of the various presentations and activities that we have offered within this past year that inform and empower our older residents. SHINE, Norfolk County Sheriffs -Photo Identification Card Program, The Circuit Breaker Tax Credit, Medicare open enrollment, Mass Bar Association-Your Legal Financial Checkup, HESCO Elder Services- Options Counseling Services, BBB – Holiday Fraud Prevention Presentation, The YMCA- Enhanced Fitness Exercise Group, Millis BOH -Monthly Health Topics Presentations, and Computer Tutoring. Although our focus has been education and information for older residents, we did have many extracurricular activities in 2017: Holiday celebrations featured a St. Patrick's Day Feast, Valentine's Day Tea, Mother's Day Tea, a traditional Thanksgiving Day Feast with Bossy's Catering and a Christmas luncheon sponsored by the MPD and MFD. Special events included our annual Antique Road Show, and weekly luncheon socials. We also provided weekly blood pressure / blood sugar testing, monthly consultations with the Public Health Nurse and bi-monthly podiatry appointments.

All that we do here at the COA would not be possible without the support and direction of our Board of Directors. They are a group of residents appointed by the Town Administrator to set the policy and direction of the COA; to help the staff identify community needs and to explore ways to meet those needs and to educate themselves and our community. They are directly involved in many of our

programs, giving freely of their time, talents and patience to improve the quality of life in Millis for older residents.

Our staff and Board of Directors steer the COA in the right direction, but it is our volunteers who provide the energy to make the following programs possible: transportation, "Meals on Wheels", blood pressure clinics, newsletter mailings, computer tutoring, "Crafts with Carol", line dancing, bingo, to name a few. We honor these dedicated individuals each May/June at our annual Volunteer Recognition Luncheon. Without their efforts, we would be unable to provide the wide range of services which Millis has offered. We are deeply appreciative for their commitment. Funding for activities at the center is largely supported by The Friends of Millis' COA Inc. This private non-profit 501(C)3 organization raises monies through a variety of events; and in turn supports programs and purchases equipment that cannot be provided by state and local government. Other agencies that assist us throughout the year are Town Hall Employees, The Millis Board of Health, The Millis DPW, The Millis Cultural Arts Council, MPD, MFD, The Millis Lions Club, Roche Brothers, Shaw's Supermarket, Blue Moon Café, Tangerini's Spring Street Farm, the students from the High School, and the local Brownie and Tiger Cub Scout troops. We are appreciative to our many volunteers. On behalf of the Millis COA, I extend our heartfelt gratitude to each and every one of you for your commitment to our mission.

Respectfully submitted,
Patty Kayo, Senior Center Director

Council on Aging Board:

Chairperson- Maria Neville
Secretary- Helen Daly
HESSCO Representative: Maria Neville
Member- Kaplan Hasanoglu
Member-William Brown
Member- Lisette Walter
Member- Christine McCaffrey

Senior Center Staff

Outreach- Carol LaFreniere
Department Assistant- Gunbhushan Kaur
Clerk Dispatch- Maureen Puopolo
Supportive Day Worker- Patty Kayo

The Millis Cultural Council

The Millis Cultural Council is part of a grassroots network of 329 local councils that serve cities and towns across Massachusetts. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, which then allocates funds to each local council. The local councils decide how the funds will be awarded to grant applicants. Millis Cultural Council members are community volunteers appointed by the Board of Selectmen.

The mission of the Millis Cultural Council is to promote excellence, access, and diversity in the arts, humanities, and interpretive sciences to enhance the quality of life in our community. The MCC strives to achieve these goals through the funding of local arts projects and programs with grants, and by hosting special events in Millis. The MCC's local funding priorities include:

- Proposals that are free and open to the public to benefit the Millis community
- Proposals that will take place in Millis
- Funding priority is given to new applicants

Decisions about which activities to support are made at the community level by a board of municipally appointed volunteers. More information about the annual grant funding and the MCC can be found at www.mass-culture.org and on the Millis town website at www.millis.org under boards and committees.

In 2017, the Millis Cultural Council awarded number ten grants totaling \$4,3700.00 for cultural programs in Millis. The MCC received number twenty-two grant applications for 2017, with eleven applicants from the town of Millis. Of the number awarded grants, seven were from Millis, receiving 84 % of our granted funds. The 2017 Millis Cultural Council grant recipients were:

1. Big Smile Entertainment - It's a great day for the Irish: \$400.00
2. Ben Clark - Through a Soldier's Eyes: \$280.00
3. Kris Fogarty - Summer Concert Series: \$500.00
4. Thea Iberall- Woman's Journey Through History: \$400.00
5. Nathan Maltinsky - Currier and Ives - \$680.00
6. Sandra Elaine Scott - Memoir Workshop: \$350.00
7. Doug Williams - Mindfulness in Nature: \$300.00
8. Millis Public Library - 3D Modeling: \$400.00
9. Robert Zammarchi - Super Cool Beans - \$750.00
10. Seele Musicale - \$310.00

In order to maintain the interest in applying for our grants within Millis in 2017, we held two Grant Writing Workshops, on September 23rd at the Millis Public Library and October 10th at the Millis MS/HS library. The purpose of the workshops was the teach residents about the grant application process, our Council's funding priorities, and to have your questions answered by Council members as we walked through the new online application process.

To provide the community of Millis with expose to local art and artists the council co-sponsored ArtsFest 2017 the Millis Public Library. Over the course of the week from April 18-23 the council presented arts activities free of charge to the community. These events included a performance by the Seele Musicale at the library, a day of Drama at the high school with performances by the Millis Theater Group and the Millis Middle School Drama Club, a day of movement hosted by Terpsichore the Millis MS/HS Dance Club and culminate with a local art show at the Niagara Hall Building featuring the recently restored Currier and Ives Prints.

During the year we had some changes to our membership with both Michelle Kelly's and Jodie Garzon's terms expiring and Stephen Smith and Laura Doherty joining the Council. In 2018, we are looking for three new members to join the council. Anyone interested in joining the Millis Cultural Council can download a volunteer form on the town website or call 508-376-1295 for more information.

The 2017 Millis Cultural Council Members:

Jodie Garzón, Chairperson through 12/15/2017 – 20 Causeway Street - millisculturalcouncil@gmail.com

Stephanie Copice, Clerk through 12/15/2107, Chairperson starting 12/15/2017 - 36 Van Kleeck Rd.

Michele Kelly, Treasurer through 9/15/2017– 140 Ridge Street

Patrick Neville, Treasure starting 9/15/2107 – 151 Village Street

Laura Doherty, Clerk starting 12/15/2017 - 10 Cottage Ave

Arlene Lagos, Member – 53 Daniels Street

Dove Quinlan, Member – 42 Stoney Brook Drive Apt 1

Steven Smith, Member - 5 Granite Drive

Respectfully submitted,

Stephanie Copice

Chairperson, Millis Cultural Council

DEPARTMENT OF PUBLIC WORKS

The Millis DPW is responsible for maintaining and operating the following:

- 55 miles of roads
- Stormwater drainage systems
- Water system with 2 storage tanks, 6 water production wells, 2 high pressure booster pumps, 47.5 miles of water main and a Scada System
- Sewer collection system that serves more than 2/3 of Millis' residents, 5 sewer pump stations, 3 meter stations and a Scada System
- Prospect Hill Cemetery
- Parks and playground equipment
- Athletic fields
- A Transfer Station and Recycling Center
- Maintenance and repair of Town owned equipment and vehicles
- Maintenance of a closed landfill
- Overhead street lighting and ornamental street lights
- Stormwater Management Enterprise Fund which was adopted at the November 6, 2017 by a vote of 324 in favor and 105 not in favor

The DPW maintains all of the above with the following staff:

- 1 General Foreman
- 3 Highway Staff;
- 1 Parks and Cemetery Staff;
- 1 Mechanic
- 1 Transfer Station Operator
- 4 Water and Sewer Staff;
- 1.25 Clerical/Administrative Staff
- 1 Management Staff
-

The Department accomplished the following work in 2017:

- Maintained the Town owned Tree Nursery located on Island Road
- As part of the Town's Annual Catch Basin Cleaning Program, 1,100 catch basins were cleaned and 200 yards of material was removed and put in the Town owned Tree Nursery
- Trimming and removal of 4 dead trees in the Prospect Hill Cemetery
- In conjunction with the Millis Garden Club, the Town helped maintain the islands at the intersections of Village and Main streets, Norfolk Road Sewer Pump Station, Millis Public Library, Dover Road, Veterans Memorial Building, Old Town Hall and Prospect Hill Cemetery
- Highway Department crews responded to 27 snow emergencies

- Reconstructed or replaced a number of catch basins and manholes at the following locations: (1) Village Street, (2) Main Street, (2) J William Heights and (2) Exchange Street
- Culverts were inspected and maintained for beavers at the following locations: Farm Street, Richardson Pond, Main Street, Larch Road, Pleasant Street and Causeway Street. A new culvert was replaced by DPW crews on Village Street at the intersection of Himelfarb Street
- DPW crews installed new handicap ramps at the intersection of Lavender Street and Exchange Street
- DPW crews paved the Stone Arch Bridge on Orchard Street
- The following streets were paved: Exchange Street from Union Street to Curve Street which included a new sidewalk on the even side, Village Street from Main Street to Pine View Way, and Village Street from Himelfarb Street to Tara Terrace
- As part of the new 12 inch water main installation project on Dover Road in 2016, a full reclamation and paving of 5,132 feet of new roadway was completed. The project included the replacement of approximately 4,900 feet of new 5 foot wide sidewalks
- Water Department crews made repairs to the following water mains: Main Street and Walnut Street
- Water Department crews made repairs to the following service lines: 342 Village Street, 177 Farm Street, 38 Forest Road, 94 Dover Road, and 213 Village Street
- A mandatory outside water ban was enforced: No Watering Between 9:00 AM - 5:00 PM from May 01 2017, to December 31, 2017
- As part of the Town's Storm Water Management Act, crews inspected outfalls throughout the drainage system.
- The Town installed 426 LED streetlights which replaced all the previously existing lights. The Town now owns all the streetlights and the fixtures; previously owned by Eversource

Transfer Station:

The Transfer Station continues to operate 1 1/2 days per week. The Transfer Station operated a total of 72 full days in 2017. The facility was opened 2 1/2 additional hours during summer months. The facility received 439 tons of municipal solid waste, 36 tons of scrap metal, 206 tons of commingled and paper recyclables, 3.28 tons of electronics for recycling, 6.25 tons of carpet, mattresses and upholstered furniture. The Town collected for composting approximately 550 tons of organic materials. The Town actively recycles and delivers the containers to various recycling plants. The Transfer Station has containers for bottles/cans for pickup by the Lions Club as well as a clothing receptacle for donations. There is also a mercury thermometer receptacle which is periodically picked up by a field chemist sent by Wheelabrator. This service is free to the Town.

Respectfully Submitted,
James F. McKay,
Deputy Director / Chief of Operations
Department of Public Works



Fully Restored 1978 Ford Tractor

Special Thanks to DPW staff Kevin Kandola and Shawn McDonald for the great work!

REPORT OF EMERGENCY MANAGEMENT

Requirements and reporting established by the state are up to date.

Our radio officers have taken part in all alert drills. Trips have been made to Area 2 Headquarters for various meetings and seminars.

We attended all Local Emergency Planning Committee meetings though out the year to discuss various areas of concern for the safety, welfare of the public and continued planning.

The meetings were held at the Veterans Memorial Building.

Millis was represented at the quarterly Director's meetings held at the area II bunker in Bridgewater MA.

In closing we would like to give a very special thank you to the Millis Fire Department and Police Department for their support.

Respectfully submitted,

David Byrne
Director of Millis Emergency Management



Veterans Memorial Building (Town Hall) 900 Main Street

ENERGY COMMITTEE REPORT

The Energy Committee was established in 1980. The current Committee was assembled in May of 2014. The members of the committee have experience in science, education, technology, project planning and management, resource allocation, public service and leadership. The goal of this committee is to reduce Millis's energy consumption. Common approaches include conservation and assessment of renewable sources of energy. As part of this goal, and the town's commitment to our Green Community designation, the committee is working with the Town's Energy Manager to reduce energy consumption by 20% over the next few years.

In 2017, the committee continued with existing projects and embarked on several new projects:

We recently participated in the application process to the 2018 Green Communities (G.C.) Competitive Grant application. We met with a private energy auditor and with a Mass Department of Energy Resources (DOER) official to discuss the possible grant projects. The Town Energy Manager, along with the Energy committee, analyzed several prospective projects and distilled them down to six measures in three Town buildings. With proper grant funding, the selected projects could save the Town \$50,000 annually in energy costs.

The Committee oversaw the analysis of a Net-metering agreement that will supply six of the Town's 63 electric accounts with enough energy credits to save \$21K-\$28k/yr. A potential savings of \$580K over 20 years.

The 2015 Green Communities designation grant projects were completed during the 2017 calendar year. A total of ten energy efficiency projects were finalized by August. Projects included energy efficient streetlights, variable frequency drives for the DPW water pumps and weatherization in various buildings.

Additional funding, for the replacement of the Town's 436 streetlights, was sourced from the state and the Metropolitan Area Planning Council (MAPC). The Committee observed a 60% reduction in energy costs over the first 5 months the new streetlights' operations. This is approximately \$1,500 per month or \$18,000 annually. This is attributed to a savings of 8,800 kWh monthly and greater than 117,000 kWh yearly.

The Committee continued to review and comment on Town's proposed Community Electric Aggregation Plan. The plan was recommended by the committee and sent to the Board of Selectmen in July. The plan was approved and sent to the state's Department of Public Utilities in December.

The Committee also reviewed and supported a proposal for rooftop solar arrays for five Town buildings. After further study, the Town's staff decided to reduce the proposal to one project at the Millis Public Library. Earlier in the year, we supported the Library's proposal for a grant to fund a rooftop solar project. However, that grant application was unsuccessful.

The Energy Committee reviewed and accepted the Town's Annual DOER Green Communities Report. One highlight from the report exhibited a 12% reduction in actual overall energy use from our baseline year of 2015 (not adjusted for weather conditions).

The Committee received information and a formal presentation on a Community Solar project at 1280 Main Street. The Clean Energy Collective proposed a 1-megawatt (approximate) field array. The proposed location was between Farm Street and Main Street and would generate discounted energy credits to many Millis residents. The Committee recommended the Board of Selectmen support the project.

Other issues the Committee discussed included the Town's Microgrid Feasibility Study for the municipal buildings located in the town center, and net-zero development. Both issues will be explored further in 2018.

Respectfully Submitted,
Craig Gibbons, Chair

Finance Committee

Under Massachusetts General Laws, each town is required to have a standing committee whose job it is to consider any or all municipal questions for the purpose of making reports or recommendations to the town. In Millis the Finance Committee consists of nine members appointed by the Town Moderator. Currently the Finance Committee has only eight members. The current committee membership consists of six men and two women. Two of the members are retired and several have school age children. A balance of members from different demographics within Millis helps the committee function better for the town. The Finance Committee meets on a regular basis prior to each town meeting.

It is the role of the Finance Committee to review and make recommendations on the town's budget and all of the articles that are presented at the Town Meetings. The Finance Committee provides a financial check and balance to the Board of Selectmen and Town Administrator. The Board of Selectmen and the Town Administrator as well as the School Committee, Library Trustees, Planning Board and other town departments make budget requests based on the needs of the various departments and boards. The job of the finance committee is to weigh those various requests against the monies available to the town. The Finance Committee also looks at the various issues confronting the Town and various town departments and establishes priorities. After often much consideration and open discussion, the Finance Committee makes its recommendations and explains those recommendations at the Town Meetings. In essence, the role of the Finance Committee is to provide guidance to the residents at Town Meeting. In its recommendations, the Finance Committee presents to Town Meeting the fiscal implications of approving and not approving various Warrant Articles. It is the job of the residents at Town Meeting to make the final financial decisions.

In the past year some of the issues on which the Finance Committee has made recommendations at the Town Meetings include additional By-Laws for a Marijuana Moratorium and Stormwater Management Utility. The Finance Committee has also made recommendations on the purchase of a DPW Front End Loader, the lease of (4) Police Vehicles and funding (2) Advanced Life Support Students and the replacement of SCBA Pack/Bottles for the Fire Department. The vote to replace the Clyde F. Brown Elementary School at the June 2017 Town Meeting was a positive step for the town. Each year the Finance Committee balances an effort to maintain the Town's Stabilization Fund at a target of 5% of the overall Operating Budget. Maintaining the Stabilization Fund at this level or above helps maintain the town's bond rating as well as providing a "rainy day fund" to provide for unexpected needs.

The current members of the Finance Committee are:

Craig Schultze, Chairman; Jodie Garzon, Vice-Chairman; Peter Berube, Clerk; Tayana Antin, Jim Bullion, Peter Jurmain, Jerry Nunnaley and Doug Riley

Respectfully Submitted,

Craig Schultze, Chair

REPORT OF THE FINANCE DIRECTOR

It is with pleasure that I submit my final annual town report for Fiscal Year ending June 30, 2017.

I would like to thank the continued hard work of the Treasurer/Collector Jennifer Scannell, Assessor Paula Dumont and their staff.

I would especially like to thank the continued hard work and dedication of Assistant Town Accountant Lisa Morin and Payroll Manager Kara Geraci. They have always done excellent work regardless of the challenges they face in good times and bad. They have always stayed focused and remained dedicated to the Town of Millis and the goals set before them. I have always received positive feedback regarding their professionalism and the work that they do. Everyone comments that when they come to my office they know that they will get the answers and the help they need. The Town of Millis is fortunate to have two such dedicated employees.

Respectfully submitted,

Kathleen R. LaPlant
Finance Director/Town Accountant

TOWN OF MILLIS MASSACHUSETTS
COMBINED BALANCE SHEET-ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2017

	<u>GOVERNMENTAL FUND TYPES</u>				<u>FIDUCIARY FUND TYPE</u>	<u>ACCOUNT GROUP</u>	<u>TOTAL</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>CAPITAL PROJECTS</u>	<u>ENTERPRISE</u>	<u>TRUST AND AGENCY</u>	<u>GENERAL LONG-TERM DEBT</u>	<u>(MEMORANDUM ONLY)</u>
<u>ASSETS</u>							
INVESTED CASH	\$ 4,330,997.49	\$ 3,351,003.48	\$ 1,313,303.40	\$ 1,282,649.20	\$ 1,934,995.68		\$ 12,192,949.25
RECEIVABLES							
PROPERTY TAXES	\$ 628,817.76						\$ 628,817.76
TAX LIENS/TITLE FORECLOSURES	\$ 505,730.10						\$ 505,730.10
TAXES IN LITIGATION							\$ -
MOTOR VEHICLE EXCISE	\$ 187,115.79	\$ 520,839.64		\$ 301,799.65			\$ 187,115.79
DEPARTMENTAL							\$ 822,639.29
SPECIAL ASSESSMENTS							\$ -
DUES/FEE/FORFEIT GOVERNMENTS							\$ -
INTEREST		\$ 192,827.82	\$ -				\$ 192,827.82
RETIREMENT OF DEBT-TOWN						\$ 21,540,613.00	\$ 21,540,613.00
AMOUNTS TO BE PROVIDED FOR							\$ -
AMOUNT TO BE PROVIDED BY STATE							\$ -
TOTAL ASSETS	\$ 5,652,661.14	\$ 4,064,670.94	\$ 1,313,303.40	\$ 1,864,448.85	\$ 1,934,995.68	\$ 21,540,613.00	\$ 36,070,693.01
<u>LIABILITIES</u>							
WARRANTS PAYABLE	\$ 323,315.30	\$ 39,707.26	\$ 11,733.79	\$ 26,432.35			\$ 401,188.70
WITHHOLDINGS	\$ 226,075.79						\$ 226,075.79
UNCLAIMED ITEMSTALLINGS	\$ 1,688.80		\$ 2,124,630.00				\$ 1,688.80
BANS PAYABLE						\$ 538,677.00	\$ 2,663,307.00
PERFORMANCE DEPOSITS							\$ -
FISH & GAME	\$ 37.36						\$ 37.36
EXCESS CLOSING	\$ 175,321.05						\$ 175,321.05
RESERVE FOR ABATEMENTS & EXEMPTIONS	\$ 1,146,342.60	\$ 713,667.46	\$ -	\$ 301,799.65			\$ 2,161,809.71
DEFERRED REVENUE						\$ 21,001,936.00	\$ 21,001,936.00
GENERAL OBLIGATION DEBT PAYABLE							\$ -
NOTES PAYABLE							\$ -
TOTAL LIABILITIES	\$ 1,872,780.90	\$ 763,374.72	\$ 2,136,363.79	\$ 328,232.00	\$ -	\$ 21,540,613.00	\$ 26,651,964.41
<u>FUND EQUITY</u>							
RESERVED							\$ 656,538.13
ENCUMBRANCES	\$ 441,627.46	\$ 25,654.83		\$ 189,255.84			\$ 1,828,882.64
EXPENDITURES	\$ 851,773.67	\$ 772,349.67	\$ 204,427.30	\$ 204,427.30	\$ 332.00		\$ 118,771.92
APPROPRIATION		\$ 118,771.92					\$ 1,903,219.96
DEBT (PREMIUM)	\$ 1,903,219.96						\$ -
EXTRAORDINARY/UNFORESEEN							\$ -
CONTRIBUTIONS							\$ 2,997,252.27
UNDESIGNATED	\$ 583,259.15	\$ 2,394,519.80	\$ (823,060.39)	\$ 842,533.71			\$ -
APPROPRIATION DEFICITS							\$ -
OTHER PURPOSES-FINAL COURT JUDGEMENT					\$ 1,934,663.68		\$ 1,934,663.68
TOTAL FUND EQUITY	\$ 3,779,880.24	\$ 3,311,296.22	\$ (823,060.39)	\$ 1,236,216.85	\$ 1,934,995.68	\$ -	\$ 9,439,328.60
TOTAL LIABILITIES AND FUND EQUITY	\$ 5,652,661.14	\$ 4,064,670.94	\$ 1,313,303.40	\$ 1,864,448.85	\$ 1,934,995.68	\$ 21,540,613.00	\$ 36,070,693.01
PROOF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

UNAUDITED

TOWN OF MILLIS
COMBINING BALANCE SHEET
ALL SPECIAL REVENUE FUNDS
JUNE 30, 2017

	OTHER SPECIAL REVENUE
ASSETS	
INVESTED CASH	\$ 3,351,003.48
RECEIVABLES	
DEPARTMENTAL	\$ 520,839.64
DUE FROM OTHER GOVERNMENTS	
STATE/FEDERAL	\$ 192,827.82
SPECIAL ASSESSMENTS	
TOTAL ASSETS	<u><u>\$ 4,064,670.94</u></u>
LIABILITIES	
WARRANTS PAYABLE	\$ 39,707.26
DUE TO OTHER GOVERNMENTS	
OTHER LIABILITIES	\$ 713,667.46
DEFERRED REVENUE	
TOTAL LIABILITIES	<u><u>\$ 753,374.72</u></u>
FUND EQUITY	
RESERVED	
ENCUMBRANCE	\$ 25,654.83
EXPENDITURES	\$ 772,349.67
DESIGNATED	\$ 118,771.92
UNDESIGNATED	\$ 2,394,519.80
TOTAL FUND EQUITY	<u><u>\$ 3,311,296.22</u></u>
TOTAL LIABILITIES & FUND EQUITY	<u><u>\$ 4,064,670.94</u></u>

PROOF \$ -

TOWN OF MILLIS
COMBINING BALANCE SHEET
CAPITAL PROJECTS FUND
JUNE 30, 2017

		CAPITAL
		PROJECTS
	ASSETS	
INVESTED CASH	\$	1,313,303.40
DUE FROM OTHER GOVERNMENTS		
STATE/FEDERAL		
TOTAL ASSETS	\$	1,313,303.40
	LIABILITIES	
WARRANTS PAYABLE	\$	11,733.79
BANS PAYABLE	\$	2,124,630.00
DEFERRED REVENUE		
TOTAL LIABILITIES	\$	2,136,363.79
	FUND EQUITY	
RESERVED		
EXPENDITURES		
UNRESERVED		
DESIGNATED	\$	(823,060.39)
OTHER PURPOSES		
TOTAL FUND EQUITY	\$	(823,060.39)
TOTAL LIABILITIES AND FUND EQUITY	\$	1,313,303.40
	PROOF	\$ -

TOWN OF MILLIS
COMBINING BALANCE SHEET
ENTERPRISE FUNDS
JUNE 30, 2017

	SEWER ENTERPRISE	WATER ENTERPRISE	TOTALS
ASSETS			
INVESTED CASH	\$ 598,365.19	\$ 664,284.01	\$ 1,262,649.20
RECEIVABLES	\$ 152,745.99	\$ 149,053.66	\$ 301,799.65
TOTAL ASSETS	<u>\$ 751,111.18</u>	<u>\$ 813,337.67</u>	<u>\$ 1,564,448.85</u>
LIABILITIES			
WARRANTS PAYABLE	\$ 5,449.65	\$ 20,982.70	\$ 26,432.35
DEFERRED REVENUE	\$ 152,745.99	\$ 149,053.66	\$ 301,799.65
TOTAL LIABILITIES	<u>\$ 158,195.64</u>	<u>\$ 170,036.36</u>	<u>\$ 328,232.00</u>
FUND EQUITY			
RESERVED FOR:			
ENCUMBRANCE	\$ 44,341.78	\$ 144,914.06	\$ 189,255.84
EXPENDITURES	\$ 132,650.00	\$ 71,777.30	\$ 204,427.30
APPROPRIATION			
UNRESERVED	\$ 415,923.76	\$ 426,609.95	\$ 842,533.71
TOTAL FUND EQUITY	<u>\$ 592,915.54</u>	<u>\$ 643,301.31</u>	<u>\$ 1,236,216.85</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 751,111.18</u>	<u>\$ 813,337.67</u>	<u>\$ 1,564,448.85</u>

PROOF \$ - \$ -

UNAUDITED

TOWN OF MILLIS
COMBINING BALANCE SHEET
ALL TRUST AND AGENCY FUNDS
JUNE 30, 2017

	TRUST FUND	AGENCY FUND	TOTALS
ASSETS			
INVESTED CASH	\$ 1,866,777.69	\$ 68,217.99	\$ 1,934,995.68
TOTAL ASSETS	<u>\$ 1,866,777.69</u>	<u>\$ 68,217.99</u>	<u>\$ 1,934,995.68</u>
LIABILITIES			
WARRANTS PAYABLE			\$ -
PERFORMANCE BONDS			\$ -
FISH & GAME			\$ -
TOTAL LIABILITIES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FUND EQUITY			
RESERVED EXPENDITURES	\$ 332.00		\$ 332.00
UNRESERVED DESIGNATED OTHER PURPOSES	\$ 1,866,445.69	\$ 68,217.99	\$ 1,934,663.68
TOTAL FUND EQUITY	<u>\$ 1,866,777.69</u>	<u>\$ 68,217.99</u>	<u>\$ 1,934,995.68</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 1,866,777.69</u>	<u>\$ 68,217.99</u>	<u>\$ 1,934,995.68</u>
PROOF	\$ -	\$ -	\$ -

UNAUDITED



Millis Fire Rescue Department

On behalf of the Fire Rescue department I am proud to present the 2017 Annual Report. I would like to thank the men and women of the Fire Rescue department for their dedication to serving Millis, and most importantly to the community for your continued support as we build our department to better serve and protect you.

Mission Statement: The mission of the Millis Fire Rescue department is to minimize the loss of life and property resulting from fire, medical emergencies and other disasters through prevention, preparedness and response. The Fire Rescue department will strive for excellence in the performance of duty and service to the community and the customers it serves. The department is committed to find better ways to protect the lives and property of its citizens from fire and other disasters and is dedicated to work together for the betterment of our community.

Fire Station Renovation: On May 20, 2017 the Fire Department officially opened the newly renovated Fire Station. On a beautiful day in May with many of the residents in attendance a station opening ceremony was held followed by a station open house. Residents got an opportunity to see first-hand the improvements to our station. Our wonderful Station sign was installed shortly after, thank you to the Rosenfeld and Colello families for the generous donations.

With the new station came adjustments for personnel and residents. All fire department business was now handled out of station 1 and not by our public safety dispatchers at the Police Station. All permit scheduling, request for information, plan review and sharp drop offs are handled by on duty personnel. Our training room is used by local groups for meetings, trainings and workshops.

We are very thankful for the improved station and now have a facility that is built to deal with the growth of our department and community.



Medical Emergencies:

Allergic Reactions: 12

Cardiac Arrest: 8

Chest Pains: 46

Falls: 54

Motor Vehicle Crash: 83

Mutual Aid Given: 44

Overdose: 33

Psych Evaluations: 42

Seizures: 18

Stroke: 16

Syncope: 22

Well Being Check: 16

Second Medical Calls: 105

Total EMS Calls: 876

Advanced Life Support Service:

In 2017 we hired our second of the proposed three Paramedics that would help us move our department forward to the Advanced life support level of care. In addition, we sent three more members to Paramedic training while our initial two members finish State and National Testing.

The increased need for ALS over the last 10 years and the reduced availability of private ALS suppliers has driven the need to have our own Paramedics on staff.

Our goal is to be licensed to the ALS level of service by the State of Massachusetts by fall of 2018. This will help us serve our residents better and provide a higher level of care during medical emergencies.

Millis is 1 of only 4 Norfolk County communities that do not staff at the ALS level of care. We look to work with our mutual aid communities to reach our goal of ALS and provide aid to their communities when available.

I would like to thank our Mutual Aid communities who have provided ALS to us when necessary and we look forward to being able to assist you in the future.

Second Ambulance:

In January our new Ambulance arrived and we worked with the State Department of Public Health to license both our ambulances. Almost immediately both ambulances were responding on several medicals.

Our primary ambulance is staffed by on duty personnel and the second ambulance is staffed as needed by off duty and on call personnel. We responded to 105 second medicals and have seen an increase in ambulance revenue from these calls.

With the new construction proposed in town and an increase in emergencies the department is prepared to handle much of the increased volume with the two ambulances.

A scheduled rotation of the vehicles allows for less wear and tear on the primary and will allow the equipment to last longer.



Community Outreach: Our community is important to us and we enjoy participating in several events in town. This year we had several groups win raffle prizes and participate in events at the station, firefighter for a day and Chief for a day were big hits with the kids and firefighters. Our department ran a very successful blood drive while also participating in the annual Touch a Truck. Personnel participated in the annual Relay for life, Baseball Parade, Easter Egg hunt, Splash Day and Ruck 2017.

Monthly CPR/AED and First Aid training was offered by the department.

One of the biggest highlights was being able to lead Welcome Home Parades for our Girls Varsity Soccer State Champs and Boys Varsity Football Super Bowl Champs.

From the Chief:

As a life-long resident of Millis, I am proud to represent such a fine organization. I am impressed daily, with the compassion and resourcefulness of the men and women of our Department and their commitment to the residents, businesses and visitors of our town. Our department is an "All risk" department, meaning we will respond to the needs of the community, regardless of the nature of the incident and begin the process of solving the problem to lead to a positive outcome. As the Millis Fire Rescue Department moves into our next chapter of service we will continually seek ways to re-think how we provide our service to be more efficient, more adaptable and more responsive to the needs of our community.

It is our commitment to you that we stand ready to assist you in your time of need day or night, with compassion, professionalism, respect and dignity.

Respectfully Submitted,

Richard Barrett-Fire Chief



New Ambulance Arrival January 2017



Both Ambulances shown at Hospital

Fire Responses:

- Structure Fires: 7
- CO Alarms: 32
- Life flight: 3
- Private Fire Alarm: 63
- Electrical Fire: 23
- Brush Fire: 9
- Smoke in the Building: 19
- Chimney Fire: 8
- Gas Leak: 24
- Master Box Alarms: 40
- Mutual Aid Given: 22
- Inspections: 257
- Vehicle Fires: 8
- Total Responses: 725

The Millis Historical Commission is a municipal agency of the town government. The members of the Historical Commission are volunteers that are appointed by the Selectman. Members serve as local preservation advocates and as an important resource for the conservation and planning of the town's historic assets. They work closely with the Massachusetts Historical Commission.

Niagara Fire House: Work is nearing the finish on the Fire House which will soon be open as a museum. The apparatus room has been fully insulated, paneled and painted. The new indoor stairway and paneling in the upstairs back room have been completed and painted.

The town of Millis lost two more historic properties in 2017; the old "Toll House" and the Brahman Tool factory on Rte. 109 were raised to make way for the new Tractor Supply store. On Dover Road, one of the oldest homes in Millis, the Elijah Adams house was raised and the land sold to a developer who plans on constructing three new homes on the five-acre site.

The GAF facility on Curve St. is in the process of dismantling all of the structures that have been built over the past 120 years in order to clear the land for a future sale. The GAF Plant has been inoperative for over five years. The Millis Historical Commission is working with the town and the GAF Corporation with hopes of saving the stone building that is the last remaining structure on the site as many believe is a valuable piece of Millis History.

This past year the Millis Historical Commission was pleased to sponsor two Boy Scouts from Millis Troop 15 who achieved the rank of Eagle Scout which is the highest rank in scouting. Each Scout had to complete a major project as part of the program. We are proud to say the Evan Mustard completed his project researching the History of the Niagara Fire House. Along with his research, Evan made a short film where he conducted an interview with retired Fire Chief Volpicelli who spent 50 years on the Millis Volunteer Fire Department. We are also proud to have sponsored Luke Messias who did extensive research on finding and cataloging historic homes in Millis. He then contacted the current owners and raised funds to have historic markers placed on many of the homes to show the "circa date".

Our dedicated member of the Historical Commission, Dr. Meg Waters had to resign due to relocating out of town having begun a new career with the National Park Service. Meg and her husband Steve are both accomplished archeologists and the services that they both provided to the Historical Commission and the town of Millis have been invaluable.

Respectfully submitted by:

Nathan Maltinsky: Chairman
Dennis Anderson
Mitch Bobinski
Scott Fuzi
Joanne Gannon
Jacqueline Graci
Carolyn McNiff
Marc, Prufer
Mark Slayton
Charlie Vecchi

Millis Public Library

2017 was a year of many successes for the Millis Public Library. Foot traffic to the library has continued to increase, with over 106,000 visits in 2017. Our meeting spaces were used over 1,500 times. We circulated over 125,000 items, which means that on average everyone in Millis borrowed over 14 items from the Library last year. The library provides free access to technology and the internet to residents. For some, we are the primary access to these important resources. Public Wi-Fi was used over 60,000 times, an increase of more than 20% from last year.

The Library provides a variety of programming for all ages, designed to meet educational, recreational, and social needs for residents. Popular programs for young children include early literacy storytimes (held an average of four times weekly), toddler playgroups, toddler dance classes, and music programs. Programs for older kids and teens include arts and crafts programs such as Perler Bead Art and Painting Miniatures, technology and literacy programs such as 3D printer workshops and a middle school book club, and fun social opportunities such as video game tournaments. The library also hosted senior project presentations, AP exams, and final exam study nights. Adult programs include concerts, author talks, film screenings, art openings, technology tutorials, and multiple book clubs. We held over 550 events last year, which were attended by over 15,000 people, setting a record for per program attendance!

The increased community engagement is due to the community inside the Library – staff, volunteers, Trustees, Friends – who work creatively, collaboratively, and continuously to better serve the community that surrounds the Library – Millis residents of all ages who are the reason we are here.

It was also a big year for staff changes. We consolidated two part-time positions into a new full-time position – Adult Services Coordinator – to finally provide staffing to serve our adult and senior populations, the latter of which is only expected to increase in coming years. Esther Davis, previously a Library Assistant and Cataloger has taken on this exciting new role and is already having a great impact. We also said goodbye to Rena Romano, our bookkeeper, who worked at the Library for ten years, and is off to enjoy her retirement, and to Alex Lent, our Director since February 2015, who has left to become Director of the Peabody Institute Library in Danvers. Kim Borst has joined our team as our new bookkeeper, and Rebecca Appelbaum and Mary Carney-Philips have come on board as Library Assistants. Kim Tolson started in January 2018 as Director. Good luck, Rena and Alex! Congratulations, Esther! Welcome aboard, Kim, Rebecca, Mary, and Kim!

Library staff are supported by dedicated volunteers behind the scenes who collectively spent over 2500 hours serving Millis through the Library in 2017. We have three terrific Trustees – Wendy Barry, Maria Neville, and Jennifer White Farrar – who volunteer their time to help to guide the Library in fulfilling its mission to serve all members of the Millis community. Maria spent the last two months of the year serving as our Interim Library Director.

The Friends of the Millis Public Library raise money through membership, grant writing, and book sales to fund many programs and services at the library. This includes concerts, author talks, children's performers, and technology programs. In addition to funding most of the library events and programs, the Friends sponsor our museum pass program, providing our community with affordable access to many of our region's excellent museums and cultural institutions. We would not have the Library we have today without the Friends. Please consider joining them in their work for the library. Learn more at millislibrary.org/friends.

Thank you to all the individuals that make the Millis Public Library possible. And thank you to the entire Millis community for your support and patronage. We look forward to continuing to evolve and grow and hope to see you in 2018! Respectfully, Kimberly Tolson, Director

Library Trustees Report

Millis Public Library Mission:

To inspire lifelong learning by providing services, materials, and activities that engage the imagination, foster literacy, inspire intellectual curiosity and advance the pursuit of knowledge for all the members of the community.

This year has been a year of continued advancement and change for the Millis Public Library (the Library). The Library completed some major initiatives this year while continuing to provide excellent service to the Millis community. The Library accomplished this despite turnover in several key positions. Partway through the year, the Library Director, Alex Lent, resigned and the longtime book keeper, Rena Romano, retired. Millis was fortunate to have Trustee Maria Neville step in as interim Director while the town conducted a Director search. Ms. Neville's steady hand combined with a dedicated and talented staff allowed the Library to continue to effectively serve the community during this time of flux.

This year the Library completed the revamp of its organization management and collection development to better align staffing and Library resources with the Library's service mission. Specific achievements include:

- Redesigned Library staffing model and reporting structure, including creation of an Adult Services Coordinator position to parallel the Youth Services Librarian position, ensuring outstanding service for community members of every age
- Updated all job descriptions
- Updated Library Policies and Procedures
- Updated Library security and emergency plan
- Updated/"Weeded" Adult Non-Fiction collection
- Updated/"Weeded" Travel section
- Redesigned and updated Testing (GRE, SAT, ACT, SSAT, etc.) section
- Creation of an Adult Graphic Novel section
- Updated/"Weeded" Juvenile collection, including fiction and non-fiction

As always, the Library works diligently to improve as an operational entity and as a service organization. Our goal is to use funds efficiently while striving to meet our mission and serve the Millis community effectively.

Services/Programs

The Millis Library provides many services for Millis citizens. Through the Library people can access physical and electronic materials of all types. The Library provides programs and workshops that educate and engage the community. The Library is the main "free-use" technology provider for the community, offering free WiFi, laptops, desktops, printers, tablets, video game systems, etc. without charge. The Library provides work, study and recreational space for Town citizens. The Library staff offer guidance to Millis residents in accessing all available resources.

Many Millis residents already use the Libraries resources:

- Millis residents checked out over 125,000 items in 2017. Over 5% of circulation was e-based (e-books or audiobooks) which is an increase over previous years. The Library is working to expand e-based book/audiobook use through increased marketing and public training as this service option provides immediate "at home or on the go" access to available materials.
- The Library has more than 350 people use the facility each day it is open (on average). Additionally, 55 people (on average) access the Library's e-resources on any given day of the

year. These resources include e-books, consumer information and product reviews from Consumer Reports; business, technology, and creativity courses from Lynda.com; foreign language training from Mango Languages; downloadable books, comics, movies, audio books, music, and television shows from Hoopla; downloadable music from Freegal; and downloadable magazines from Zinio.

- Technology use at the Library is flourishing with about 40 people using in building computers (both desk and laptop) each day and over 60,000 WiFi connections made this year.
- The Library held over 550 public programs this year including police forums, music performances, early-literacy times, science workshops, book groups for all ages, computer programming seminars, history experts, author-visits, multiple movie series, art installations, play times and writing workshops. We are working hard to better tailor programming to meet our community and our efforts are paying off with attendance per program increasing by 8% this year. Note: Programming expenses are paid for through the Friends of the Millis Public Library fundraising.

Library Staff

The Trustees are pleased to announce that a new Library Director, Kimberly Tolson, was hired in late December 2017 and began work in the new year. Ms. Tolson comes to us most recently from the Concord Free Public Library system.

The Trustees would like to express our appreciation for the dedication of the Library staff, Rebecca Applebaum, Kim Borst, Donna Brooks, Mary Carney-Philips, Esther Davis, Karen Mortimor and Rachel Silverman, the interim Library Director, Maria Neville, and the on-call personnel. Their ongoing commitment to serving this community allows the Library to continue to evolve to better meet Millis' diverse needs.

We encourage everyone to stay informed about the Library's offerings and activities by visiting the Library, the Library website, www.millislibrary.org, or the facebook page [facebook.com/millislibrary](https://www.facebook.com/millislibrary).

We also encourage membership and involvement in the *Friends of the Millis Public Library (the Friends)*. The Friends is a non-profit organization created and dedicated to supporting the Library in serving the Millis community. The Friends do this through fundraising, volunteering and other activities (see Library website for more information).

As always, the Trustees welcome your feedback at trustees@millislibrary.org.

Respectfully Submitted,

Wendy Barry, Chair
Maria Neville, Secretary
Jennifer Farrar

Memorial Day Committee Remembrance

The American Legion Post 208, the AMVETS Post 495, the Veteran's Service Office and the Board of Selectman's office, with the help of the Millis Police and Fire departments always observe this important date with a parade to the town's two veteran's memorials and the cemetery to honor those veterans who have passed. However, due to the weather this year, the ceremonies were held in the Millis High School auditorium. We want to thank all who participated and shared this day with us.

During these ceremonies, we rang a bell to separately note those veterans who passed in 2017. This year we lost: Joseph Davidson Hersey, John Francis Diggins, Richard John Donovan, William Michael Tocci, David Pierce, Donald H. Pettis, Edward Kessler, Robert Harding Waters, Michael Arthur Gillis, Jocelyn Johnston, Daniel Walter Harp, and Fred W. Dietzel.

As we do every year, the week prior to Memorial Day, the Legion, with the help of the Boy Scouts and the Girl Scouts, placed new flags at the graves of Millis veterans. The Legion also placed new wreaths and flags at the eleven monuments around town that honor those thirteen veterans who died in World Wars I, II (the Greatest Generation) and Korea.

We also thank the Deputy Director of the DPW, Jim McKay, and his team for the care of the memorial at Holbrook Square and the creation and care of the tasteful veteran's memorial in front of the Veterans Memorial Building.

Respectfully Submitted

Robert Yeager, Adjutant

American Legion, Post 208

PROCLAMATION

Whereas, Memorial Day, originally called Decoration Day, is a day of remembrance for those who have died in service of the United States of America. Over two dozen cities and towns claim to be the birthplace of Memorial Day. While Waterloo N.Y. was officially declared the birthplace of Memorial Day by President Lyndon Johnson in May 1966, it's difficult to prove conclusively the origins of the day.

Whereas, regardless of the exact date or location of its origins, one thing is clear – Memorial Day was borne out of the Civil War and a desire to honor our dead. It was officially proclaimed on 5 May 1868 by General John Logan, national commander of the Grand Army of the Republic, in his General Order No. 11. "The 30th of May, 1868, is designated for the purpose of strewing with flowers, or otherwise decorating the graves of comrades who died in defense of their country during the late rebellion, and whose bodies now lie in almost every city, village and hamlet churchyard in the land," he proclaimed. The date of Decoration Day, as he called it, was chosen because it wasn't the anniversary of any particular battle.

Now, Therefore, Be It Resolved that the Millis Board of Selectmen do hereby proclaim Monday, the 29th day of May 2017 as Memorial Day in the Town of Millis, and urge all citizens of this community to join us in support of Memorial Day.

Respectfully,

James J. McCaffrey, Chair

Catherine C. MacInnes, Vice Chair

Loring Barnes Edmonds, Clerk

Report of the Town Moderator

Like the turning of the leaves every spring and fall the Millis Town Meeting convenes to enact the business of the Town. All residents who are registered to vote are encouraged to attend Town Meeting. They may speak out and vote on the issues presented to the Town Meeting in the meeting warrant. It is this opportunity that sets Millis apart from the larger Communities in the Commonwealth our ability to use a hands-on approach to guide our Town Governance.

In 2017 our annual Town Meetings were again held in the Millis /High School Auditorium in June and November. A combined total of 67 Articles were considered and acted upon in each case business was conducted in one night. My thanks to all Millis Voters who attended Town Meeting this year and special thanks to Town Clerk Lisa Hardin and Assistant Town Clerk Pat Sjogren who keep the meeting and the moderator running smoothly.

I also would like to give a special thank you to Pat Sjogren for her many years in Town Government Pat will be retiring this year. I know I speak for many who appreciate her efforts in making town government work for all and wish her the best in her future endeavors.

Our town meetings consider a broad range of fiscal and policy issues. This is the basis for our government operations and our opportunity to set priorities as residents of Millis. An operating budget approximately \$29,500,000 was approved to support the functioning town government (including Police, Fire and DPW departments) and the School Department. Town meeting acted on proposals to approve funding for the new Clyde Brown School building project. I would encourage all registered voters in our community to participate in this important process.

Millis is a great community to live in with a top notch school system and hardworking public officials who are successful in part because of the support of Town Meeting members. On behalf of all I would like to thank the Finance Committee for their efforts to inform and guide us through the issues presented and for breaking down complicated matters to a level we can better understand. Thanks also to the efforts of the Board of Selectman, Board of Health, School Committee, Planning Board and all elected officials that are so important to our Town Meeting process. I also want to give a special thanks to our Town Administrator and School Superintendent who guide us through on a day to day basis. Thanks to the Town Clerk, the Constables, voting list inspectors and tellers for their support at the Town Meeting and to the Millis High School students who make sure we are televised.

Finally, I want to say thank you to the voters of Millis for electing me to serve as your Town Moderator after 30 years in Town government in one form or another I am not seeking reelection but want to encourage others to get involved and want the voters of Millis to know how much I appreciated your support.

Respectfully yours,

Paul R. Jacobsen, Town Moderator

MILLIS

2017 REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL DISTRICT

NCMCD operations apply an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

Surveillance

NCMCD is engaged in an intensive monitoring process through weekly field collections and data analysis in collaboration with the Massachusetts Department of Public Health (MDPH) to detect for disease-vectoring mosquitoes. Virus isolations assist us in focusing our surveillance on hot zones thereby allowing us to alert nearby towns of a potential epidemic. Public requests for service alert us to high numbers of nuisance mosquitoes.

Virus Isolations in the town:	4 pools submitted, 1 isolation – 9/6/2017 WNV
Requests for service:	232

Water Management

Communication with residents and town/state/federal officials, site visits, monitoring, wildlife management, and land surveys while maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work. Tire collections remove a common breeding site of mosquitoes.

Culverts cleared	19 culverts
Drainage ditches checked/hand cleaned	225 feet
Intensive hand clean/brushing*	0 feet
Mechanical water management	1,040 feet
Tires collected	0

* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.

Larval Control

When mosquito larval habitat management is not possible, larval mosquito abatement is the most environmentally friendly and effective method of mosquito control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

Spring aerial larvicide applications	(April)	676.5 acres
Summer aerial larvicide applications	(May – August)	0 acres
Larval control - briquette & granular applications by hand		5.7 acres
Abandoned/unopened pool or other manmade structures treated		0 briquets

Adult Control

Adult mosquito control is necessary when public health and/or quality of life is threatened either by disease agents, overwhelming populations, or both. Our surveillance program, along with service request data and state of the art GPS and computer equipment, allows us to focus our treatments to targeted areas.

Adult aerosol ultra-low volume (ULV) applications from trucks	3,866 acres
Barrier applications on municipal property	1, with 10 gal. mix

Respectfully submitted,

David A. Lawson, Director

Norfolk County Registry of Deeds
2017 Annual Report to the Town of Millis
William P. O'Donnell, Register
649 High Street, Dedham, MA 02026

The Registry of Deeds is the principal office for real property records in Norfolk County. The Registry receives and records hundreds of thousands of documents annually. It houses more than 6 million land documents dating back to 1793. The Registry is a primary and indispensable resource for title examiners, mortgage lenders, municipal officials, homeowners, title examiners, real estate attorneys, genealogists and others with a need for land record information.

The Registry operates under the supervision of the elected Register, William P. O'Donnell who has held the position since 2002. In continuous operation for nearly two hundred and twenty-four years dating back to President George Washington's administration, the Registry's mission has remained the same: to maintain and provide for accurate, reliable and accessible land records to all residents and businesses of Norfolk County.

2017 Registry Achievements

- Register William P. O'Donnell and his staff continued their direct outreach to town halls, senior centers, businesses, historical commissions and civic groups across Norfolk County. The Register held office hours at the Veterans Memorial Building on June 8th.
- The Registry of Deeds Customer Service and Copy Center continues to provide residents and businesses with quality service. **This year alone, the Center handled more than 5,000 requests.** These requests included the filing of Homesteads, accessing deeds, verifying recorded property documents and assisting those in need of obtaining a mortgage discharge notice. Customers can contact the Customer Service and Copy Center at 781-461-6101. Hours of operations are 8:30am to 4:30pm, Monday through Friday.
- In calendar year 2017, **the Registry collected more than \$50 million in revenue.**
- The Registries of Deeds had several legislative accomplishments spearheading legislation signed into law in early 2017 that allowed for registered land (Land Court) documents to be recorded electronically.
- First Registry in Massachusetts to electronically record Land Court documents. Phased in approach – discharges in April 2017; all documents by July 2017.
- This year saw a record number of electronic recording filers, **approximately 1,400.**
- In 2017, we hit a milestone of recording our 35,000 Registry of Deeds book. For the sake of security and redundancy, we store our documents 3 different ways: hard copy, electronically and by microfiche.
- So far, this year, more than **12,500 Homesteads applications have been filed at the Registry.** The law Chapter 188 (M.G.L.) provides limited protection of one's home against unsecured creditor claims.
- The Registry in 2017 completed its History Comes Alive Transcription program. The initiative, the first in New England, makes land recorded documents written by scribes of the 18th and 19th centuries in the old cursive hand writing style much easier to read by converting the words into easy-to-read electronic text. **The program earned the praise of two-time Pulitzer Prize historian, David McCullough.**
- In 2017, the Registry for easier customer research indexed all land documents recorded from 1793-1900.

- The internet library of images, accessible to the public through the Registry of Deeds' online research system at www.norfolkdeeds.org continues to expand. Today, all documents dating back to the first ones recorded in 1793 are available for viewing.
- This year, many technology, office and program improvements were implemented, including the redesigning of our Land Court area. We also continued and strengthened our commitment to cyber security protection of our infrastructure as well as the training of our employees. We also updated our computer equipment and added two major television state-of-the-art monitors to instantly update our staff on incoming electronic recording filings. The Registry's website www.norfolkdeeds.org is routinely updated to alert the public on such news as real estate statistics, answers to frequently asked questions, the latest schedule for our community outreach initiatives, along with detailing our consumer programs.
- The Registry's free Consumer Notification Service *hit a milestone with its 700th subscriber, a 40% increase from the previous year.* This consumer/public safety program, started last year, allows any county resident to opt in to this free notification service and be alerted when any document – fraudulent or otherwise – is recorded against their name. For more information, please see our website at: www.norfolkdeeds.org.
- Register O'Donnell hosted several free computer seminars at the Registry to provide hands-on-training to the public, including trade groups, public officials, real estate professionals, genealogists on how to access land record information, using the Registry's new website technology. *This year the Registry also designed and marketed a new seminar exclusively for municipals officials.*
- The Registry expanded its community outreach commitment by working with the Veterans Administration of Boston on our 'Suits for Success' program and supporting the New Life Furniture Bank of MA in Walpole to assist those who need household items, including furniture. *Our Toys for Tots' Drive has over the years collected 1,650 presents.* Our Annual Holiday Food Drive continues to support Food Pantries in Norfolk County. *This year's food drive was one of the biggest ever.* Finally, the Registry *received from generous donors more than 3,000 articles of clothing* for its "Suits for Success," program this year.

Millis Real Estate Activity Report January 1, 2017 – December 31, 2017

During 2017, Millis real estate activity saw increases in both total sales volume and average sales price.

There was a 2% increase in documents recorded at the Norfolk County Registry of Deeds for Millis in 2017, resulting in an increase of 39 documents from 1,918 to 1,957.

The total volume of real estate sales in Millis during 2017 was \$87,010,260, a 35% increase from 2016. The average sale price of homes and commercial property was also up 18% in Millis. The average sale was \$460,371.

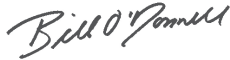
The number of mortgages recorded (378) on Millis properties in 2017 was down 17% from the previous year. Also, total mortgage indebtedness decreased 11% to \$107,990,042 during the same period.

There were 6 foreclosure deeds filed in Millis during 2017, representing a 20% increase from the previous year when there were 5 foreclosure deeds filed.

Homestead activity increased 11% in Millis during 2017 with 200 homesteads filed compared to 180 in 2016.

Finally, our objective at the Registry will always be to maintain, secure, accurate and accessible land records for the residents and businesses of Norfolk County. It is a privilege to serve you.

Respectfully submitted by,



William P. O'Donnell
Norfolk County Register of Deeds



Register O'Donnell speaking at the
Walpole Council on Aging



Register O'Donnell with staff and a constituent
at Milton Town Hall Office Hours

Oak Grove Farm Commission

Oak Grove Farm is an important piece of Millis' past and continues to play a big part in present day Millis. Many residents enjoy the serenity and peace of the back trails and fields for daily walks. Families are engaged in the use of the athletic fields and playground. Others may simply reflect on the enjoyment of nature and all it has to offer. The commission strives to maintain and improve all of these parts of Oak Grove Farm. Some of OGF maintenance is completed through our own or other's volunteer work, while other maintenance or improvement projects may need more specific skills, materials or equipment that require funds, some significant, to be spent. Oak Grove Farm has continued to work within their approved yearly town budget of \$1636 to maintain the 108 acres of Oak Grove Farm. This budget has remained the same for many years. We supplement that budget with fees collected through permitting of Oak Grove Farm usage. However, there may be certain usages that are not charged fees.

Tree maintenance is an ongoing concern at Oak Grove due to the ages of the trees, their proximity to the roads, walking paths, and playing fields. 2017 was a year of change for OGF in maintaining these trees. The OGFC had spent many thousands of dollars in the last ten to fifteen years maintaining these trees through professional pruning. While this had somewhat lengthened the lives of these trees, with the continued falling of branches, some large enough to cause harm, the commission felt it was time to further evaluate. The commission's main concern for this evaluation was the safety of users of Oak Grove. To this end twenty two of the Norway maples around the playing fields were removed and tree replacement has started. The cost of this to date from the OGF account is \$8900. Additionally, OGF was able to initiate and complete cooperative work with Ever Source for removal of several dangerous trees at the Exchange Street side of Oak Grove Farm. This work was completed with no cost to OGF or the Town of Millis.

The playing fields at Oak Grove continue to be used by Millis youth soccer and softball organizations. In addition they are open for rental to one premier league soccer group on a per season basis. The fall of 2017 the Millis High School in cooperation with OGFC was once again able to schedule cross country meets and middle school soccer games at Oak Grove. Tinkergarten, an early childhood group, again used Oak Grove Farm for their children's classes. The girl scouts used the back area for their overnight camp out. A new user this year was the Woodside Montessori Academy for their "Color Run".

In 2017 the Millis Garden Club informed Oak Grove Farm that they would be unable to maintain clean up and maintenance of the Children's Garden at OGF. That work now has fallen to Oak Grove's care. The playground at Oak Grove Farm does not have a budget to maintain the equipment or fall zone material. In 2017, as the playground continued to age, the OGF needed to replace playground parts to maintain the safety in order for the playground to remain open.

All of the areas of Oak Grove Farm; the playing fields, playground, back fields and trails and the Children's Garden require constant upkeep and maintenance. We have been assisted through help from Mass Trial Court for volunteer work. The Millis DPW continues to mow the athletic fields and is taking the responsibility for removing the trash from all marked receptacles throughout the year. This past year Millis Softball maintained the softball field at Oak Grove. Matt Mayo mowed the back fields at no cost for the commission this year. We would also like to acknowledge those responsible dog owners who clean up after their pets. Some of whom we know clean up after other user's pets. We would encourage everyone to be responsible for their cleanup for the sake of everyone's enjoyment. These people and organizations we would like to thank in assisting the commissioners in keeping the property clean and maintained.

Respectfully submitted Oak Grove Farm Commission

PERMANENT BUILDING COMMITTEE

2017 saw the completion of the second half of the \$10 million dollar Police/Fire project with the dedication of the Fire Station on May 20. The project is complete, except for some additional work to the heating system, which will be completed in the first half of 2018.

The Permanent Building Committee also continued its evaluation of the needs of the existing DPW facilities. An engineering consulting firm, Simpson, Gumpertz and Heger of Waltham, MA was retained to report on the existing condition of the facility and to recommend steps to be taken to preserve the building and to provide much-needed improvements for the repair and washing of vehicles, as required by code. That work continued through 2017 and recommendations for improvements will be made for residents' consideration in the fall of 2018.

Respectfully submitted,

Wayne Klocko, Chairman

Voting Members:

Diane Jurmain

Craig Schultze

Pat Sheehan

Jon Wine

Kim Borst, secretary

Ex-officio members:

Cathy MacInnes

Police Chief Chris Soffayer

Fire Chief Rick Barrett

ANNUAL REPORT OF THE PLANNING BOARD

The Planning Board administers the division of land, subdivision control, and zoning to accommodate long-term growth, maintain the positive aspects, and work to mitigate or eliminate the negative aspects of land in Millis. The Board is charged with administering the State's Subdivision Control Law, the local zoning by-laws and the land subdivision rules and regulations. The Planning Board also makes recommendations to the Board of Selectmen on Zoning By-Law amendments.

The Planning Board consists of five members and one associate member.

Throughout 2017, the Planning Board conducted statutorily required public hearings and continued public hearings on various applications and proposed projects (special permit/site plan review applications, definitive subdivision approval applications; earth removal permits, etc.); informal discussions with individuals, including attorneys, architects, and engineers regarding land located in Millis; consistent review of existing zoning by-laws and subdivision rules and regulations for conformance with State statute and revisions as necessary. The highlights included the approval for construction of a Large-Scale Ground-Mounted Solar Photovoltaic Installation (LGSP) at 1280 Main Street, construction of additional classrooms at Woodside Montessori Academy (350 Village Street), and approval of a major Town project – construction of the new Clyde Brown Elementary School building and campus. Also approved was a four-lot definitive subdivision at 62 Dover Road. Numerous 81-P Plan applications (Subdivision Approval Not Required) were reviewed and approved/endorsed by the Board. An application currently under review is for approval of a Medical Marijuana Dispensary at 1525 Main Street.

Board recommendations approved at Town Meetings included, in part, a "Temporary Moratorium on Recreational Marijuana Establishments" zoning bylaw which shall be in effect through December 31, 2018. This will allow the Town to undertake a planning process to address the potential impacts of recreational marijuana in the Town and consider adopting new zoning bylaws in response.

Sincere thanks go to Town Administrator, Michael Guzinski; the Selectmen and staff; Paula Dumont, Assistant Assessor; the Town's Building Commissioner, Mike Giampietro; Clerk Lisa Hardin and staff, Pat Sjogren and Kathi Smith; Fire Chief Barrett; Police Chief Soffayer; Madeline Yusna and all the fine workers of the Millis cable group, whose broadcast of our meetings continues to keep the residents of Millis informed; and, of course, the Board's most organized assistant, Camille Standley.

We especially want to thank all the residents who attend and participate in discussions at the Board meetings. We value and appreciate your comments.

Please visit our website for additional information including application forms, checklists, and regularly posted agendas and meeting minutes at: www.millis.net.

Respectfully submitted,

Robert Cantoreggi, Chairman
George Yered, Clerk
James McKay, Member
Camille Standley, Administrative Assistant

Nicole Riley, Esq., Member
Richard Nichols, Member
Carlo Molinari, Associate Member



Millis Police Department 2017 Annual Report

In 2017, the Millis Police Department continued to strive for excellence, and to serve our community in a professional manner. The members of the Millis Police Department, both sworn and civilian, demonstrated a tenacious dedication to our mission and commitment to the community. Although we faced formidable challenges, we answered more calls for service, took more reports, and made more arrests than in 2016. Ultimately, the year was a success marked by the opening of our new police station back in September.

Internally, the department has experienced numerous changes as well. We welcomed Officer Afienko and Officer Gray to the department. Both officers are a welcome addition to our proactive and community oriented department. Officer Bickford transitioned to the School Resource Officer position. His positive impact to all the schools was felt immediately amongst all the faculty and students. In December Deputy Chief Dwyer retired from the Millis Police Department. We wish Deputy Dwyer the very best with his future endeavors.

In addition to the retirement of Deputy Dwyer this past year, there have been significant changes in the command staff. Detective Tiberi, Officer Shearns, and Officer Volpicelli were all promoted to the rank of Sergeant. These changes will make a significant impact on the way our department functions daily. We take great pride in being transparent and accessible to the community. We have continued to run several programs this past year for the residents of Millis. We continued our Toy Drive, in cooperation with the Millis Fire Department for families in Millis. In addition, we continued to conduct "Town Hall" style meetings to address the questions and concerns within the community. We have developed partnerships with the Millis Public Schools, Millis Senior Center, Millis American Legion, Millis Public Library, and the residents of Millis. This year we implemented the Millis Police Leadership Academy which was a huge success. It is a free week-long summer camp open to Millis students grades 6-8. The students learn about team building, and law enforcement. We are very excited to continue to build on those partnerships, as well as develop new programs for the residents of Millis.



As a profession, policing as a whole is on the verge of significant change. We are constantly looking at how we can better prepare and train our officers. We have been actively reviewing our policies and procedures,

to provide the Millis community with the best services possible. We are actively working with our community to build and strengthen the relationships that will ensure we are a reflection of this community.

The Communications Officers continue to serve as the vital link between the community and the sworn members of the department. The dispatch center was responsible for handling 12,658 calls for service in 2017. In addition to those calls for service, the dispatch center responded to thousands of other walk in requests from citizens.

CALL TYPE STATISTICS

Restraining Orders	35	Alarm	325
911 Calls	773	Assault (Simple, Felony, Domestic)	15
Citizen Request for Services	414	Assist Other Agency	202
Breaking and Entering	7	Civil Complaint	54
Disabled MV	144	Disturbance & Disturbed Person	94
Domestic Abuse	38	Credit Card Fraud	72
Motor Vehicle Accident	115	Investigation	27
Larceny	49	Lockout MV	56
Lockout Building	84	Well Being Check	110
Motor Vehicle Stop	1483	Wires Down	14
Property Check	3781	Sexual Assault	3
Trespassing	6	Suspicious MV, Person, & Activity	545
Sudden Death	4	Suicide & Suicide Attempt	5
Vandalism	39	Youth Gathering	27
Missing Persons	13	Court Process Service	144

Every year police departments across the commonwealth face new challenges, for 2017 those challenges were diverse, and brought out the very best of our police department. The level of support displayed by the citizens of Millis towards their police department is best described as outstanding. I could not be prouder of the members of the department for the manner in which they conduct business on a daily basis.

While all of us appreciate the relative safety of Millis, the reality of the world today brings with it societal challenges that need to be faced. We must be prepared to respond to those challenges in a manner that respects and ensures the rights of our free society while protecting us from those who would do harm.

CUSTODY STATISTICS



MILLIS POLICE DEPARTMENT STAFF

Chief Christopher J. Soffayer

Sgt. Kristopher Maxant Sgt. Nicholas Meleski Sgt. Dominic Tiberi
Sgt. John Shearns Sgt. Corey Volpicelli

Ptl. Peter Opanasets	Ptl. Paul Smith	Ptl. Farrah Gray
Ptl. Paul Adams	Ptl. Dale Bickford	Ptl. Robert Afienko
Ptl. Corey Volpicelli	Ptl. Craig Thompson	Ptl. Jason Gonzalez
	Ptl. Sean Nelson	Ptl. Robert Maraggio

Permanent-Intermittent Officers

Ptl. James Lopez
Ptl. Paul Kearns

Communications Officers

Robin Cahill
Paul Kearns
Matthew Sullivan
Zachary Forsythe
Kevin Conley
Paul Curtin

Crossing Guards

Peter Falzone
Claire Gorman
Joanne Monroe
Robin Pitman

Department Assistant

Tracy Leavitt

Respectfully Submitted,
Christopher J. Soffayer
Chief of Police

REPORT OF THE MILLIS RECREATION DEPARTMENT

The Recreation Department is dedicated to providing the Millis community with extracurricular, informative, educational, entertaining activities and recreation sports programs. The wide variety of opportunities the Recreation Department works to offer address the needs and preferences of the entire community, offering programs for all citizens from infancy to adulthood. In working to fulfill our mission, the Recreation Department stays in close contact with the community to ensure Department policy and activity reflects the community's interests and needs.

The Millis Recreation Department publishes program brochures for Fall, Winter, Summer and Spring courses and registrations are always open. Fees charged for programs cover the cost of materials, pay salaries and help defray other costs. The Recreation Department is completely self-supporting. The Recreation Committee consists of appointed members who are working to better your community.

Our Motto is: Be Fun, Give Fun, Have Fun



Recreation Committee and Volunteers: Mike Banks, Steve Cassidy, Tim Davis, Shannon Graham, Deb Juhl, Judy Malouf, Pam Mustard, Paula Norton, and Susan Vara.

Your Recreation Department is successful because of the cooperation between the department and the Town Administrator, Board of Selectmen, School Department, Veterans Memorial Building Staff, Police and Fire Department, Public Works Department, the Millis Public Library, and local businesses. A well-deserved thank-you also goes to the many volunteers and professional involved with the Recreation programs who are so generous with their time and talents. The Recreation Department also helps to support the students with their Community Service hours. The Recreation Director, Kris Fogarty was nominated by the Massachusetts Recreation and Park Association for Community Professional of the Year. The Department also successfully implemented online registration to better serve the community.

A sample of typical programs available through the Millis Recreation Department follows:

Pre-school: Soccer, T-ball, Toddler Playgroup, Karate, Yoga for Moms & Tots and Songs, Rhymes & Games, Swimming Lessons, Mommy and Me Music, Dance and Tumble, Ballet, Ice Skating Lessons, Messy Mixtures, Mini Sports and Gymnastics

Youth: Archery, Blast Babysitting, Junior Volleyball, Paintball Trips, Run for your Life, Golf Lessons, Performing the Arts, Karate, Basketball, Basic Drawing & Cartooning, Tennis Lessons, Home Alone Safety, Horseback Riding, Learn to Skate, Nashoba Valley Ski and Snowboard Lessons, Kids Self Defense, Healthy Cooking for Kids Classes, Kung Fu, Floor Hockey, Soccer, Summer Fun Weeks, Swim Team, and Gymnastics.

Adults: Adult Bowling Night, Basketball, Cooking Classes, CPR Course, Evening Boot Camp, Golf Lessons, Hiking Club, Ladies Night Out Specials, Learn to Draw, Line Dancing, Nutrition/Wellness Series, Paint and Sip, Photography, Self Defense, Stage Home to Sell, Tennis Lessons, Volleyball, Yoga.

Trips and Special Events: Adult Bowling Night, Carnival, Cemetery Stroll, Father's Day Fishing Derby, NYC Trip, Mother of the Year Contest, Annual Easter Egg Hunt, Santa's Holiday House, Splash Day, Summer Concert Series and Halloween Touch a Truck, Traveling Santa Visits

Respectfully submitted,
Kris Fogarty
Recreation Director

**Millis School Committee
2017 Chairman's Report**

In 2017 the Millis School Committee's membership changed with Kerri Roche's election to her first term. Denise Gibbons was also re-elected to a three-year term.

The Superintendent, administration, teachers and support staff continue to provide a high level of education at one of the lowest per pupil expenditures across both surrounding towns as well as compared to districts of similar size. Our administration, teachers and students continue to excel despite fiscal limitations.

This year saw the approval of the Town's largest project with the community voting to approve the building of a new elementary school. The Millis School Committee and the entire School community thank the voters of Millis for supporting the project. The new school will provide a facility that will support 21st century learning in an environment equal to the quality of education students have benefitted from through the efforts of the school staff. Groundbreaking for the new school was held in December 2017 and the new school is scheduled to open in the Fall of 2019.

Our district continues to expand curriculum offerings at all levels, elementary through high school. In addition, the District is broadening students' exposure to STEM (Science, Technology, Engineering and Math) starting with a new maker space at the Clyde Brown elementary school through project based learning in all three schools. Our commitment to technology continues with the expansion of the one to one technology initiative, all in support of readying students for their post high school plans.

Thanks to the support of the Millis community and the District's staff we continue to be able to provide opportunities for our children to thrive.

Sincerely,
Denise Gibbons, Chairman
Steven Catalano
Marc Conroy
Kerri Roche
Jennifer Soule

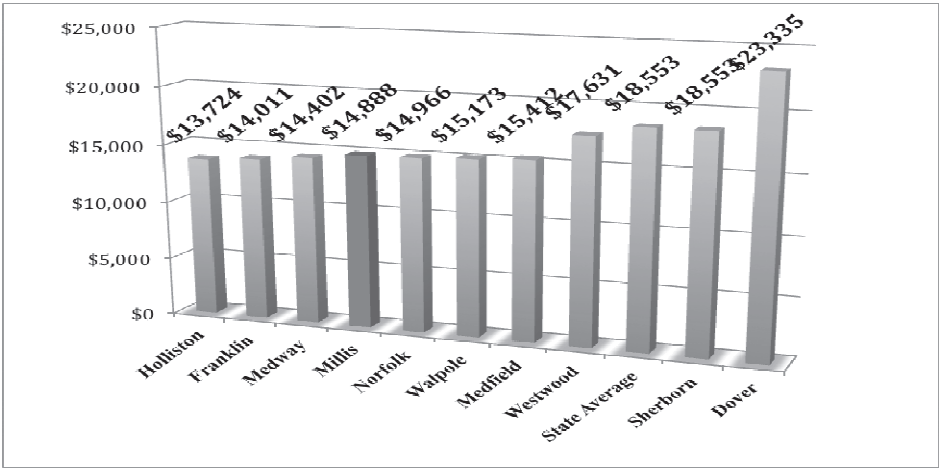
SUPERINTENDENT OF SCHOOLS

Small School, Big Family

Millis Public Schools

We, in the United States, are fortunate to live in a democracy based on the quest for liberty and equality, uniting us as citizens. A viable democracy with an informed and responsible citizenry is founded on strong public education. As a high performing district in the highest performing state in the nation, the Millis Public Schools provide a very strong foundational education. Our exemplary programming and instruction help prepare our students to be responsible, productive, healthy and successful. We have developed innovative programs such as Spanish Immersion, Elementary Foreign Language instruction, utilizing blended and project-based learning to promote 21st century skills in all grades, the Tools of the Mind program in Kindergarten and Pre-School, an exemplary secondary Fitness and Leadership program, and project-based engineering design integrated throughout the grades.

Quality of life, civic health, economic growth and maintaining property values all depend on good schools. The Millis Public Schools prepare students well for higher education and careers as well as for responsible global citizenship and stewardship of our planet. The 2017 per pupil expenditure of \$14,888 reflects the lower enrollment we have experienced due to lower birth rates in the region and is \$1,068 lower than the state average. As always, we must be creative in how to meet students' needs within a tight budget. We have done so with a targeted vision, creative programming, personnel reorganization and by creating a collaborative culture in which staff connect well with students, go the extra mile, and focus on developing the skills and attributes that lead to success in 21st century life.



Moreover, we continue to work closely and collaboratively with Millis Police and Fire Departments to ensure the safety of our students. Our School Safety Task Force meets with Millis Police and Fire Chiefs and our School Resource Officer, to discuss and improve our emergency response protocols and plan trainings for staff and students. Millis is at the forefront of implementing best practices that integrate coordinated responses from public safety departments with the school department and we are truly fortunate to have strong partnerships with these stellar departments.

Important awards and initiatives are:

- One hundred percent of our students participate in community service. We consider civic awareness and engagement to be essential for students.
- Athletics: Our Millis-Hopedale Football Team once again won the Super Bowl State Championship for our division and Girl's basketball was a state finalist. Boy's Volleyball won a league championship. Our coop gymnastics team finished in the top five in the state, as did our boys' indoor track shot put. Our girls' indoor relay team had an outstanding showing in state competition.
- Students in Kindergarten through grade 12 now all received Spanish instruction and approximately 40% of our students enroll in Advanced Placement Spanish and pass the college level test. By starting early, children learn easily and naturally while developing cultural awareness and respect.
- At the Middle School, Robotics increases Math and Science skills in real-world scenarios and piques students' interest in the field of Engineering.
- K-8 teachers also integrate Engineering and creative problem solving into the curriculum. Students learn real-world skills while making things that solve problems and adapting them through the creative Engineering Design process.
- All three Millis schools, as official International Spanish Academies, have received top awards in the Spanish government's School of the Year competition with over 100 entrants from the US and Canada.
- Millis has twice been recognized as a district that provides "a very strong return on investment according to the Center for American Progress, a public policy research organization.
- Our students have earned several Regional Emmy Awards for their video productions. The annual Lights, Camera, Action Conference hosted in Millis that is entirely put on by the students under the direction of Danielle Mannion. Other students have won competitions and awards for Public Service Announcements. Our New Media/TV Production program is one of the finest in the New England region and many students from Millis go on to major in this area at the university level.

- Millis High School continues to be recognized as one of the Top High Schools in the United States each year as determined by the Washington Post, Newsweek magazine and US News and World Reports, in the top 5-6% of schools nationwide.
- 95% of our Middle school students and 81% of our high school students are engaged in extra curricular activities. 75% participated in school sponsored athletics last year.
- We strengthen social-emotional skills and student wellness through the Open Circle and PBIS (Positive Behavioral Supports) programs at the elementary level, a peer leadership program and team huddles in the Middle School, the DARE program, and through curriculum connections and discussions throughout the grades. At the High School level Advisories cultivate student leadership and a respectful culture. We have strengthened our approach to social-emotional-behavioral health via universal screenings, professional development for teachers and a deep focus on meeting students needs.

Other Indicators of Success

Recent research indicates that character attributes such as perseverance, grit, curiosity and interpersonal skills are better indicators of success in life than standardized test scores. (Paul Tough, 2012, *How Children Succeed: Grit, Curiosity, and the Hidden Power of Character.*) In Millis these character attributes are a focus for development alongside academic skills. Some data that supports the effectiveness of our focus on developing these attributes:

- Ninety one percent (91.2%) of the 2017 graduating class went on to higher education, 76% to four-year colleges, and over 84% are accepted at competitive colleges and universities.
- A very high percentage of our students (90%) take the SAT tests and score above the Massachusetts and national averages.
- 80% of the 102 students who took Advanced Placement (AP) classes score a 3 or above and over 52% of the Class of 2017 took an AP class.
- Many 2017 graduates were accepted in one of the top two categories of colleges - Most Competitive or Highly Competitive, according to Barron's ratings. A sampling of those schools includes: Brandeis University, Bentley University, Clark University, Colby College, College of the Holy Cross, Connecticut College, Emerson University, Emory University, Fordham University, Northeastern University, University of Rochester, University of Virginia and Villanova University.
- All our seniors are required to complete extensive Senior Projects with adult mentors from the community and with a focus on giving back to the community.

- We have a 95.9% attendance rate, which means fewer than four students per grade level being out on any given day. Family partnerships are key to high student achievement.
- A crucial aspect of a Millis education is the personalized instruction and learning that we can provide due to our small size and caring staff. Small Schools, Big Family is a motto that we live by. Hard work and perseverance are proven to be critical factors in one's success in life and we specifically develop these attributes through challenging and supporting all students to become self-directed learners, athletes, leaders and community contributors.

MCAS Highlights

Even though there are many other indicators of student achievement and growth on which Millis students do well, the state MCAS test remains the most widely reported. Massachusetts is the highest scoring state in the United States on the NAEP (National Assessment of Educational Progress) test, of which Millis has been a participant. In fact, when Massachusetts students are tested on international tests such as the PISA test, they perform nearly as well as the highest performing nations in the world even though we assess everyone and do not track students early toward “non-college” options.

The MCAS was revised in grades 3-8 this past year to try to capture more application of skills and problem solving.

On average, Gr. 3-8, Millis students scored 9% higher than the state average in Math and at the state average in the 2017 English Language Arts Next Generation MCAS test.

99% of Gr. 10 students scored Advanced or Proficient in ELA MCAS and 93% in Math. 87% scored in those top two categories in Science, 13% above the state average.

COMPREHENSIVE PROGRAMS AND EXTRA- CURRICULAR ACTIVITIES

Many of our students achieved recognition for their academics, extra-curricular involvement and leadership:

- Katherine Govoni received the Massachusetts Association of School Superintendents Certificate for Academic Achievement for Millis for excellence in academics and leadership in co-curricular activities and in the community.
- Allison Smith and Julia Krauss received the National School Development Council Award for Academic Growth and Student Leadership.

The Millis Public Schools offer a comprehensive educational experience with some outstanding programs. The number of students participating in Band, Marching Band and Chorus are increasing. The drama and dance programs are growing in numbers

and present two or three productions each year, giving our students great opportunities for creative self-expression. The strong collaboration between the Millis Theater group and the Millis Schools ensures dramatic experiences of a high quality are open to Millis students. Terpsichore, the Millis School Dance Club, produced the fourth annual Nutcracker performance with expanded performances and different casts ranging in age from 3-18, an event that unites the town of Millis.

Student awards for Band for 2017 are:

- John Phillip Sousa and 2017 Music Award: Luke Messias
- Musicianship Award: Margaret Gillis
- MVP Band award: Isabel Albert
- Determination Award: Irene Koistinen
- Marine Band Award: Taylor White

Chorus Awards for 2017 are:

- Outstanding chorus student – 8th Grade- Nicole Davies
- Eastern Junior Districts Chorus - Nicole Davies and Daniel Scanlon

2017 High School Chorus Awards:

- National Choral Award - Stephanie O'Reilly
- MVP Award - Hannah Finley
- Determination Award - Alyssa Silver
- Musicianship Award - Kylie Swenson

Notable High School Art Achievements:

- 2017 Art All State Nominees are Cassandra Ford and Pauliny Smith
- Scholastic Art and Writing Gold Key recipient - Adriana Argulio Gutierrez
- Scholastic Art and Writing Silver Key recipients - Adriana Argulio Gutierrez, Emma Murphy (2 Keys) and Johanna Carr
- Scholastic Art and Writing Honorable Mentions - Emma Murphy & Johanna Carr

Our TV/New Media program is one of the most highly regarded in New England and even the US! These students won awards in 2017:

- 2nd Place League of Women's Voters Contest: *Lucky Kate PSA* by Allie Smith & Lydia Flaherty
- Winner: Mass YouTube Burn Awareness Competition- *It's Not 1940* by Madeline Pudelka & Maggie Stefanowicz
- *Fire Safety Song* by Parker Nathans was a Top 5 Finalist in Mass YouTube Burn Awareness Competition

Ryan Locke won the Norfolk County VFW Voice of Democracy Essay Contest and Maggie Stefanowicz received recognition for her video submitted to the League of Women Voters Democracy in Action Contest.

Several programs such as Robotics and Destination Imagination augment students' educations by developing problem solving and creativity as well as technical skills.

Our Youth in Government program won, for the third year in a row, recognition as the premier delegation in Massachusetts.

Spanish Immersion and FLES

The Spanish Immersion program is unique in that students from English speaking families are taught in a 100% Spanish environment and gain native fluency in the same way that native speakers do. They learn the core academic content through Spanish in grades 1-5 and continue learning and refining the language in elective courses throughout the middle and high school years. Due to the benefits of early language learning, students become fully bilingual and score higher on MCAS in all subjects than their non-Immersion counterparts. There are only two full 100% Spanish Immersion programs in the state, attracting families that value foreign language learning and cultural fluency and those that recognize that speaking another language adds great cognitive value and skills for the 21st century global economy.

All three Millis schools have placed in the School of the Year Award competition for the US and Canada sponsored by the Spanish government and Santander Bank. Each school has earned the official International Spanish Academy designation which certifies that our Immersion students have achieved proficiency in Spanish and able to attend Spanish Universities.

We have implemented a Foreign Language at the Elementary School (FLES) program in which students from Kindergarten through Gr. 5 learn Spanish one period per week. In Grade 6 Spanish becomes a core academic course that all students attend daily. Our students achieve outstanding AP Spanish results and many students continue with their studies and careers with an international focus.

HIGH QUALITY STAFF

The quality of teaching is the main determinant influencing student achievement. Millis's greatest strength is the quality of our teaching team. Each year we hire and retain the highest qualified and dedicated staff possible. We have been able to reduce Millis's student-to-teacher ratio to 13.1 to 1 by preserving staff and cutting expenses wherever possible. This ratio, which includes all Special Education and Unified Arts specialists, is now equal to the state average. A highly qualified and dedicated teacher is the most important determinant of a student's learning in school.

MISSION AND VALUES

The Millis Public Schools have a laser-like focus on improving student well-being and learning. To accomplish this we, for the past ten years, have adhered to foundational values and have deepened our focus and implementation rather than jump from initiative to initiative. Even so, we are at the forefront of implementing innovative

practices and strategies that enable our mission and vision. Educational research supports this approach.

Our Vision

The Millis Public Schools are respected for high academic standards, committed to social responsibility, and dedicated to educating and inspiring every student to achieve personal excellence.

Our Mission

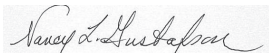
The Millis Public Schools Community is firmly committed to developing students as independent, lifelong learners and leaders who will contribute to a changing and complex society.

Overarching Personalized Learning Goal

In Millis, we honor each student as an individual learner, recognizing that each student has his or her own learning styles, interests, passions, challenges to learning, strengths and skill levels. We engage, support and challenge all students through varied instructional approaches that help students take ownership of their learning. Students are afforded voice, choice and flexibility in how they learn and can demonstrate their understanding in various ways to improve student well-being and ensure that they are “future ready”.

The Millis Public Schools serve the community and our students well but we are always seeking to improve quality and cost-effectiveness. We take a very personalized approach to meeting the needs of our students and their families and truly try to fulfill the motto of “Small Schools, Big Family”. The recognitions our schools have received are a credit to students, parents and staff. In addition to those accomplishments awards, we also recognize there are many areas in which we can continue to improve. Thus, our resolve remains, to do “whatever it takes” to ensure the academic achievement, character development, and social/emotional well-being of our students and to continue to reach out to the community for the benefit of all. Millis is a wonderful community with many assets, the most precious of which are our children. I enlist your support and welcome your input to ensure that they grow to their fullest potentials. I look forward to meeting and hearing from you.

Respectfully submitted,



Nancy L. Gustafson
Superintendent of Schools

District Curriculum, Assessment and Professional Development

The Millis Public Schools is committed to the education of our students. In today's world, we understand the importance of providing students with the skills they will need to be effective, contributing members of society. The skills necessary include their ability to communicate effectively, to collaborate with others, to be critical thinkers, and to be creative, effective problem solvers. We believe that we can accomplish this in Millis with our dedicated teachers and supportive community. We have focused on personalizing the learning for our students to meet the individual needs of our students and provide them with the tools to become independent learners. Technology is a key component for allowing the teachers to plan lessons to meet the diverse needs of their students.

We continue to implement standards based report cards in our district. This year, we have implemented them in grade 6 and are in the process of planning for grade 7. We believe they are an enhanced way to communicate with families as to how well their children are doing in acquiring skills. "Average" grades by subject area but did little to inform students and parents as to the growth in the specific skill areas. The new cards break down the subject areas into key skills and rather than "averaging" grades give students and their families specific information as to whether or not the student has met that standard. This new report system has required teachers to look differently at their instruction, assessment and communication. We continue to focus on standards based assessments in order for students to demonstrate their knowledge. As the year goes on and the goals become more complex, our commitment is to provide families with accurate information regarding their child's continued understanding.

Professional development continues to be a major component of improving instruction in the Millis Public Schools. Our teachers are committed to being life long learners. Our "Professional Learning Communities", are strong and vibrant. The teachers continue to work collaboratively in their teams with a primary focus on teaching and learning. The teachers are using data to inform their decision-making and thus improve instruction. Our focus continues to be personalized learning. Our *Blended and Personalized Learning Leaders* committee's focus is to provide our staff with the support, supervision, and professional development necessary for them to be equipped to meet the individual needs of our students. We are very fortunate to afford our staff the opportunities to enhance their teaching skills through our in-house professional development workshops and by attending workshops outside the district.

As always, we continue to look for ways we can enhance and enrich the learning experience for the students of Millis.

Respectfully submitted,
Joan E. Lynn
Director of Curriculum

Digital Learning, Technology & Innovation in Education Annual Report

In Millis, we honor each student as an individual learner, recognizing that each student has his or her own learning styles, interests, passions, challenges to learning, strengths and skill levels. We engage, support and challenge all students through varied instructional approaches that help students take ownership of their learning. Students are afforded voice, choice and flexibility in how they learn and are allowed to demonstrate their understanding in various ways to improve student well being and ensure that they are “future ready.”

~ Adapted from the Personalized Learning Foundation

Digital tools support and help scale personalized learning in Millis Schools, and these tools are at the center of our communication, collaboration, and organizational systems. Classrooms are transformed and learners are able to engage in innovative educational experiences because of their access to the digital tools that we use in our teaching and learning. Thanks to the continued leadership and vision of the administration, the district’s dedicated and skilled teachers, the School Committee, and continued support from the community, the Millis schools were able to meet many digital learning and technology goals that continue to help transform our classrooms.

Technology highlights 2017-2018:

- Additional grade levels are now at 1:1 with mobile devices, such that all students in grades 5-12 have ready access to a mobile device during the school day. Students in grades 8-12 also bring their school-assigned device home with them.
- Almost 300 Chromebook devices were deployed to students across the district since the beginning of the school year. Grade 9 students transitioned from 1:1 iPads to Chromebooks, which they use throughout the day and are able to bring home. The remaining devices were distributed among students in grades 4, 5, and 6, and a cart is also in the grades3/4 Personalized Learning Lab at the elementary school.
- Grade 7 iPad 2s were replaced with newer devices, and those iPad 2s were distributed to elementary classrooms at CFB.
- A new inventory and asset management system is being implemented so that assets can be tracked, and the district can easily create reports and analyses relative to district technology tools. The Technology Team is also implementing an IT Ticketing system that coordinates with the inventory system.
- An ongoing district goal is to expand opportunities for students to learn coding to both write computer programs and to understand how coding works. Beginning with our participation in the annual global event, *Hour of Code*, the district is providing our students with more frequent and more challenging coding options. At the Clyde Brown Elementary School students participated in coding activities using *Kodable* that teaches some fundamental computer programming concepts so that our youngest students learn how to code so that a character can successfully navigate through a maze. Our fourth grade students participate in a 6-week coding unit using

Scratch. Classes in the middle and high schools are using *Swift Playgrounds* and *Sphero* to learn how to code. The coding challenges students' problem-solving skills and logic by asking them to write code that will help characters collect artifacts, as well as navigate mazes and portals. Robotics programs are expanding at the middle and high schools. Students find building robots and then developing the code to control them both challenging and fun. Robotics is another great way to introduce coding skills to our students. Beginning to understand how robots are programmed helps to demystify the complex technologies used in today's world like robot-assisted surgery, robots for space and underwater exploration, robots in the military, robots to investigate hazardous and dangerous environments, drones, etc.

- Teachers and students are using Google Suite apps in a ways that align with our personalized learning goals. Students are using Google Sites to create digital portfolios. Teachers used Google Forms to distribute Learner Profile surveys to 100% of students in the district, and then used data from the survey to inform instructional practices. Google Classroom is being used by many teachers at all grade levels. Students in grade 1-12 are using Google Docs, Slides, and other apps to create, communicate, and collaborate with peers and teachers. Personalized professional development using Google Suite was offered this year, as well.
- The district formed an Itslearning Advisory Group to evaluate how the learning management system (LMS) is being used by teachers. The group hosted a "Lunch and Learn" with representatives from Itslearning, and the group is helping to develop a plan for training and expanding the use of the LMS to help scale personalized learning. Part of that effort included working with Itslearning to add Millis' Power Standards to the platform so that teachers can reference the standards in the lesson planning.
- We have formed a Workgroup to help develop a district *Digital Learning & Innovation Plan*. The Workgroup comprises students, staff, and family/community members. Three surveys provided the data used to develop goals around teaching and learning, professional development, access and infrastructure, policies and procedures, budget and funding.
- Online MCAS math and ELA testing includes students in Grades 3-8 this spring. Grade 10 will field test online MCAS with 25% of students participating.
- The Blended and Personalized Learning Leadership (BAPLL) Team met monthly and continues to be an integral part of the successful integration of educational technology to support and scale personalized learning for all students.

Sincerely,

Jennifer Starr
Director of Digital Learning, Technology & Innovation
Millis Public Schools

OFFICE OF STUDENT SUPPORT SERVICES ANNUAL REPORT

The Student Support Services Office oversees a variety of areas including Health Services, Special Education, Guidance Counseling, Home and Hospital Instruction, Child Find, Integrated Preschool, Civil Rights and homeless education support. A full description of these programs can be found on the district website.

One Mission of the Office of Student Support Services is to protect the rights of students found to have disabilities that impact learning. This office is charged to provide comprehensive and high-quality services to students with learning difficulties; these can address students' academic, social and/or health needs for students age three to twenty-two. Students found to have disabilities which impact learning, have Individual Education Plans designed by a team of educators and parents. In June of 2017, 189 Millis Public Schools students had IEPs. IEP services may include specialized instruction in academic areas and related services such as speech and language therapy, occupational therapy, physical therapy, vision services, psychological services, school adjustment counseling, crisis intervention training, special education evaluations, behavioral interventions, and nursing care.

The Millis School District, in accordance with state and federal laws, remains committed to the principle of including students with disabilities to the greatest extent possible, within the general education classroom in our schools, this principle requires strong collaboration among general education teachers, special education teachers, therapists, counselors and paraprofessionals. Further, an increased focus on a "universal design for learning" and personalized learning in our schools, provide frameworks that enhance the accessibility of the curriculum for all learners. To further Millis Public Schools capacity to provide an excellent education for all learners, each school has developed an action plan to develop a tiered system of supports (TSS). Given this strong instructional support intervention system designed to accommodate students' learning needs within the general education classroom, the referrals for an evaluation to determine special education eligibility continue to be appropriate. Sixty-one (61) students were evaluated to determine initial special education eligibility during the 2016-2017.

Millis Public Schools strives to educate students with disabilities in the least restrictive environment (LRE) frequently developing practices to keep students in home schools here in Millis. Through membership in the ACCEPT Metrowest Education Collaborative and TEC Collaborative, services are provided to students with low incidence disabilities. In addition, both Collaboratives provide programs, personnel and consultation services and professional development to instructional personnel to member communities to increase our capacity to address the diverse needs of our students. Occasionally, IEP teams will recommend private special education school placement for students with specific needs. In June of 2017, 20 students were being educated in 15 public, private and collaborative programs outside of the district.

Related services are provided within all Millis Public Schools to address identified special needs and to support student participation in the general education curriculum in Millis Public Schools. Therapists and special education teachers work with the students both in the general classroom and in small group settings. Teachers and specialists coordinate services and collaborate regarding student needs on a regular basis. A district-wide school psychologist is available to provide in-depth assessment, interventions with students and to consult with teachers regarding student mental health issues. In addition, a team of paraprofessionals provides essential educational and social-emotional supports to students across settings and district wide. School Adjustment Counselors meet with

individual students, small groups, whole classes, parents and teachers. The counselors can problem solve with students to support students in all educational settings.

Millis Public Schools strives to provide educational programs that address the needs of all students. Opportunities for inclusion continue on all levels with most students receiving services in the general education classroom. The supportive and nurturing environment of Millis Public Schools makes it possible for students with learning challenges to reach their full potential.

To increase MPS' capacity to meet the needs of a more diverse student population, a focus for the Office of Student Services, and specifically the newly hired School Psychologist/Social Emotional Learning Coordinator, have been geared to determining effective ways of addressing students' social/emotional needs. As a result, an action plan was drafted to implement pilot programming in all schools for the 2017-2018 school year.

The Office of Student Support Services ensures that the district complies with mandated special education laws and regulations. On-going training has been presented in designing and implementing Individualized Educational Plans (IEP), particularly regarding making accommodations and modifications in the classroom to support all types of learners. Procedures and regulations are reviewed regularly, hence keeping special education personnel and general education personnel informed of all administrative advisories and changes to the laws and regulations.

During spring of 2017, the Department of Elementary and Secondary's Office of Public Monitoring conducted record reviews and a week-long site visit for its Coordinated Program Review of Special Education, Civil Rights and English Language Learner Education. The results of the review were to be published in September 2017.

Respectfully submitted,
Sue Anne Marks Ed.D.
Director of Student Support Services

Millis High School Athletics

2017 winter sports included: Boys/girls ski team, boys/girls' basketball, boys/girls' indoor track, coop boys/girls ice hockey, and coop gymnastics. We have been able to offer a wide variety of competitive opportunities to meet virtually all our winter sports interests.

Our basketball teams did well with the girls, southern Massachusetts sectional champions (again), losing in the state semi-finals at The DCU Center in Worcester. The boys' basketball team continued their improvement as they posted a 14-8 season record. The other winter teams also enjoyed state level experiences, which is an outstanding accomplishment for an entire athletic program to compete in the post season. Our coop gymnastics team finished in the top five in the state, as did our boys' indoor track shot put. Our girls' indoor relay team had an outstanding showing in state competition.

2017 spring sports teams included: girls' tennis, baseball, softball, boys' volleyball (sectional champions), boys/girls outdoor track. Baseball, softball, boys' volleyball and outdoor track all enjoyed post season competition with our boys' volleyball team winning the sectional championship. Our girls' outdoor track relay team did well in state competition as did our boys' outdoor track shot put.

2017 fall sports teams: football, boys/girls' soccer, girls volleyball, boys/girls cross country, and golf. For the first time in school history Millis High School posted two state championships in the same season! Football won their second state title in a row and girls' soccer picked up their second state title in the last ten years. Two exciting seasons celebrated conjointly with our incredibly supportive community. The fire/police services were kept busy with parades and escorts honoring our state champions! Boys' soccer enjoyed a huge upset victory over Bourne HS in their post-season state tourney action as did the girls' volleyball team that upset the number one seed, Worcester Tech, in their state tourney play. Cross Country (competing at Oak Grove Farm) continues to enjoy growing popularity as does golf.

Overall, 2017 was an exciting year full of all kinds of outstanding accomplishments! Go Mohawks!

Submitted by,

Charles Grant

Athletic Director/Student Affairs

ELEMENTARY SCHOOL BUILDING COMMITTEE (ESBC)

The design work for the new Clyde Brown School which started in 2016 continued into 2017. The design developed to the point where it could be presented to the public, including the actual building design, how it met the educational plan, the projected cost, location, impacts on traffic and tax impact, per household. Efforts to educate the citizens about the project were made through Facebook postings, a project website and numerous public forums, meetings and presentations in front of the Selectmen, Finance Committee Council on Aging and Planning Board. With this information, voters went to the ballot on May 1. 60% of the voters approved the project.

At the Spring Town Meeting in June, 86% of those attending approved the override (a two-thirds vote was required), however a citizen contested the validity of the vote, alleging errors by the Town Moderator that influenced the vote. Two suits were filed, in State and Federal court. The question was therefore raised again at the Fall Town Meeting in November where 94% of those attending approved the project. The citizen that brought the suits agreed that the suits were therefore mute and were dismissed.

The design of the building continued through this period to the point where the Massachusetts School Building Authority (MSBA) committed \$20.9 million of funding, with the remaining cost of some \$30.9 million to be paid by taxpayers. If the actual cost is less, the MSBA reimbursement will likely also be less.

In order to keep the project on track for a September 2019 school year opening, two initial parts of the project (early trade packages) for sitework and concrete and steel were approved by the ESBC and the Selectmen in order to begin the work prior to the onset of winter. The total construction contract will be available in early 2018. That work will continue, as will the rest of construction throughout 2018 and 2019, culminating in the demolition and removal of the old school.

Respectfully submitted,

Wayne Klocko, Chairman

Voting members:

Denise Gibbons, Diane Jurmain, Craig Schultze, Jon Wine

Ex-Officio members during 2017:

Steve Catalano, Cathy MacInnes, Jen Soule, Kerriann Roche, Michael Banks, Michael Guzinski, Sean Doherty, Jeanne Thompson, Nancy Gustafson, John Engler, Jason Phelps and Richard Nichols

Clyde F. Brown Elementary School
Annual Report

Enrollment / Retirements

- 501 students enrolled in Grades PreK-4 (as of 10/1/17), which represents a decrease of 3 student from 2015-16 due to enrollment trends
- Retirements – Mrs. Sydna Lucey

Clyde F. Brown Home and School Association

- HSA provides curriculum enhancement events for each grade that expand learning for all students. In 2017, CFB HSA enriched learning through the following events: *Language Arts enrichment* - poet-in-residence program, local author visits; *Science enrichment* – field studies to Stony Brook Sanctuary, Tower Hill Botanical Garden, The Children's Museum, Museum of Science school visits around electricity and magnetism, Birds of Prey visit; *Social Studies enrichment* – field study to Plimouth Plantation, visit from the Bay State Educators with focus on colonial life; *the Arts* – CFB Art Show,
- HSA partners with CFB in promoting learning for all students through support in technology acquisition – in 2017, HSA contributed funding for the purchase of Chromebooks for school wide use, and has funded apps necessary for online learning
- Family events sponsored at CFB connect families with the school community, and include: Kindergarten and PreK Socials, Family Fun Nights, Ice Cream Socials, Family Movie Nights, and Scholastic Book Fair events
- The biannual HSA Auction was held at the Primavera restaurant in 2017; all proceeds from the auction event revert directly to students and education at CFB
- HSA supports young children's love of reading through the semi-annual Scholastic Book Fair events in September and in March; proceeds from each Book Fair result in book giveaways for students following each of the Book Fairs
- HSA support community communication by compiling and distributing the CFB School directory to all families at CFB; in SY 2016-17, an online directory was compiled in assisting the district's efforts to remain as "green" as possible by minimizing the use of paper
- The HSA Beautification Committee works to maintain landscaping in front of and around the school – their efforts make students and families proud to attend CFB and provide an important contribution to the community!

Literacy and Numeracy

- During SY 2016-17 and in SY 2017-18, CFB continued to assess student learning using the web-based STAR Reading and STAR Math as benchmark assessments for students in Grades 1 through 4; the data collected by STAR assessments helps teachers in identifying student skill areas of competency and those needing direct instructional support. Additionally, 1:1 student learning and assessment was conducted using *ScootPad*, an app that promotes practice in both Math and Literacy skills as students work towards mastery of learning; teachers can use data collected from this app to further individualize and differentiate learning for students
- During SY 2016-17 and further expanded in SY 2017-18, CFB teachers worked as grade level teams to integrate writing and assessment of writing within the curriculum by enhancing instruction and creating grade-wide writing prompts to closely assess development of students writing skills
- The CFB School Council has worked, during SY 2016-17 and continuing into SY 2017-18, to create a STEAM (Science, Technology, Engineering, Arts and Mathematics) learning space which encourages all students to work collaboratively on problem solving through thinking and engineering design; students identify problems and work together to design solutions using

technology like coding, circuitry, and simple robots, as well as use green screen technology to create presentations about what they are learning.

- In the fall of 2017, programming in our *Multi-System Tiers of Student Support* (MTSS), which supports learning for all students based upon their individual learning needs, was expanded to include a Social and Emotional Support component – this new component now assists teachers in providing earlier support for students struggling with these needs and provides a school-wide system for providing this support for students in the school setting. Academic enrichment blocks were designed in Reading and Mathematics to expand learning opportunities for students seeking academic challenge.
- Grades K through 4 continue to use the *Everyday Mathematics* program – in assessment learning at the state level, CFB students in Grades 3 and 4 performed at higher levels than the state, and Grade 4 students realized a percentage of 73% of all students in these grades scoring in the Meeting or Exceeding Expectations categories on the 2017 MCAS, as well as attaining a Student Growth Percentile of 86%

Technology Updates

- Project-Based Learning (PBL) blocks continue to offer students opportunities to learn more deeply through an enhanced curriculum; in 2017, Art and Technology learning within each grade level curriculum continues to evolve as our STEAM curriculum becomes more defined thematically
- In 2017, our Kindergarten classrooms were offered the opportunity to take part in a Tools of the Mind pilot study in which students use the *PowerTools* iPad app as part of classroom instruction in literacy; this app personalizes reading skills mastery for individual students and provides teachers with feedback to better personalize instruction in a 1:1 capacity
- In Grades 1 through 4, carts of laptop computers, Chromebooks, and iPads continue to promote further support in our quest to bring 1:1 learning to the elementary grades; the devices provide students with opportunities to access information digitally as part of daily classroom learning
- In 2017, CFB piloted a *Personalized Learning Lab* classroom; this classroom, composed of 11 Grade 3 students and 11 Grade 4 students, uses Chromebooks exclusively to manage learning as participate collaboratively and individually in projects. Inaugurated by teacher Mrs. Meg Hernandez, the PLL classroom serves as a “learning lab” at CFB where the results of this pilot can be used to further our school’s mission to provide every student with a 21st Century education
- Technology-based learning occurs in every classroom at CFB; teachers choose to expand their professional learning through coursework designed to promote more active use of technology in the classroom
- CFB staff encourage the use of “face time” via *Skype* on the computer with schools in Central and South America to learn more about these cultures first-hand
- Communication between teachers and families is enhanced through apps like *ClassDojo* which allow teachers to message families with feedback about learning in the moment – much appreciated by our families!
- In the interest of striving to “go green”, communication at CFB continues to occur primarily via email and through community access to school and classroom websites
- In 2017, CFB launched a FaceBook page to communicate, in bulletin-board style, school information using social media; many parents today use social media for a variety of purposes; the addition of the Clyde F. Brown Elementary FaceBook page provides concise access to school information for our families, in addition to list serve emails and our website

World Languages at Clyde Brown School

- Spanish Immersion program, Gr. 1 through High School, in its twenty-first year

- ISA (International Spanish Academy) designation by the Spanish Department of Education
- *FLES* (Foreign Language in Elementary School) Program continues in all grades, Kindergarten through Grade 5, thereby providing all students at CFB with second language instruction – an accomplishment that is unique to Millis amongst all other local districts
- Evening classes and events highlighting the cultures of Spanish-speaking nations are offered for parents in the CFB community
- Cultural events connect the community: Immersion evening, Panama Culture Evening conducted by the Millis High School National Honor Society, Spanish Story Time at the Millis Public Library

Student Recognition

- CFB “Golden Bears” - students who demonstrate exemplary success in Taking Care of Yourself, Taking Care of Others, and Taking Care of the Environment – continue to be recognized on the bulletin board outside of the Main Office; these students serve as role models for all students seeking to be responsible and contributing members of the CFB school community
- Grade wide and school wide PBIS events recognize students for their success in citizenship – whole-school participation in broadening student awareness through events like Random Acts of Kindness Week and Anti-Bullying Awareness Week, along with our monthly Character Education traits study (like Respect, Grit, and Honesty), help our students learn by example how to gain strong citizenship skills
- In 2017, CFB’s Peer Leadership Training Program, which was designed to develop leadership potential of highly responsible third and fourth graders, evolved into a Student Leaders Group; inclusive of all students in Grade 4, students now have the ability to use voice and choice to participate in any number of school community projects, thereby developing leadership potential in all CFB fourth graders!

Respectfully submitted,

Jason D. Phelps, Principal

Millis Middle School
Annual Report

2017 saw the collaborative spirit, commitment to high quality teaching and learning, and positive student culture remain unwavering in the Millis Middle School. The school continues to pride itself on developing relationships with students and implementing the district vision of personalized learning. Two new teachers joined the grade five staff and two teachers returned from maternity leave. All Middle School teachers are well armed to deliver powerful and effective lessons using research-based methods for best outcomes. Through Blended Learning, Universal Design for Learning, a Tiered System of Support and Challenge, and technology we aim to meet the needs of each individual child. We continue to give learners more voice and choice in the classroom, and teachers remain on the forefront of new developments in education. We are committed to academic achievement and the well-being of the whole child.

- All teachers identify power standards from the Massachusetts Curriculum Frameworks and design solid curriculum to help students meet these standards; science teachers continue to revise curriculum to implement the Next Generation Science Standards.
- Grades five and six teachers utilize a Standards Based Report Card; grade seven began identifying standards and developing proficiency scales for the 2018-19 school year.
- We continue to refine our Tiered System of Support and Challenge by providing more intensive math and reading support through small group instruction and co-teaching models.
- Middle School teachers work with teams from Clyde F. Brown Elementary School and Millis High School to vertically align standards, curriculum and instruction.
- Math teachers continue to collaborate with another middle school and teachers have attended professional development series offered at Framingham State by the Center for Teaching/Learning Mathematics.
- English Language Arts teachers continue to instill a love of reading and help children develop strategies to read challenging and complex informational text across the curriculum. A new personalized, online vocabulary development program was used by grades 5-8.
- Fifth grade students continue to participate in the Spanish FLES program during Unified Arts as an extension of the program at Clyde Brown.
- The DARE program in grade five begins our ongoing quest to keep our school drug-free. Our Unified Arts Health and Careers curriculum in grades six, seven, and eight continues to address social/emotional/intellectual and health related topics appropriate to keeping middle school students safe and on track for success.
- A team was developed in the district to address Social Emotional Learning and additional supports were put in place for students identified by data from teacher surveys.

Clearly, the middle school teachers work together to build knowledge, understanding, and critical thinking skills as students move through the grades. In Spring 2017, all students took the new Next Generation MCAS 2.0 in ELA and Math. Grade 8 students took the computer-based version, while grades 5-7 took the paper-based version. Middle School students continue to perform near or above the state average in English Language Arts and Math by the end of 8th grade.

- 47% of 8th grade students scored in the Advanced and Proficient categories in ELA, compared to 49% in the state.
- 62% of 8th grade students scored in the Advanced and Proficient categories in Math, compared to 48% in the state.
- For the second year in a row, 8th grade students demonstrated particularly strong, above average growth in Math with a median growth percentile of 79.5%, as compared to 50% median growth in the state.

Millis Middle School continues to be recognized for integrating technology for learning, which enables teachers to personalize learning to scale. Technology also helps learners to develop communication, collaboration, creativity, and critical thinking skills.

- Many teachers utilize itsLearning, our online Learning Management System, to design lessons and provide resources that can be accessed by learners anytime, anywhere. Many teachers also use the Google Education Suite of tools, including Google Classroom to deliver lessons.
- A 1:1 iPad program exists in grades seven and eight. In September, 2017 grade five became 1:1 with Chromebooks, while grade six learners had access to iPad and Chromebook carts.

The Middle School continues to identify and address various factors that have an impact on student achievement.

- We maintain a rotating schedule to address the variability in student engagement at different times of the school day. A seven period day allows for movement between classes.
- Teachers incorporate small group work and movement into the school day. A walk outside before or after lunch provides a much needed breath of fresh air and some exercise.
- We continue to integrate various practices in the classroom, such as mindfulness, to address the impact of stress and the social/emotional needs of middle school students.
- We build community and recognize student success through grade level meetings and Huddles. We also recognize students in grades 7 and 8 for academic achievement, following the first and second trimester, at an Honors Breakfast. One student from each grade is nominated for a Citizenship award. Other grades recognize students monthly for achieving goals and demonstrating core values.

Research highlights the importance of positive school culture on student achievement. In 2017 the Middle School developed a logo with the key words accept, respect, and inspire. Schoolwide expectations are communicated and reinforced frequently. A large majority of our students participate in sports, dance, theater, music, technology and other extracurricular clubs or activities, run by our dedicated teachers, who believe in supporting students interests and passions. Thanks to a parent volunteer, the Middle School had its own drama club. Our 7th and 8th grade students fill in the majority of spots open on lower level sports teams. In 2017 the Middle School football team enjoyed its second season of play.

Finally, the Millis Middle School continues to utilize peer leaders to develop a positive culture and as a means to deter bullying, which is supported through volumes of research. Our Student Leadership Team helps create a safe culture of tolerance and respect, and students look for opportunities to make a difference. Bullying is also addressed through direct instruction and daily reinforcement of appropriate behavior. This year, the Middle School again implemented the Massachusetts Aggression Reduction Center (MARC) anti-bullying curriculum, and the themes of tolerance and acceptance are woven throughout the curriculum, in classroom lessons, all year long. Through a strong community of parents and teachers we can continue to successfully educate and guide middle school students to be collaborative problem solvers, who are "future-ready."

Respectfully submitted,
Maureen Knowlton, Principal

Millis High School

Annual Report

Millis High School enjoyed a successful 2017. Once again, Millis was included on the *Washington Post's* 2017 list of Most Challenging High Schools in the nation. Millis High also received recognition from *US News and World Reports*, earning a Silver Medal as one of America's Best High Schools in 2017. Ninety-nine percent of our grade 10 students scored at proficient or advanced on the 2017 MCAS English/Language Arts (ELA) exam and 93% scored at proficient or advanced on the 2017 MCAS Mathematics exam. For grade 9, 87% of our students scored proficient or advanced on the 2017 Science, Technology, and Engineering (STE) MCAS exam.

In addition to school recognition of individual performance such as inclusion on the quarterly honor roll and induction in National Honor Society, Millis High School students also received state and national recognition for academic achievement. Thirty-four members of the Class of 2018 have received John and Abigail Adams Scholarships for their outstanding performance on the Spring 2016 MCAS tests. Twenty-six Millis High School students were recognized as AP Scholars by the College Board. Madison Riley, James Schultze, and Bennett Stefanowicz qualified for the AP Scholar with Distinction Award by earning a score of 3.5 or higher on all AP exams taken (minimum of five exams). Amanda Busa, Taylor Calais, Luke Messias, Abigail Pynson, Jeannette Truchon, and Taylor White qualified for the AP Scholar with Honor Award by earning an average grade of at least 3.25 on all AP exams taken, and grades of 3 or higher on four or more of these exams. Isabel Albert, Caio Almeida, Payton Babin-Devine, Carter Burruss, Phoebe Chetsas, Alexandria Hill, Nicholas Mullin, Stephanie O'Reilly, Sarah Parker, Christine Reggio, Praneeth Uppalapati, and Jessica Wagner of the Class of 2017 and Cassandra Ford, Amanda Guindon, Julia Krauss, Lucy Slowe, and Nicholas Steiner of the Class of 2018 all qualified for the AP Scholar Award by completing three or more AP exams with grades of 3 or higher. In the arts, Johanna Carr and Emma Murphy of the Class of 2017 and Adriana Gutierrez Arguijo of the Class of 2019 each received Scholastic Art and Writing recognition in 2017. Millis High School media production students came in first, third, and received honorable mention in the 2017 Shriners Hospital You Tube Burn-Awareness Video contest. Ryan Locke, Class of 2018, was the Norfolk County winner of the VFW Voice of Democracy Essay Contest. Maggie Stefanowicz, Class of 2019, received recognition in the League of Women Voters Democracy in Action Film Contest. Nicholas Steiner was selected as a National Merit Scholarship Semi-Finalist.

Eighty percent of all Millis High School students who took AP classes scored 3 or above on their exams. During the 2016-2017 school year, 102 students took AP courses, the highest number in the school's history. 52.3% of the Class of 2017 took and passed an AP course (passing=3 or above on the AP exam) at some point during their high school career.

Extracurricular activities continue to be a vital part of Millis High School. For the 2017-2018 school year, student clubs and activities include ACS Chemistry Club, Amnesty International, Art Club, Big Sisters, Common Ground, Debate Club, Drama Club, Drum Circle, Gaming Club, High School Book Group, Jazz Ensemble, Leo's Club, National Honor Society, Peer Leaders, Rubik's Cube Club, School Library Teen Council, School Newspaper, STEAM Society, Students Against Destructive Decisions (SADD), Student Council, Terpsichore (Dance Club), Woodworking and Yearbook. Over 77% of our students are involved in at least one extracurricular activity with many involved in multiple clubs. These clubs and activities reflect the varied interests and diversified talents of our students and staff.

2017 winter sports included: Boys/girls ski team, boys/girls basketball, boys/girls indoor track, co-op boys/girls ice hockey, and co-op gymnastics. We have been able to offer a wide variety of competitive opportunities to meet virtually all our winter sports interests.

Our basketball teams did well with the girls, southern Massachusetts sectional champions (again), losing in the state semi-finals at The DCU Center in Worcester. The boys' basketball team continued their improvement as they posted a 14-8 season record. The other winter teams also enjoyed state level experiences, which is an outstanding accomplishment for an entire athletic program to compete in the post season. Our co-op gymnastics team finished in the top five in the state, as did our boys' indoor track shot put team. Our girls' indoor relay team had an outstanding showing in state competition.

2017 spring sports teams included: girls' tennis, baseball, softball, boys' volleyball, boys/girls outdoor track. Baseball, softball, boys' volleyball and outdoor track all enjoyed post season competition with our boys' volleyball team winning the sectional championship. Our girls' outdoor track relay team did well in state competition as did our boys' outdoor track shot put team.

2017 fall sports teams: football, boys/girls soccer, girls volleyball, boys/girls cross country, and golf. For the first time in school history Millis High School posted two state championships in the same season! Football won their second state title in a row and girls' soccer picked up their second state title in the last ten years. The fire/police services were kept busy with parades and escorts honoring our state champions! Boys' soccer enjoyed a huge upset victory over Bourne in their post-season state tourney action as did the girls' volleyball team that upset the number one seed, Worcester Tech, in their state tourney play. Cross Country (competing at Oak Grove Farm) continues to enjoy growing popularity as does golf.

The community of Millis continues to demonstrate its commitment to education, and has been incredibly supportive of our school and students.

Respectfully submitted,



Robert Mullaney
Principal

The Millis High School Council for the 2017-2018 school year is as follows:

Principal	Robert Mullaney
Teachers	Patsy Divver
	Brian Kraby
Parents	Paula Sullivan
	Pam Mustard
Students	Kweku Ashiagbor
	Grace Steeves

Millis High School's Class of 2017 consisted of 88 students. Ninety-one percent of the graduates are continuing their education. Seventy-seven percent are attending four-year colleges, 14% are attending two-year schools, 2% have entered the military, 3.5% entered the workforce, and 2% were undecided at the time of graduation. Below is the Millis High School Class of 2017:

<i>Connor McDade Adams</i>	<i>NatalieElizabeth Ferzoco</i>	<i>*Kelly Tayler O'Dowd</i>
<i>*Isabel Jane Albert</i>	<i>Hannah Marie Finley</i>	<i>*Stephanie Catherine O'Reilly</i>
<i>Amelia Jane Alger</i>	<i>Nicholas Edmond Finn</i>	<i>*Sarah Michelle Parker</i>
<i>Caio Jose Almeida</i>	<i>Brandon Ames Gallagher</i>	<i>*Curran David Pelletier</i>
<i>*Payton Elizabeth Babin-Devine</i>	<i>Christopher James Gaspa</i>	<i>Shaun Kenneth Petipas</i>
<i>*Megan Jean Bickford</i>	<i>*Margaret Ann Gillis</i>	<i>Timothy William Petipas</i>
<i>Shawn Michael Bradley</i>	<i>*Nathalie Rose Good</i>	<i>Jake Maxwell Pozniak</i>
<i>*Carter Pinckney Burruss</i>	<i>Molly Evelyn Graham</i>	<i>*Abigail Rose Pyenson</i>
<i>*Amanda Marie Busa</i>	<i>Hannah Elizabeth Hall</i>	<i>*Christine Marie Reggio</i>
<i>Benjamin Fox Butensky</i>	<i>*Alexandria Elizabeth Hill</i>	<i>Keith Andrew Rich</i>
<i>Noah Joseph Butensky</i>	<i>Timothy Joseph Hourihan</i>	<i>*Madison White Riley</i>
<i>*Taylor Bo Calais</i>	<i>Caitlan Rachel Hoyland</i>	<i>Michael Christopher Robbins</i>
<i>Adam James Caretta</i>	<i>Alexander Daniel Kane</i>	<i>*Owen Carver Schildwachter</i>
<i>Johanna Clare Carr</i>	<i>Michael Francis Kilmartin</i>	<i>Huntley Jonah Schneider</i>
<i>*Theresa Lois Cerullo</i>	<i>Irene Melita Koistinen</i>	<i>*James Matthew Schultze</i>
<i>*Phoebe Caroline Chetsas</i>	<i>Ethan David Ly Sam Lazare</i>	<i>*Alyssa Naka Silver</i>
<i>Caitlin Marie Copice</i>	<i>NathanSamuelLewis</i>	<i>Joshua Naka Silver</i>
<i>*Parousia Amora Cruz</i>	<i>Vanessa Jean Lopez</i>	<i>*Bennett Douglas Stefanowicz</i>
<i>Samantha Marie Cullen</i>	<i>James Michael Lund</i>	<i>Kylie Elizabeth Swenson</i>
<i>Sean Kevin Curry</i>	<i>*Kristen Jayne Luppino</i>	<i>*Janette Elizabeth Truchon</i>
<i>Meredyth Catherine Curtis</i>	<i>Patrick Thomas McAvoy</i>	<i>*Praneeth Uppalapati</i>
<i>Charles Merrill Cushman</i>	<i>Kayla Elizabeth McCurley</i>	<i>Shaykenia Grace Vitale</i>
<i>Jake Brodie Diggins</i>	<i>Jack Robert McManus</i>	<i>Liam Wulf Vorpahl</i>
<i>*Daniel Wesley Doherty</i>	<i>*Luke Anthony Messiah</i>	<i>*Jessica Louise Wagner</i>
<i>*Malachy James Doyle</i>	<i>*Jacob Barry Metzger</i>	<i>*Carly Nicole Wenzel</i>
<i>*Alexander Robert Champion Egan</i>	<i>Amanda Marie Mitchell</i>	<i>*Sarah Elizabeth Wenzel</i>
<i>Ian Scott Eldredge</i>	<i>*Jack Charles Moriarty</i>	<i>*Taylor Jacqueline White</i>
<i>Nicolette Paige Ezekiel</i>	<i>*Nicholas Bonn Mullin</i>	<i>Brianna Marie Wierzbicki</i>
<i>Adam Christopher Fairfield</i>	<i>Emma Kathleen Murphy</i>	
<i>Daniel John Fallon</i>	<i>Parker James Nathans</i>	

** National Honor Society*

**MILLIS HIGH SCHOOL CLASS OF 2017 AWARD WINNERS AND SCHOLARSHIP
RECIPIENTS**

MEDALS

Valedictorian Award	Madison Riley
Richard Pixley Memorial Salutatorian Award	Amanda Busa
Art Award	Johanna Carr
Band Award	Luke Messias
Chorus Award	Alyssa Silver
English Award	James Schultze
Mary K. Galvin Award	Bennett Stefanowicz
Math Award	Madison Riley
Physical Education Outdoor Pursuits Award	Parousia Cruz
Physical Education Fit for Life Award	Praneeth Uppalapati
Science Award	James Schultze
Spanish Immersion Award	Payton Babin-Devine
Spanish Non-Immersion Award	Alexandria Hill
Student Council Award	Parousia Cruz
Technology/Robotics Award	Liam Vorphal
TV Production Award	Jacob Metzger
U.S. History Award	Sarah Wenzel

PRESIDENT AWARDS

President's Gold Award For Educational Excellence:	Isabel Albert
	Caio Almeida
	Payton Babin-Devine
	Carter Burruss
	Amanda Busa
	Taylor Calais
	Phoebe Chetsas
	Parousia Cruz
	Charles Cushman
	Daniel Doherty
	Malachy Doyle
	Alexander Egan
	Hannah Finley
	Margaret Gillis
	Nathalie Good
	Hannah Hall
	Alexandria Hill

**Timothy Hourihan
Kristen Luppino
Luke Messias
Jacob Metzger
Nicholas Mullin
Kelly O'Dowd
Stephanie O'Reilly
Sarah Parker
Abigail Pyenson
Christine Reggio
Madison Riley
Michael Robbins
James Schultze
Alyssa Silver
Joshua Silver
Bennett Stefanowicz
Kylie Swenson
Janette Truchon
Praneeth Uppalapati
Liam Vorphal
Jessica Wagner
Sarah Wenzel
Taylor White**

President's Silver Award For Educational Excellence:

**Johanna Carr
Kayla McCurley
Amelia Alger
Emma Murphy
Carly Wenzel
Theresa Cerullo
Meredyth Curtis
Curran Pelletier
Natalie Ferzoco
Timothy Petipas
Nicholas Finn
Jack Moriarty
Caitlin Copice
Shaun Petipas
Michael Kilmartin
Benjamin Butensky**

Spanish Immersion Diploma from the Spanish Ministry of Education

Megan Bickford

**Connor Adams
Payton Babin-Devine
Carter Burruss
Nathalie Good
Timothy Hourihan
Luke Messias
Kelly O'Dowd
Abigail Pyenson
Madison Riley
James Schultze
Liam Vorphal
Jessica Wagner
Taylor White**

SCHOLARSHIPS

**Millis Teacher's Association Scholarship
Morris C. and Judith Mushnick Memorial Scholarship
James & Margaret Tabarani Scholarship
Pauline L. Smith Medical Services Scholarship
Attorney Peter J. Kenney Memorial Scholarship
Frank L. "Lorry" McDonough Scholarship
Dexter M. Gould Scholarship
The William and Sylvia Vellante Memorial Scholarship
G.R.I.T. Scholarship #1
G.R.I.T. Scholarship #2
G.R.I.T. Scholarship #3
G.R.I.T. Scholarship #4
G.R.I.T. Scholarship #5
G.R.I.T. Scholarship #6
G.R.I.T. Scholarship #7
Millis Police Scholarship #1
Millis Police Scholarship #2
Clay and Michael Larcom Scholarship
Bab-Far Equipment Corporation Scholarship #1
Bab-Far Equipment Corporation Scholarship #2
Bab-Far Equipment Corporation Scholarship #3
Sharon Kelley Conors Memorial Scholarship
Diane Hatch Memorial Scholarship
Middlesex Savings Bank Scholarship**

**Janette Truchon
Maggie Gillis
Abigail Pyenson
Sarah Parker
James Schultz
Hannah Hall
Bennett Stefanowicz
Janette Truchon
Payton Babin-Devine
Caitlin Copice
Hannah Hall
Alexandria Hill
Jacob Metzger
Bennett Stefanowicz
Kylie Swenson
Theresa Cerullo
Megan Bickford
Carly Wenzel
Jack Moriarty
Megan Bickford
Mike Robbins
Jessica Wagner
Luke Messias
Alyssa Silver**

The Novick Family Scholarship
 Jim and Mary Monaghan Memorial Scholarship
 Stone Family Scholarship
 Boggestowe Fish and Game Club Scholarship #1
 Boggestowe Fish and Game Club Scholarship #2
 Boggestowe Fish and Game Club Scholarship #3
 Millis School Committee Scholarship
 Mohawk Pride Boys Basketball Scholarship
 Maxanne O'Rourke Memorial Scholarship #1
 Maxanne O'Rourke Memorial Scholarship #2
 Niles Rosenfeld Memorial Scholarship
 Dr. George C. Roy Student Council Scholarship
 Nicholas Diamandis Memorial Scholarship
 The Warsofsky Memorial Fund
 Jack Warsof Memorial Scholarship
 Aram Karoghlanian Tennis Scholarship
 Friends of the Millis Public Library
 Amvets Ladies Auxiliary Post 495, Village Street, Millis MA
 Scholarship #1
 Amvets Ladies Auxiliary Post 495, Village Street, Millis MA
 Scholarship #2
 Amvets Ladies Auxiliary Post 495, Village Street, Millis MA
 Scholarship #3
 Amvets Post 495, Village Street, Millis MA Scholarship
 Ed Winiker Scholarship
 V. Gayle Kendall Scholarship #1
 V. Gayle Kendall Scholarship #2
 V. Gayle Kendall Scholarship #3
 Millis Lions Club Scholarship #1
 Millis Lions Club Scholarship #2
 Millis Lions Club Scholarship #3
 Millis Youth Baseball Scholarship #1
 Millis Youth Baseball Scholarship #2
 Millis Youth Softball Scholarship
 Alyssa Gagne Scholarship
 Chartwells Scholarship
 Professional Firefighter's of Millis Local 4704 Scholarship #1
 Professional Firefighter's of Millis Local 4704 Scholarship #2
 Democrat Town Committee Scholarship

Christine Reggio
 Parousia Cruz
 Phoebe Chetsas
 Nathalie Good
 Meredith Curtis
 Nathan Maltinsky
 Madison Riley
 Carter Burruss
 Molly Graham
 Patrick McAvoy
 Caitlin Babin-Devine
 Stephanie O'Reilly
 Theresa Cerullo
 Bo Calais
 Praneeth Uppalapati
 Payton Babin-Devine
 Stephanie O'Reilly
 Megan Bickford
 Payton Babin-Devine
 Kylie Swenson
 Luke Messias
 Isabel Albert
 Molly Graham
 Curren Pelletier
 Maggie Gillis
 Madison Riley
 Parousia Cruz
 Abigail Pyenson
 Tim Hourihan
 Curran Pelletier
 Carly Wenzel
 Parousia Cruz
 Madison Riley
 Amelia Alger
 Natalie Ferzoco
 Kylie Swenson

SEALER OF WEIGHTS AND MEASURES

To the Honorable Board of Selectmen and Residents of Millis.

The following is the Annual Report for the Sealer of Weights and Measures for the calendar year ending December 31, 2017.

Devices tested, sealed and, if necessary, adjusted or corrected as required by Massachusetts law:

Weighing scales	55
Liquid measuring meters in automotive fuel pumps and water dispensers	57
Tape measures	3
Bottle refund machines	5
Price accuracy (Scanner) tests	4
Other inspections and tests (packaged grocery items, etc.) for weight and marking.	85

Respectfully submitted,

W. James Allshouse
Sealer of Weights and Measures



Treasurer/Collector

Below is a schedule of collections for the calendar year ending December 31, 2017

Taxes Collected Including Interest: \$ 22,575,781.33

Current Year	Real Estate FY2018	10,068,191.63
	CPA FY2018	73,380.34
	Personal Property FY2018	202,507.97
	Real Estate FY2017	10,412,232.81
	CPA FY2017	76,306.15
	Personal Property FY2017	236,431.57
Prior Years	Real Estate	157,247.09
	CPA	1,155.08
	Personal Property	6,414.46
All Years	Tax Title	61,582.54
Current Year	Motor Vehicle Excise 17	1,233,598.17
Prior Year	Motor Vehicle Excise 16	38,828.40
Other Years	Motor Vehicle Excise 00-15	7,905.12

Other Collections Including Interest: \$ 2,081,065.48

Water Charges Collected	690,623.29
Sewer Charges Collected	863,626.70
Water/Sewer Capital Assessment	287,458.39
Sewer/Septic Betterments	100,684.61
Water/Sewer Liens	97,373.53
All Penalties, Charges, & Fees	41,298.96

Total Collections - All Types \$ 24,656,846.81

Respectfully submitted,
Jennifer S. Scannell
Collector

Report of the Treasurer

The following is the Treasurer's Report for the year ending December 31,2017.

Library Trust Funds	\$ 66,744.00
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Griswold Trust Fund	23,819.53
Ida & Joe Warsofsky Endowment	10,585.96
George W. Wolvert Fund	4,104.10
C. Wesley Emerson Library Memorial	317.69
Sibbel Purdy Memorial Fund	2,039.70
Richard A. Housely Memorial Fund	10,999.48
Jack Warsof Endowment Fund	14,877.54

Other Trust Funds	\$ 1,630,560.77
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Conservation Commission Fund	12,131.72
Cemetery Fund	142,748.40
Stabilization Fund	1,330,009.48
Scholarship Trust Funds	145,671.17

Cash in the custody of the treasurer by purpose, is as follows:

<u>Purpose</u>	<u>01-Jan-17</u>	<u>31-Dec-17</u>
Depository & Checking Accounts	340,928.23	980,661.45
School Agency & Lunch Accounts	189,461.11	127,776.76
Investment Accounts	10,320,179.41	18,012,075.75
Other Post Employment Benefits Fund	102,245.73	115,084.15
Revolving Accounts	58,795.10	58,942.25
Playground Project	22,153.49	22,208.79
Trust Funds & Scholarship Accounts	449,398.04	452,643.31
Stabilization Funds	1,641,934.18	1,330,009.48
Performance Bond (Escrow) Accounts	2,125.67	2,130.98
	\$ 13,127,220.96	\$ 21,101,532.92

Respectfully submitted,
Jennifer S. Scannell
Treasurer



TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT ANNUAL REPORT – 2017

The School Committee reorganized in July of 2016, and elected Steven Trask from Franklin as its Chair, Donna Cabibbo from Millis as its Vice Chair, and Robert Guthrie from North Attleboro as its Secretary. Monthly meetings continued to be held on the third Wednesday of each month at the school. Subcommittee meetings were held as needed.

Tri-County's secondary program, postsecondary program and continuing education program experienced continued enrollment growth. The ongoing increase in numbers is recognition of our successful three-fold mission: high vocational standards to train the workforce; high academic standards to prepare students for college; and high community service standards to prepare good citizens. These standards are visible in the achievements of our students and in their services throughout our member towns.

The vocational and civic skills of Tri-County students are extremely useful in these stressful economic times. Plumbing, carpentry, electrical and other programs work on public sector buildings and projects to save our district towns' labor costs. The vocational skills of our students can also be witnessed by a visit to Tri-County to take advantage of services such as Culinary Arts, Cosmetology, Auto Collision and Auto Technology.

Their citizenship skills are also to be observed throughout the member towns. Look for them as they undertake projects to improve their local community oftentimes utilizing skills learned in their respective program majors here at Tri-County RVTHS.

Tri-County hosted many key events attended by local and state government representatives, including a Manufacturing and Robotics Open House to celebrate Manufacturing Month. Events addressed such vital topics as the importance of vocational education, the skilled labor shortage, and STEM and Robotics initiatives.

Graduation

Two hundred eighteen students graduated in an indoor afternoon ceremony on Sunday, June 4, 2017. Superintendent-Director Stephen Dockray presided over the ceremony. School Committee Chair, Steven Trask, and School Committee Vice Chair, Donna Cabibbo, presented diplomas to the graduates. Adele Sands, Director of Student Services, presented scholarships and awards to deserving seniors. The grand total of scholarships and awards for the class of 2017 was \$750,000.

Guidance & Special Education Services

September 6, 2016, Tri-County welcomed 1,026 students to the new school year. The respective number of students from member towns was as follows: Franklin – 197, Medfield – 9, Medway – 67, Millis – 26, Norfolk – 31, North Attleborough – 345, Plainville – 86, Seekonk – 83, Sherborn – 0, Walpole – 47, and Wrentham – 49.

During the 2016-2017 school year, the Guidance department continued its programs to provide information to students, parents, sending schools and district communities. The Guidance department provided counseling for students in career pathways and postsecondary education. Tri-County continues to work with the Department of Elementary and Secondary Education on its development of *Your Plan For The Future*, a no-cost, comprehensive college and career planning portal designed to help Massachusetts students manage their educational and career pathways.

Tri-County hosted Career Days for Grade 8 students from the regional districts. The Guidance department, with assistance of personnel from the Massachusetts Educational Financing Authority (MEFA), presented programs on college preparation. In addition, the Guidance department hosted a very successful evening College Fair.

The Guidance department organized and implemented SAT and ASVAB testing.

The Special Education Department continued its work with Transition Planning. The Coordinated Program Review Self-Assessment was completed in anticipation of the Department of Elementary and Secondary Education's six-year audit of programs, procedures and protocols. Adele Sands, Director of Student Services, and Polly Bath of Cristia Leshner Assoc. presented the workplace readiness curriculum that they developed with Tri-County vocational teachers at the MAVA Connecting for Success Summit.

A school adjustment counselor and guidance counselor attended the Signs of Suicide Training. They collaborated with a health teacher to imbue the SOS protocols into the tenth-grade health curriculum, which resulted in the identification of at-risk students. Several presentations were brought to faculty and parents on the topics of drug abuse and addiction, mental health, and executive functioning.

Academics

Tri-County Regional Vocational Technical High School continues to earn wide-spread recognition for academic and vocational success by combining rigorous and challenging academic courses with modern vocational studies. Implementation of the newest technology as well as innovative vocational technical programs ensures student success. Their success is measured in the classroom and ultimately in a chosen career path whether it is higher education, entrance in their vocational trade or military careers.

The class of 2018 scored exceptionally well in all three areas of MCAS, continuing to keep Tri-County rated as a Level I school. In ELA, 97% of students scored Proficient/Advanced. In Mathematics, 83% of students scored Proficient/Advanced. In Biology, 77% of students scored Proficient/Advanced. Tri-County's school percentile dipped to 60% this year, a 3% decrease from our 63% overall State performance rating from last year.

All students completed the Mass Core Curriculum requirement which is the Department of Elementary and Secondary Education recommended academic program for college and career readiness.

Sixty seniors from the Class of 2017 were awarded John and Abigail Adams Scholarships. These scholarships are awarded to students who achieve a minimum of two proficient and one advanced score on the Grade 10 English Language Arts, Mathematics, and Biology MCAS exams. Student scores must be in the top 25% of tested students.

Tri-County continued its implementation of the *itsLearning* platform this year. Teachers have embraced this learning platform, using it for lessons, power point slides, class notes, embedding video, remediation links, textbook links, uploading worksheets, collecting homework, online polls, data collection, submitting work and taking exams. All academic and many of our vocational teachers have been trained and are using *itsLearning* on a regular basis. Academic standards are all on *itsLearning* and can be used for both formative and summative assessments.

Tri-County continued year two of training our teachers in an in-house professional development focused on Differentiation this year. With our outside consultant returning for her second year, approximately 15 teachers were trained, in addition to the 12 teachers trained last year. Teachers from academics, vocational, and special education, all worked together during the course of the year to learn about the different types of differentiation, observe colleagues from cohorts of both years, and take place in learning walks, in an effort to enhance their teaching practice. The Academic Coordinator, Vocational Coordinator, and Instructional Technology Specialist all participated in each meeting and worked with the cohort groups in an effort to bring all areas together, plan, debrief, and most of all, learn from one another, in an effort to understand the value and need for differentiation to occur in all classrooms on a regular basis.

Tri-County purchased one hundred twenty five additional Chromebooks this year for use in the academic classrooms. Over the course of the year, Chromebook use increased and students commented on how much they enjoyed using this additional technology in their classes. There are multiple Chromebook carts placed in all core departments: Science, Social Studies, Math, and English. Teachers must go through training in order to sign out the carts and each year, more teachers are certified and utilizing this technology to enhance their classroom experience.

This year, Tri-County has partnered with Mass Insights to not only increase our AP offerings in the future, but to also improve how we teach both our AP and pre-AP courses. Several of our teachers attended pre-AP strategies workshops in an effort to improve vertical teaming to attract more students to enroll and be successful in our AP programs. Our hope is to improve our qualifying scores on AP exams through our partnership with Mass Insights. Teachers attended extensive trainings through Mass Insights this year and students spent three Saturdays at workshops with other AP students to learn strategies, curriculum, and take mock exams. Tri-County offers AP Physics 1, AP Calculus (AB), AP Language and Composition, AP Literature and Composition, AP Statistics, and AP Computer Science Principles.

In an effort to successfully transition to the new Common Core State Standards (CCSS), Tri-County continues its work at rewriting curriculum using the Understanding by Design (UbD) model. Teams of teachers will be working this summer to write curriculums for our new Double Period Honors Biology class and remaining science and math classes for our upper grades. Except for AP classes, all our other classes that will be taught in the 2017-2018 school year, will be written in the Understanding by Design format by the end of the summer. Teachers are writing units based on Curriculum Maps in an effort to continue their transition to CCSS.

Finally, Tri-County continued its leadership efforts within the vocational math community by hosting the Twentieth Annual Vocational Mathematics Competition with over 25 teams competing from vocational schools from throughout the State. Topics covered are Algebra I, Geometry, Algebra II, and Related Technical Math. Tri-County's Mathematics teams consisted of freshmen and sophomores and although the team was young, they placed in an honorable fourteenth and seventeenth place this year.

Vocational Technical Programs

Students in the seventeen Vocational Technical Programs experienced many successes, both in their individual programs and school wide. All grade 10 students achieved their OSHA 10 Hour Safety credentials. The training included interactive and specialized curriculum for both general industry and construction trades.

Students in Early Education, Dental Assisting, Culinary Arts, Medical Careers, Legal and Protective Services and the Construction Craft Laborers received American Red Cross CPR and First Aid Training. All students in grades 10 – 12 in those programs are now certified and able to work in companies requiring their employees to have these credentials.

The Tri-County Robotics Team, named "Tri-Force", was busy this year. They began preparing for the FIRST Robotics Regional Competition at WPI in January. They qualified to then move on to compete at the FIRST Robotics State Competition in March.

Finally, Tri-County SkillsUSA achieved much success as five secondary students traveled to Louisville, Kentucky in June to compete at the national SkillsUSA Competition. Our team of three CIS students competing in the Career Pathway Arts and Communication Category brought home the Silver Medal.

Auto Collision Repair: The Auto Collision Repair Program continued to be a NATEF Accredited program. With the NATEF accreditation, our students are able to take advantage of the rich curriculum offered to achieve Certificates of Achievement in the NATEF Standards. All grade 11 and 12 students achieved the ASE Welding Certification. Grade 12 students achieved some of the ASE Auto Collision Repair student certifications. Tri-County students practice using water based paint and other environmentally safe materials to meet the most current industry standards. Students in this program continued to serve the community needs and the Tri-County School District by repairing and restoring vehicles under the supervision of their instructors. Students also participated in field trips to emphasize the diverse career opportunities available upon graduation from the program.

Auto Technology: Students in the Auto Technology program performed well in the ASE student certification exams that were administered in May. All students achieved ASE Certification in at least 6 of 9 categories. The program continues to have Master Automobile Service Technology Accreditation through NATEF. Students practice their skills on state of the art diagnostic equipment. Students in the Auto Technology program experience a real-world application of the skills by diagnosing and repairing school vehicles, staff automobiles and cars and trucks owned by members of our eleven-town district.

Carpentry: Of particular note, a junior carpentry student is living his lifelong goal. The student applied and was selected through a nationwide search to become an apprentice for Silva Bros. on *This Old House*. This Co-op student has since appeared in a *This Old House* episode working alongside TV's Mike Rowe.

Under the supervision of the Carpentry teachers, students in the program worked at several community projects this past year. In the town of Millis, they completed a large storage shed for the town library garage. They built picnic tables for the Hockomock YMCA in North Attleboro. Carpentry students also constructed display cabinets for the Medway Historical Society. This spring they began construction of a large storage shed for the DPW in Franklin. Graduates of the Carpentry program with a GPA of at least 3.0 and who have met or exceeded the standards for graduation from a Chapter 74 program attained pre-apprenticeship cards through the Massachusetts Division of Apprenticeship Training. Many seniors and a few juniors participated in the Cooperative Education Program this year, earning money while practicing the skills learned at Tri-County in real work experiences.

Computer Information Systems: The students in the Computer Information Systems program are being trained in the Cisco Networking Academy curriculum. All students in the program are able to take CISCO exams and attain certifications in many aspects of the curriculum. All grade 11 students take AP Principles of Computer Science as part of the CIS curriculum. A team of students participated in the Cyber Patriot Competition with other students around the state and achieved the gold standard for their region. Students in this program work closely with the IT department at Tri-County to update the school's website.

Construction Craft Laborer: Students in this program are trained in all aspects of large construction, including highway construction. Students in grade 11 received Hazard Communication training which led to 100% of the class achieving a certificate of successful completion. All grade 11 students received CPR and First Aid training when they participated in the Department of Transportation sponsored Construction Career Academy. During this school year, under the supervision of their teacher, the CCL students framed and poured a concrete pad for the Franklin Recreation Department, as well as stairs to the Franklin Police Department. They work collaboratively with our Carpentry students to create concrete forms and construct foundations for buildings which are then constructed by students in Carpentry.

Cosmetology: The Cosmetology Program continues to operate a full service hair and nail salon for the members of the eleven towns in the Tri-County School District. Senior citizen groups from the towns patronize the salon several times during the school year. The students also performed community service by assisting at the Miss Amazing Beauty Pageant this past year, helping developmentally delayed young adult women enjoy an exciting event. Students also spent a Saturday performing their skills on community members to support Dana Farber at a Cut-A-Thon. They raised over \$1000 for the cause. Seniors met the 1000-hour requirement to sit for the Cosmetology License exam prior to graduation. In fact, this year a junior student has already achieved her Cosmetology License and will be prepared to participate in Tri-County's Cooperative Education program in September.

Culinary Arts: Gerry's Place Restaurant and Bake Shop enjoyed another successful year serving lunch and baked goods to the public. Students in the program received their certification in Serve Safe and OSHA, as well as meeting all standards set forth by the American Culinary Foundation. The Culinary Arts students participated in the Massachusetts Restaurant Association sponsored competition this past March. Tri-County students competed in both the Culinary and the Customer Service events, and came in third place among all schools in Massachusetts. Students in the program also tend and nurture the school garden, which has been successful for the last four years. Bounty from the garden is donated to local food pantries. This year, Tri-County donated more than 900 pounds of produce! Students also create Farm to Table recipes using some of the produce grown in the garden. Our students continue to work with Franklin TV to film "Cooking Thyme", a cooking show featuring students preparing culinary delights to be enjoyed by the community through the Franklin Cable TV programming.

Dental Assisting: Students in the Dental Assisting Program have practiced their skills in several community service projects this past year. Students volunteered their services at the Elder Dental Screening in October at the Millis Council on Aging. They screened elders at no charge for dental decay and oral cancer. They also provided nutritional information and denture cleaning. Students in the Dental

Assisting program also assisted the Massachusetts Department of Public Health to dispense fluoride to school age children in a local elementary school. Grade 11 students continued to participate in the clinical practicum at local dental offices. Students in grade 10 took the DANB Infection Control exam and students in grade 11 took the DANB Radiography exam at the end of the school year and achieved certifications in each. They also received CPR and First Aid training.

Early Education: Students in the Early Education program continued to supervise and educate preschool age children in the Tri-County Preschool Program. All grade 11 students participated in a field placement at local child care centers and public kindergarten classrooms to expand their experiences working with young children. Along with certifications in First Aid, CPR and OSHA, students in this program achieved certificates for successful completion of the Strengthening Families Workshop. They also participated in training to work with traumatized children through the Life is Good Corporation. Students accompanied their teachers to the Massachusetts State House for Advocacy Day for Early Education and Care in February, where they were able to communicate their views on providing the highest quality programs and services to children birth to age eight. One of the junior students in Early Education attained a Gold Medal at the State Skills USA Conference in April, 2017 and competed in Louisville Kentucky at the Skills USA National conference where she attained a fourth place finish in the nation!

Electrical Technology: Students in the Electrical Technology program are trained in all aspects of residential and commercial applications. Students in this program assisted the Technology Director and the Director of Facilities in performing electrical wiring projects at the school. Students in this program also gain valuable training in renewable and sustainable technology by practicing installation and monitoring energy conservation at the photovoltaic system on school grounds. Students will accrue up to 300 hours of Electrical Code instruction and 1500 hours of practical application toward their Journeyman license requirements upon graduation. Students also wired a large garage in Medfield this past year. With donations from local companies, students are also being trained to install and troubleshoot all types of motor controls and fire alarm systems.

Engineering Technology: The Engineering Technology program incorporates Digital Electronics, Introduction to Engineering Design, Principles of Engineering, Computer Integrated Machining, Architectural Design, and Bio Engineering into their curriculum. This past year, the program was expanded to include training in Advanced Manufacturing. Students practice programming, operating and troubleshooting CNC turning and milling machines. All HAAS machines were purchased through grant money provided by the Massachusetts Skills Grant Program. Students also have gained skill in using 3D printing technology and a robotic arm. With Project Lead the Way Certification, the students are able to transfer their skills to many PLTW affiliated colleges upon graduation. Students once again participated in the HUNCH (High School Students United with NASA to Create Hardware) program. Their goal was to develop a device that could make an astronaut's life easier in space. Students also participated in the Boston Society of Civil Engineers sponsored competition to design a bridge online as well as the Zero Robotics competition in which the students programmed robots, known as SPHERES.

Graphic Communications: Design, pre-press, and printing skills are honed by students enrolled in this program. Students continued to practice their skills on the digital press, serving the printing needs of many sending towns and non-profit organizations. Some of the projects completed by Graphic Communications students were street directories, school yearbooks, and graduation tickets for the town of Seekonk, letterhead and envelopes for the towns of Wrentham and Medfield, and creating the Franklin Directory. Students achieve several Adobe certifications because of successfully completing the curriculum and passing the comprehensive online exams. Students in the Graphic Communications program can be proud of their contributions to all Tri-County publications.

HVAC&R: Students are trained in all aspects of heating, cooling, and ventilation of both residential and commercial buildings. Students in grades 11 and 12 succeeded at attaining their EPA 608 certifications after passing intensive curriculum and taking the national exam. With this certification, graduates will be well prepared for high paying employment and further education. Students also honed their sheet metal skills this year and they prepared to take the sheet metal license upon graduation. Students who complete 200 hours as a refrigeration apprentice and achieve a trade certificate upon graduation may sit for the Refrigeration Technician's License exam.

Legal and Protective Services: Students in this program gain skill and knowledge in various aspects of the justice and protective services occupations. The students learn how to secure a crime scene and look for evidence using state of the art equipment. They also hone their skill in utilizing research methods to conduct a mock trial, roleplaying defense attorney, prosecuting attorney, and other members of the trial. Students participated in field trips to local courts to observe the system in practice. Guest speakers were invited to the class to inform the students of the many career opportunities in the criminal justice field. This past year, the students learned about installing and monitoring security systems and surveillance equipment. We want to congratulate the first graduating class from the Legal and Protective Services Program. All students will be either attending College in the fall or beginning a career in the Military.

Medical Careers: Students in the Medical Careers program are trained in various aspects of health care. Grade 11 students achieved their Certified Nursing Assistant credentials. Grade 12 students received a Home Health Aide certification and those students who did not participate in the Cooperative Education program received training in EMT. Grade 10 Medical Careers students received Epi-pen training and therapeutic feeding training. Tri-County continues to enjoy a partnership with Golden Pond Assisted Living Center as well as HMEA (Horace Mann Education Associates) where students participate in clinical experiences each year. During the last school year, Medical Careers students again trained students in all vocational programs in Hands Only CPR. The Medical Careers program received the Department of Public Health annual evaluation and met or exceeded all standards and requirements of Massachusetts and Federal Guidelines for Nursing Assistant Training Programs. The Medical Career students assisted pharmacists from Rite Aid Pharmacy to conduct a Flu Clinic for all staff at Tri-County. Students in this program conducted several public service programs in which they educated the public in the dangers of sun exposure and other potentially harmful lifestyle habits. Students graduating from this program are well prepared to pursue highly competitive health care careers.

Metal Fabrication and Joining: Students in the Metal Fabrication program achieve several AWS welding certifications, including GMAW-V, GMAW-O, GTAW-ST, and GTAW-SS. They also learn the fundamentals of metal fabrication and joining processes. Students participated in field trips to local metal fabrication companies to observe various business practices. The graduates from this program will be prepared for occupations in not only welding but in metal forming, cutting and fabricating. They are also trained in sheet metal processes and may pursue the sheet metal license upon graduation. Seniors who are eligible for cooperative education employment are consistently placed in an industry of high need in the community.

Plumbing: Plumbing students are trained in residential and commercial plumbing applications. Students in grade 11 completed their Tier I Plumbing course and grade 12 students completed Tier II. All students take the exams at the end of the course. Successful completion of the courses allows students to be prepared to take Tier III immediately upon graduation. Plumbing students work closely with the Director of Facilities here at Tri-County to perform plumbing repairs throughout the school building, further honing their skills. Students from the Plumbing program may begin their formal apprenticeships with their employers while still in high school.

Adult Education

Tri-County offers both Postsecondary and Continuing Education courses through its Adult Education Office. The majority of adults served through the various continuing education programs are from within the school district; however, students represent cities and towns from all over Central and Eastern Massachusetts, as well as Rhode Island. In addition to classes held at the school in the traditional manner Tri-County now offers a large selection of online courses. Tri-County offers online registration allowing community members to register for Continuing Education classes on the internet. The online registration system also extends to summer camps and summer school.

Postsecondary Cosmetology and Practical Nursing programs are available on either a day or evening schedule. Additional postsecondary courses available with an evening schedule include Aesthetics, Manicuring and Nursing Assistant programs. Tri-County's postsecondary programs have an average placement rate of over 90 percent. Tri-County offers access to Federal Financial Aid in the form of Pell Grants to qualifying students in our Practical Nursing and Adult Cosmetology programs with about one-third of our students taking advantage of the PELL grants. This offering continues to improve community access to these programs through this need-based support.

Adult Cosmetology: There were fourteen graduates from the Adult Day Cosmetology program in 2017. The Adult Day Cosmetology program is a full-time program that follows the high school calendar and runs from September to June. The Adult Evening Cosmetology schedule runs from September to July, Monday –Thursday evenings but otherwise mimics the day class. The student learns hairstyling, cutting, permanent waves, coloring, manicuring and skin care. This program provides students with the mandated 1,000 hours of schooling and prepares them to pass the State Board of Cosmetology's licensing exam. Registration for the program begins in the spring and details are available by contacting the Continuing Education office at Tri-County.

Adult Day Practical Nursing: Graduating 31 students in 2017, the Practical Nursing program continues to flourish. This is a full-time day program which follows the high school calendar as classes are held from September through June. The Practical Nursing program at Tri-County is designed to prepare graduates for the National Council Licensure Examination for Practical Nurses (NCLEX-PN), which tests for entry-level competency. Successful completion of this examination permits practice as a Licensed Practical Nurse (LPN). Registration for this program requires that prospective students take the TEAS (Test of Essential Academic Skills) exam. The pre-admission tests are administered from October to March. Details are available by contacting the Practical Nursing office at Tri-County.

Adult Evening Practical Nursing: Tri-County's two-year evening program began its new class schedule in September 2017 after graduating 11 students from the program in June of 2017. The evening Practical Nursing program is an eighteen-month program that is held on Tuesdays, Wednesdays and Thursdays, 4:00-9:30 p.m. After successful completion of the course, the students are eligible to sit for the NCLEX-PN examination for licensure. Successful completion of this examination permits practice as a Licensed Practical Nurse.

Continuing Education Program: The evening Continuing Education program at Tri-County consists of more than 100 traditional style courses that are offered in the fall and spring semesters. Additionally, an expanding menu of distance learning (online) courses are now offered through the continuing education program. Registration for fall courses begins in July while registration for spring courses begins in December. Registration for distance learning classes is ongoing. Continuing Education course information can be found in brochures available to the public via direct mail or the Tri-County Website. Program information along with online course registration is available at the Tri-County RVTHS website at <http://www.tri-county.us>, or by calling the Continuing Education office.

Summary

Tri-County Regional Vocational Technical High School is proud to provide a quality career education to the residents of its eleven member towns. Tri-County students are highly visible in our sending districts in a variety of roles. They serve as interns, summer employees, and cooperative education students, and have completed a number of outside projects within our member communities. Each of these experiences assists our students in demonstrating what they have learned in their vocational programs.

Vocational training is only part of our success. Academic preparation is noted through the growing number of scholarships acquired from local associations and organizations, as well as the increased number of students now attending college upon graduation. For the third year, Tri-County achieved a Massachusetts Department of Elementary and Secondary Education rating as a Level 1 school. We have begun a partnership with Mass Insight Education to double our qualifying AP scores over the next three years. In addition, our seniors must complete and pass all aspects of the Senior Project. The Senior Project is an excellent example of the integration of vocational and academic skills. Tri-County continues to prepare students as good citizens and this is witnessed through the actions of individual accomplishment of students through community service projects organized through a number of extra-curricular organizations. Our students participate in the annual *Holiday Gift Drive*, coordinated by the Santa Foundation. In another outstanding example of community school collaboration, Medical Careers students teamed up with Franklin Police and Arbella Insurance to educate teens about risky behavior behind the wheel. In addition, we are most excited to report that our Culinary Arts students and their teachers collaborated with Franklin Cable TV to produce *Cooking Thyme* with Tri-County.

Tri-County is your town's vocational technical school. Our goal is to prepare our students to be good citizens who serve their community. Many of the programs offered at Tri-County are available to the public and service programs are open to residents. Our facilities continue to be available to town administrators for meeting use.

Projects for member towns which were completed by Tri-County students included: *Carpentry Students* – completed construction of a large shed for the Millis Town Library; constructed 8 picnic tables for the Hockomock YMCA in North Attleboro; constructed display cabinets for the Medway Historical Society in Medway; began construction of a large storage shed for the DPW in Franklin. *Construction Crafts Laborer Students* – framed and poured concrete pad for Franklin Recreation Department; constructed concrete stairs leading up to the Franklin Police Department Building; *Electrical Students* – completed wiring for a large garage in Medfield.

Tri-County students also completed many projects located here at the school. Plumbing students repaired and replaced plumbing fixtures in the school; Electrical students installed lighting in various areas; Construction Craft Laborer completed masonry repairs; HVAC students installed an ice machine in our Athletic Trainer's room; Carpentry students built raisers for the school garden ; CIS students re-designed the Tri-County website; Legal and Protective students developed a Public Safety Fair; and Medical Careers students developed a Hands-Only CPR campaign and a Summer Safety Fair.

Tri-County lives by its mission statement, specifically in the charge to prepare tomorrow's workforce; to provide a solid academic foundation for further education; and to prepare good citizens. Over the past year, this mission statement continued to move from words on a page, to action.



MILLIS VETERANS' SERVICES 2017

Veterans/Family Members Assisted (State/Federal Applications, VA Appeal Letters, Access to VA Healthcare, Bonus Applications, G.I. Bill Benefits, etc.)	69
Veterans on Chapter 115 (as of 12/31)	7
Chapter 115 Pending	3
Burial Benefits Provided (Assistance with Federal Process)	3

2017 provided the Veterans Service Office an opportunity to expand outreach to Current Conflict Veterans and Student Veterans. The Veterans Office was approved as a Veterans Administration Work Site for Student Veterans to perform Work Study hours! We are able to honor the past and help Student Veterans work towards a degree and gain practical experience in the vast career field of Human Services, Public Administration, and Municipal Operations. We enjoyed enhancing our Community Collaborations by participating in such fun and informative gatherings as: Coffee with Cops and a Burger Burn with the Fire Department. Additionally, we stood side by side in support of the Warrior Thunder Foundation – Vet Ruck New England.

Respectfully submitted by

Cynthia Harris, Veterans Services Officer



Top Left: Charles Santamaria, Veterans Day guest speaker

Top Right: American Legion Post 208 Honor Guard

Bottom: Warrior Thunder Foundation Ruck Walk

Zoning Board of Appeals 2017 Approvals

Kensington Place: Approved Comprehensive Permit

35 Bullard Lane: Appeal, Affirmed the Zoning Enforcement Officer's Decision

Lavender Street: Appeal denied Donald Sacchetine, at Lavender Street. Parcel 0024-0159-000

261 Union Street: Approved Finding and Variance.

A finding and a 33-ft. front yard setback variance for the construction of an addition (8 x 12) to the first-floor apartment.

50 Morse Avenue: Approved Finding

A demolition of existing structure and construction of a single-family residence on existing lot.

39 Main Street: Approved Finding and Special Permit

A finding that the conversion of an existing outside deck to be used as a dining area. A special permit to work within the groundwater protection district.

Lavender Street: Withdrew Variance Application

A variance to allow the property to be used as a contractor's lot/materialman's yard for use of storage of wood, wood products, and the machinery to cut and split wood.

590 Main Street: Approved Finding

John & Crystal Martin approved a finding for a proposed 60 x 30 addition including attached two car garage and 4 x 47 open deck.

160 Dover Road: Approved Finding

Barbara and James Madison approved the demolition and replacement of an existing single-family dwelling.

Ellen Rosenfeld: Approved Special Permit, Variance

Granted a special permit to allow construction within the Watershed Protection District and the Special Flood Hazard District.

Granted a variance to allow the Property to have 36% of the minimum required lot area be outside of the Watershed Protection District, Flood Plain District

Granted a special permit to allow work within a FEMA Zone A flood plain

Granted a variance to allow proposed parking spaces to be 9 feet wide by 18 feet deep

5 Pleasant Street: McSweeney & Ricci Insurance Agency- Approved Variance

The applicant seeks a 3-foot setback variance for a monument sign.

24 Acorn Street: David Mullaly – Approved Variance

The applicant seeks a 15-ft. rear setback variance to accommodate installation of a therapeutic swim spa.

376 Orchard Street: The Mill Brook School Foundation, Inc.: Approved Finding

Approved a finding to the existing nonconforming use structure (farm residence) to another nonconforming use structure (education facility).

207 Farm Street: Mr. & Mrs. Demlein: Approved Variance:

Approved a variance from required frontage of 125' to 99,85' for a proposed pool.

670 Main Street: Ms. Daron: Approved: Variance and Finding:

Variance and finding for a 27' by 21' two story addition. The variance sought is a 2-ft. front setback variance.

SPECIAL PERMIT RENEWALS
2017

Baker, Stephen: Approved: Accessory Family Unit, Property Located at 43 Bullard Lane

Brown, Robert and Pamela: Approved: In-Law Apartment, Property located at 244 Exchange Street

Cofer, John I, IV: Approved: In-Law Apartment, Property located at 1 Rose Road

Diotalevi, Penny: Approved: Accessory Family Unit, Property located at 15 A Dyer Street

DiPaola, DVM, Jeffrey: Approved: Veterinary Hospital, Property located at 825 Main Street

Durand Brian: Approved: Accessory Family Unit, Property located at 171 Farm Street

Elbery, Donna: Approved: To be allowed to house cats/kittens awaiting adoption
Property located at 47 Railroad Avenue

Furry, Mary Susan, c/o Harlan Ketterling: Approved: To keep Livestock, Property located at 194 Ridge Street

Flaherty, Robert and Betty: Approved: In-law Apartment, Property located at 30 Bow St.

Gagne, Amy and James: Approved: To allow two residential apartments and commercial space
Property located at 37 Exchange Street.

Guthrie, Kendra: Approved: In-Law Apartment, Property located at 2 Chelsea Way

Gonzalez, Betsy C: Approved: In-Law Apartment, Property located at 4 Ryan Road

Hiler, Cari Leah, DVM: Approved: Veterinary Hospital, Property located at 1175 Main Street

Hopkins, Gerard and Robin: Approved: In-Law Apartment, Property located at 7 Southwoods Circle

Jonson, Sabine –Approved Amendment, Property located at 7 Pleasant Street, amendment to special permit to change the operating hours to 24 hours a day, 7 days a week. This would allow up to 40 dogs to stay overnight. Drop off would be limited to 9:00 am to 6:30 pm. There will be one person per 20 dogs remaining at the property overnight.

Johnson, Sabine: Approved Special Permit, Property located at 7 Pleasant Street, to allow for a name change to a new name “The Delighted Dog, Inc.” and to also allow grooming at property.

Keenan, Walter: Approved: In-Law Apartment, Property located at 5 Windcrest Lane

Kubacki, Helen R: Approved: Handcraft Classes, Property located at 22 Middlesex Street

Luppino, Richard: Approved: In Law Apartment, Property located at 128 Norfolk Rd.

Lynch/McCaronJudith: Approved: To allow for the keeping of four horses, Property located at 106 Forest Road

Martin: Approved: Approved: Special permit for an accessory family unit to allow for an in-law apartment, Property located at 590 Main Street:

Maltinsky, Nathan and Christine: Approved: In-Law Apartment, Property at 431 Exchange Street

Millis Animal Hospital: Approved: Animal Hospital, Property at 1175 Main Street

Nicholson, Richard: Approved: In-Law Apartment, Property at 8 Saratoga Terrace

Nolan, Tracy & Todd: Approved: In-Law Apartment, Property at 34 Pollard Drive

Picklesmier, Dorman and Claudette: Approved: To stable two horses, Property at 183 Farm Street

Pitt, Janet: Approved: To be allowed to operate a dog day care, grooming and boarding business. Property located at 1365-1367 Main Street

R.L. Sullivan Construction: Approved Special Permit to work in the water shed protection district to construct four lots. Property at 62 Dover Road

Seventh Group LLC: Approved a special permit for an accessory family unit permit at existing dwelling.

Smith-McCarthy, Jennifer: Approved: In-Law Apartment Property at 14 Independence Lane.

Squier, John: Approved: In-law apartment, Property located at 32 Pollard Drive

Tobin, Nate and Noreen: Approved: Accessory Family Unit, Property at 63 Island Rd.

Toll Bros, Inc.: Approved Special Permit, Property located at 84 Orchard Street.

Tresca Brothers Sand & Gravel, Inc. -Approved: to allow for installation water and sewer services within the FEMA flood plain, Property at 66 Main Street

Vogt, Angela: Approved: Art Classes, Property at 280 Ridge Street

Wainwright, Charles: Approved: Accessory Family Unit, Property located at 165 Farm Street

Wassell, Deirdre: Approved: 3 hens, Property located at 34 Village Street

Williamson, Lois Anne: Approved: Private Nursery School, Property at 68 Bullard Lane

TOWN OF MILLIS PHONE LIST

DEPARTMENT	NAME	EXT	EMAIL	PHONE	FAX
Animal Control	Brenda Hamelin		bhamelin@townofmedway.org	508-533-3251	508-321-4993
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Electrical Inspector	Dave Byrne	173	dbyrne@millis.net	508-376-7044	508-376-7053
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Council on Aging	Patty Kayo	131	pkayo@millis.net	508-376-7051	508-376-7054
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Police Department	Chief Chris Soffayer		csoffayer@millis.net	508-906-3273	508-376-6220
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School Department	Nancy Gustafson		ngustafson@millisps.org	508-376-7000	508-376-7020
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Town Clerk	Lisa Hardin	151	lhardin@millis.net	508-376-7046	508-376-7055
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ZBA Asst.	Amy Sutherland		asutherland@millis.net	508-876-8964	508-376-7053